



**Citywide Parent Policy Committee (CPPC)  
Virtual Full Council Meeting - Tuesday, January 17, 2023**

**Zoom link:**

<https://us06web.zoom.us/meeting/register/tZMkcOyprjMpGdHFgOAMi0q5FXOgmV2oLlLd>

10:00am-12:00pm

Meeting Minutes

- Call to Order - Kellia Phillips called the meeting to order at 10:16am
- Roll Call/Establish Quorum – no quorum established due to lack of parent’s participation, but the meeting minutes can be reviewed.

DFSS staff

1. Martuice Brooks
2. Mara Martinez
3. Alejandra Ortiz
4. Areli Julian
5. Craig Zemke
6. Frederick Stewart
7. Cerathel Burnett
8. Latimer Williams
9. Sharay Johnson
10. Berenice Vargas
11. Soung San

Agency Staff/Parents/Guests

1. Kellia Phillips- CNH
2. Alissa Viesca – Erie (staff)
3. Naa Tsotsoo -YMCA
4. Timmy Adegunju - Mary Crane
5. Jacqueline Figueroa-Montessori (staff)
6. Jeannette Bautista - CDPH
7. Michelle Funk -CDPH
8. LaTeShia Hollingsworth-HBH
9. Cindy Martinez – El Hogar
10. Tracy McAfee – YMCA (staff)
11. Tracy Rayner - NUSH

- Action items
  - Approval of **November 15, 2022**, Full Council Meeting Minutes
- CDPH Health Presentation- Dr. Michelle Funk and Jeannette Bautista

According to Dr. Funk, children can be protected by (1) vaccination and (2) practicing respiratory hygiene from the respiratory viruses (COVID-19, flu, and RSV). Eligible children should be vaccinated against the flu and COVID-19. Children should thoroughly wash hands regularly. When coughing or sneezing, everyone should cover the mouth using the tissue or bending the arm. Mask up when people have the symptoms.

Two main reasons for flu vaccination (1) person’s immune system protection from vaccination declines over time and (2) the flu viruses themselves are constantly changing. When a child gets vaccinated, her symptoms are less likely to be severe or require hospitalization. Flu vaccination has been shown to reduce death, ICU length of stay or ICU admission. It is important to get vaccination if the child is under 5 years old because this group of children are at highest risk of becoming very ill from the flu. According to the data, fewer children have gotten flu-shot than last year

specifically children under ages of 5 y/o. A similar data shown for the COVID-19, and this is a major concern.

Good ventilation can be helpful layer of protections at home or at childcare settings. Scrubbing hard surfaces and apply deep cleaning are also added to the protection of children who are too to be masked or vaccinated. Turning on the ceiling fans, opening windows, and doors can also be helpful to increase ventilation. These can be beneficial to children health.

We are talking about the Respiratory Illnesses in Children. These illnesses are heightened during FALL and Winter months in children. In Fall/Winter 2022, there was an increase of hospitalizations among children from RSV and flu. A data from January 2021 followed a similar pattern in COVID-19 cases. RSV is a respiratory virus that affects the lungs by the time the children are two y/o. Some symptoms include running nose, decrease in appetite, cough, wheeze, difficulty breathing, and irritability. It progresses from mild to severe.

Seasonal period for respiratory illness is Fall through Spring. Data (flu) show a spike early in the period that extends to April. In the case of influenza, there has been a moderate to high spike in the nation, but Illinois shows a decrease in the number of cases. In the case of COVID-19, it is not going away. According to the CDC's report, the local risk of Covid-19 level is in medium transmission for some time.

Influenza like illnesses and COVID-19 like illnesses are highest among children in Chicago. This indicates we are still in this respiratory season. Both have similar effects on children. Ages (0-4 y/o) have a higher rate of infections versus ages (5-17 y/o).

- New Business

- DFSS Executive Updates led by Cerathel Burgess-Burnett.
  - HS/EHS/EHS-CCP/EHS Expansion grant applications

All HS, EHS, EHS-expansion, EHS-CCP grant applications were submitted on September 01, 2022, to office of Head Start. The OHS approved 3 applications but there was a special condition in the grant applications of which was needed school readiness goals (turned in on 12/21/2022). Also, a budget revision (EH and EHS) is due by end of this month. CSD will meet with the OHS this week to discuss what (if) additional info is needed. So, on the notice of award, there was a reduction of the amount.

- Change in Scope

A change of scope (currently drafted) is required when a funded entity would like to add a community area to our program that was not in the initial award of 2021. A change of scope is currently being developed for a community area of Calumet Heights. We are working with a funded entity, Chicago Youth Center who lost the opportunity to provide services in the Bridgeport community. CYC was operated in one of the CHA buildings that underwent a renovation, and it decided not to renew the lease.

We are working with Chicago Commons of Calumet Heights and its board members to change the scope of services. Once approved, we will give CYC the slots to operate the programs in Calumet Heights community. We worked

with and have gotten approval from El Valor because it has a home-visit program here.

- Non-Federal Match Waiver

NFM waive was requested from the OHS. The NFM waiver was attached to the EHS Expansion grant in 2019-2020. We have received 80% of funding from the OHS and required a 20% from our grant as a NFM match. We can get the NFM from parents, volunteers, vendors (give us less than the costs). In year 2019-2020, we came up short. As a result, we are required to do a NFM match waiver. The total of NFM: \$870,506.00. We got the Federal Match \$409,812.00. Our board members will sign the waiver and submit to OHS to clear the outstanding balance of 2019-2020 grant year.

