



**Citywide Parent Policy Committee (CPPC)
Hybrid Full Council Meeting - Tuesday, October 17, 2023**

Location: Virtual

Zoom link: <https://us06web.zoom.us/meeting/register/tZMkcOyprjMpGdHFgOAMi0q5FXOgmV2oLlLd>

10:30am-12:30pm

Meeting Minutes

- Call to Order – Tracy Rayner calls the meeting to order at 10:39am.
- Roll Call/Establish Quorum – A quorum has been established.

DFSS staff

Martuice Brooks
Craig Zemke
Frederick Stewart
Sharay Johnson
William Hill
Mara Martinez
Berenice Vargas
Margaret Jordan
Soung San

Delegates/ Guests

Eva Espana – Gads Hill
Kellia Phillips – Parent (CNH)
Laticia Navaro – Parent (North Star)
Yaritza Delgado – North Star site director
Veronica Bautista – Diversey Day Care staff director
Sara Ortega – Parent (Kimball Day Care)
Teresa Rodriguez – Kimball Day Care director
Belem Hernandez – El Valor
Yulieth Perez – Kimball Day Care
Chendre Brown – Parent (CNH)
Christopher Peragallo- Agency Staff (Christopher House)
Tracy Rayner - (NUSH)
Savala Martha – Parent (El Valor)
Timmy Adgeunju- Parent (YMCA)
Naatsotsoo Wright Parent (Mary Crane)
Rotonya Gilliam – Parent Little Kiddies (CYC)
Nyeli Camargo

- Action items – [Tracy Rayner]
 - o Approval of August 15, 2023, Full Council Meeting Minutes – 1st motion: Timmy Adgeunju; 2nd motion: Naatsotsoo Wright
 - o Approval of September 19, 2023, Full Council Meeting Minutes -1st motion: Timmy Adgeunju; 2nd motion: Naatsotsoo Wright
- New Business – [Tracy Rayner] Martuice Brooks and Sharay Johnson have no new business to report currently.
- DFSS Executive Updates – [Tracy Rayner] Sharay Johnson is substituting for Cerathel Burgess-Burnett. Sharay refreshes one topic from last month’s meeting: the 2022-2023 COLA application. This COLA application is under review. As for all delegates, they are doing the budget revisions for this COLA increase. October 13, 2023, all documentations were sent out to the delegates.

- CPPC Elections – [Tracy Rayner] At the full council meeting, in November, there will be new CPPC elected officials for the 2023-2024 program year. Thank you to all the current members for their hard and wonderful work this past year.
- Program Reports – [Tracy Rayner] Sharay Johnson speaks about the Monthly Governance Report. This report was introduced several months ago. We will continue with the cover page and photos. This photo was taken at Truman College on September 21, 2023.

- Attendance/Enrollment – Craig Zemke. September’s enrollment/attendance fell off a bit from last month for HS.

HS	EHS	CCP	Expansion	PFA	PI
1305 = 88%	978 = 77%	682 = 62%	153 = 77%	4214 = 71%	3456 = 69%

- Meals/Snacks – Craig Zemke. September’s meals/snacks report.

	Breakfast	Lunch	Snacks
HS	17164	18313	16895
EHS	15960	14602	13836

- Finance – Frederick Stewart. Here is a FY23 financial expenditure report in September 2023. There should be about 80% expended of the federal grants. For the state grants, there should be about 25% expended. Please submit your invoices each month.

•	HS	EHS	EHS- CCP	EHS-expansion	ECBG-24	Childcare-24
Total Budget	23,126,790	30,632,576	17,317,595	3,832,754	89,751,200	10,816,000
Expended	12,105,179.8	13,284,113.4	7,481,723.20	1,707,761.43	3,783,934.94	329,449.45
(%)	52.34%	43.37 %	43.20%	44.56%	4.22 %	3.05%

- Content Areas Reports – Sharay Johnson updates the content area reports. (ERSEA) - The federal program begins September 05th 2023. The PFA and PI begin the program on August 21, 2023. We continue to enroll children in all the programs throughout the year. Our early learning enrollment hotline (312-229-1690) is available for all parents to enroll their children. About 75% of children are enrolled in federal programs in September. During the Summer months, enrollment of children was impacted. Many of them are out of school and on vacation. DFSS-CSD continues to receive migrants. (Health/Nutrition) - DFSS completes the review of COVID-19 policy. Also, DFSS has met with managers who are responsible for lead in the drinking water. Claridigm, Inc. provides a presentation during the September 21, 2023, meeting at Truman College. (Mental Health) – DFSS participated in a National OHS webinar. This session provides mental resources for EHS agencies servicing infants/toddlers. (Disabilities) – Christopher House, Belden site is implementing the inclusion pilot model. Erickson discusses needed training and technical assistance for the delegates. DFSS met with disability coordinator to provide an overview of the upcoming FA2 review. DFSS-CPS presented two workshops at the King Center. (Education) – Summer child outcomes for all children transition to kindergarten compiled. DFSS-CSD determines that the social emotional of the domains is essential for a child’s readiness for success in kindergarten. We have 20% emerging and 80% accomplished. Last year, our goal was 85%. (PFCF) – RCADD of the South side locations (King Center and 10 South Kedzie) has moved all the services to the UIC campus. The UIC is to ensure to maintain the quality of services virtually. Continue updating data collection systems to help track the attaining of Illinois Gateway credentials for Chicago Early Learning Providers. (Fiscal) – The FY24 federal grant

applications were due on 09/01/2023. DFSS starts giving the agencies' fiscal report monthly – notifying them of their rate of invoicing/spending on a monthly basis. This is to ensure all agencies remain on track with their invoicing and expenditures for timely billing and spend down.

- Open Discussion – Martuice Brooks. There is a link for training in the chat box.
- Adjournment – Tracy Rayner adjourns the meeting at 11:24 am. 1st motion: Timmy Adgeunju; 2nd motion: Naatsotsoo Wright