



**Citywide Parent Policy Committee (CPPC)
Virtual Full Council Meeting - Tuesday, April 18, 2023**

Zoom link: <https://us06web.zoom.us/meeting/register/tZMkcOyprjMpGdHFgOAMi0q5FXOgmV2oLILd>

10:00 am-12:00 pm

Meeting Minutes

- Call to Order – by Kellia Phillips at 10:17 am

- Roll Call/Establish Quorum – A quorum was established.

DFSS staff

Cerathel Burgess Burnett
Martuice Brooks
Berenice Vargas
Areli Julian
Soung San
Craig Zemke
Frederick Stewart
Sharay Johnson
Mara Martinez
Joycelyn Buchanan

Delegate Staff and Guests

Lisete Marciel - Shining Star
Karen Velazquez - Rainbow Daycare
Martha Zavala – El Valor
Maiaam Salami – Christopher House
Whitney Bellido – CDPH
Ricardo Villalobos
Christina Davenport
Angela Igbineweka
Evalina Burnice
Kellia Phillips – CNH
Naatsotsoo Wright – YMCA
Tracy Rayner - NUSH

- Action items

- Approval of **March 21, 2023**, Full Council Meeting Minutes
Motion: 1. Naatsotsoo Wright, 2. Evalina Burnice

- New Business

- DFSS Executive Updates – led by Cerathel Burgess. Areli Julian is transitioning from our department. Her last day will be April 21, 2023. Also, COLA approval is needed. OHS has issued a COLA package for an Early Head Start program (EHS-CCP). This COLA is for staff's salaries to increase. The total sum is \$1,413,284.00 (COLA and Quality Improvement). The delegate agencies had been working on their budgets and had submitted their supplemental application by April 21, 2023. The adjustment is for FY2023. For EHS/HS, the COLA increase is \$3,928,801.00, and the EHS-Expansion COLA is \$294,121.00. The COLA is a 5.6% increase. The motion to approve by our CPPC members (Parents): (1). Tracy Rayner (2). Christina Davenport.

- In-Person Meetings – led by Martuice Brooks. We will contact you in about 30 days to gauge your interest in in-person meetings. A Survey may be employed to achieve the best feedback about the time/locations. Our regional libraries are ideal locations for in-person meetings. Also, refreshments will be served at the sites. For May, there will be an announcement.

- Incident Report – led by Cerathel Burgess. There have been two incidents this year in January and March. The incident occurred in March at the Denton Brook site, Trinity United. This incident happened in a classroom between a teacher and a student. A teacher reacted to a child’s aggressive behavior. The teacher struck a child in his mouth. The teacher acknowledged that she would not have reacted this way under normal circumstances. She has written a letter to everyone apologizing for what happened. A 2-year-old child was upset and struggling with his peer over an item in the classroom. Such an incident has happened throughout the five regions and nationally. Ultimately, this young child bit his peer’s hand to let go. So, DFSS has been working diligently with the hiring managers about the hiring practices, onboarding practices, and other related HR policies around observations, teaching, and supporting staff. We want to make sure everyone understands the children’s behaviors. We want to minimize incidents that involve children. We work with the family involved. We do not want any harm happening to a school child.
- However, DFSS understands stress and mental health issues. DFSS reported both incidents to the OHS after our investigations. Child harm is non-negotiable in the office of Head Start. All of us are mandated reporters. Everyone followed the protocol. The OHS requested a video for their investigation this past Friday. DFSS continues to cooperate with the investigation. We want to ensure all delegate agencies understand the full gravity of the incident. All children should be safe in our classroom setting. On May 1 and 2, a health and safety summit will be presented at our McCormick arena.
- CDPH- National Infant Immunization Week (April 24th-30th) – led by Whitney Bellido. NIIW focuses on ensuring families stay healthy by having all recommended shots and visits, but there are some challenges to this task, for example, COVID-19 and missing shots. Vaccines are safe for preventing diseases and death, especially for young children. Vaccines help our body to fight germs that can last a lifetime. Vaccines strengthen our immune system. Vaccination during childhood is very important. It is better to prevent a disease than to treat a disease. As children age, the number of vaccination decreases. Two dosages of flu shots for 6 yrs. or younger. From 7-12 y/o, only one dosage is required. The Chicago CareVan is a mobile immunization clinic providing vaccines (flu and covid-19) throughout our neighborhoods. Here are our new upcoming events. Englewood WIC Center, Dr. Martin Luther King Community Center, Rauner Family YMCA, and South Side YMCA.
- CPPC Elections – led by Martuice Brooks. The floor is open to all dedicated candidates who want to volunteer their time and effort for the following positions. Here are the four vacancies. Ms. Phillips was a vice chair and has been promoted to chair. So here are the following vacancies.
 - Vice-Chairperson
 - Secretary
 - Assistant Secretary
 - Treasurer