- CPPC Elections – Kellia Phillips opens the floor for the following positions. No one volunteers for any of these positions.

- Vacant positions
  - Secretary
  - Assistant Secretary
  - Treasurer
  - Assistant Treasurer
  - Executive Committee Community Representative

- Unfinished Business – no unfinished business to report.

- Program Reports – Cerathel Burgess-Burnett

- Child Outcomes – Cerathel Burgess-Burnett.

The report provides a summary of the data for the Fall Teaching Strategies Goal Child Outcomes Report. It shows the information of children enrolled in the classroom from birth to 5 years old. It measures the learning progress across the children's developmental domains (Social Emotional, Physical, Language, Cognitive, Literacy and Mathematics). CSD uses Social Emotional to determine a child's readiness for success in kindergarten.

We encourage teachers and parents work together and to do everything they can to support our children and families in our classrooms. In this report, a total of 4,763 enrolled students and assessed for the Fall-2022. Also, this report shows the demographic information about the enrolled students. Also, it shows the primary language spoken and English and Spanish were the predominant languages. There were other languages such Urdu, Arabic, Russian and several other languages.

To understand the graph, three boxes in the bar graph. The box at the bottom means the children fall below the widely held expectations of children in the same age group. In the blue middle box, the children are meeting the expectations of that children group. There are some children who are exceeding the expectations in the same group. For example, in Fall 2022 for social emotional, 7% of our children were below the expectations of their group (birth – 1 yr.). 88% of them were able to meet the expectations. They were on targets. And 6% of those children were managed to exceed the expectations. These students were able to handle more activities and actions in

their classroom. For Physical, 14% were below expectations, 80% of the students met our expectations, and 6% exceeded the expectations. For Language, 14% were below expectations, 82% met expectations, and 4% exceeded expectations. For Cognitive, 7% were below expectations, 88% met expectations, and 6% exceeded expectations. For Literacy, none was below expectations, 90% met expectations, and 10% exceeded expectations. For mathematics, none were below expectations, 95% met expectations, and 5% exceeded expectations. This is how we measured children’s school achievement from September to November of 2022.

The next one will be completed by February 2023. We are looking at how children continue to improve their education, meeting or exceeding their expectations. Our goal of Chicago Early Learning is to constantly improve children education throughout the year. We want to see a constant growth in children development across all domains in every age group. If any of the classroom falls behind, we use all educational tools to support our teachers to improve their children educational performance.

This report shows children enrolled in DFSS’s CEL programs (birth – 2 y/o) performed slightly to moderately higher than the national sample in all areas of development and learning. However, the report also shows children ages 2-3 y/o, their school performance across all areas is slightly lower. Overall, children of CEL programs in the FALL 2022 is not all that different from those demonstrated by the national normative sample.

o Finance – Frederick Stewart

**A. December’s financial reports of 2022**

1. All invoices from Y2022 must be submitted by 01/20/2023.
2. Invoices should be submitted through November 30, 2022.
3. COLA must be submitted by 01/20/2023.
4. FY2023 review/processing is on-going.

<b>Programs</b>	<b>Anticipated Utilization</b>	<b>Expenditures</b>	<b>Utilization Rate</b>
HS	23,126,790	15,842,979	68.50%
EHS	30,632,576	17,307,815	56.50%
CCP	17,317,595	10,231,599	59.08%
Expansion	3,832,754	2,101,147	54.82%
Childcare	10,816,000	3,169,127	29.30%
ECBG	81,700,000	14,003,730	17.14%

**B. November’s financial reports of 2022**

5. All invoices from Y2022 must be submitted by 01/20/2023.
6. Invoices should be submitted through November 30, 2022.

<b>Programs</b>	<b>Anticipated Utilization</b>	<b>Expenditures</b>	<b>Utilization Rate</b>
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HS	23,126,790	15,450,245	66.81%
EHS	30,632,576	16,761,506	54.72%
CCP	17,317,595	9,760,425	56.36%
Expansion	3,832,754	2,007,103	52.37%
Childcare	10,816,000	2,966,281	27.42%
ECBG	81,700,000	12,830,656	15.70%

- OHS Communications - Cerathel Burgess-Burnett

- Enrollment reductions and Conversion from HS to EHS

Office of Head Start understands that we have some enrollment issues going on. It looks at what is the best way to allocate these slots. In years ago, Chicago did an enrollment reduction in the HS grant which allowed us to offer more slots to EHS (0-3y/o). OHS acknowledges that community's needs got shifted over time, for example, more preschool for all in school-based program. This happened nationwide. So, there are fewer HS classrooms. This requires a change in scope of service. However, Chicago is not ready to reduce or convert the HS to EHS enrollment slots because we did this in year 2021. If there is a change made in any delegate agencies; we will take appropriate action.

This report from the OHS, dated 01/05/2023 talks about the evidence-based COVID-19 mitigation policy in HS programs. This final rule removes the universal masking requirement for individual 2 years and older. It does not address the vaccination requirement from the Interim Final Rule with Comment period (IFC). Practicing good hygiene should continue to be in place, i.e., hands-washing, if not feeling well – stay home. We should pay attention to the number of infections. HS/EHS programs are required to establish and maintain an HSAC, which we are in compliance. This policy in consultation with the HSAC is due by 03/07/2023.

- Open Discussion – Ms. Brooks introduces Dr. Funk
- Adjournment – the meeting ends at 11:37am