- Unfinished Business – led by Martuice Brooks. There is no unfinished business to report.
- Program Reports
 - Attendance/Enrollment – led by Craig Zemke. There is a slight improvement from last month for the Early Head Start. But overall, the number has remained unchanged for the last several months. Head Start is of a good standard at about 93%. Early Head Start Grant is about 80%. The CCP is about 80%. The expansion is about 93%. In terms of attendance, we want to reach at least 85%.
 - Meals/Snacks – led by Craig Zemke. There has been an improvement since last month. March report HS – Breakfast is 17065, lunch is 15841, and Snack is 16881. For EHS – breakfast is 17477, lunch is 18500, and Snack is 17867.
 - Finance – led by Frederick Stewart. For March reports, invoices should be submitted through March 31 for approved budgets for HS, EHS, CCP, and Expansion. For programs ending on 11/30/2022, the closeout report is in progress. Childcare ECBG grant, all invoices related to the 2022 deadline have passed.

Grants (FY23)	Anticipated rate	Expenditures	Utilization rate
HS	33%	1,621,486.00	7.01%
EHS	33%	1,455,966.00	4.75%
EHS CCP	33%	1,087,754.00	6.28%
EHS expansion	33%	57,888.00	1.51%
ECBG	75%	37,306,622.00	45.66%
ChildCare	75%	6,179,428.00	57.13%

Grants(FY2022)	Anticipated rate	Expenditures	Utilization rate
HS	100%	19,742,452.00	83.37%
EHS	100%	23,153,213.00	75.58%
EHS CCP	100%	13,236,628.00	76.43%
EHS expansion	100%	2,678,317.00	69.88%
ECBG	XX	XX	XX
Childcare	XX	XX	XX

- Child Outcomes Report Summary – led by Cerathel Burgess. The report provides a summary of the Winter Child Outcomes Report. 4,358 children were

assessed across the developmental domains (Social, Emotional, Physical, Cognitive, Language, Literacy, and Mathematics). 2,117 were females, and 2,237 were males. 3,322 were English-speaking children. Social Emotional domain was used to determine a child's school readiness for success in kindergarten. Our data indicate that our children's knowledge, skills, and abilities exceed expectations by 80% across all domains. These results suggest developmental growth and progress even though the progress may vary across age groups and class levels.

- OHS Communications – led by Cerathel Burgess Burnett.
- Head Start Programs in Addressing Lead in Water. - Lead is toxic and is at the greatest risk for significant and potentially lifelong health problems because of exposure in children whose bodies are still developing. Lead sources are paint, dust, food, baby formula, and water. The health effects of lead exposure can be physical and behavioral, such as anemia, learning problems, and other concerns. Head Start programs play a vital role in keeping children safe. All Head Start facilities must be free of pollutants, hazards, and toxins. No specific funds are designated for lead assessment, but agencies should budget to address lead in the water and minor renovations to facilities (testing water, water filters, repairs plumbing.) Other funding sources include 1. Voluntary school and childcare lead testing and reduction grant program 2. Reducing Lead in Drinking Water grant program. Head Start programs work with families and healthcare providers to ensure children are screened for lead poisoning. OHS continues to encourage programs to leverage available resources in discussing with families how to prevent and address lead exposure in the home.
- Open Discussion – Kellia Phillips talked about the peer-peer ambassador application.
- Adjournment – led by Kellia Phillips. The meeting adjourned at 11:38 am. Motion: 1. Evalina Burnice, 2. Naatsotsoo Wright.