



Citywide Parent Policy Committee (CPPC)

Virtual Full Council Meeting ~ Tuesday, November 9, 2021

Zoom link: <https://us06web.zoom.us/meeting/register/tZErfuyurDMrE9ZWBMj6t9Tlh5dZF4zSia1u>

11:00am – 1:00pm

Minutes

 Call to Order

The meeting was called to order at 11:14am by Nikki Garrett, CPPC Chairperson

- ❑ Roll Call/Establish Quorum

Nikki Garrett & Raeyonda Sparks, CPCC Secretary

A quorum was established

Members Present:

Nikki Garrett, It Takes A Village
Timesha Penager, Trinity United Church of Christ
Brianna Lust, Trinity United Church of Christ
Candy Gowdy, Allison's Infant & Toddler Center, Inc
Devinai Hobbs, Nush
Jessica Zaragoza
Lavita Akins, Allison's Infant & Toddler Center, Inc
Shappette Taylor, Allison's Infant & Toddler Center, Inc
Aileen Zemen, SGA
Jose Munoz, Gads Hill Center
Traci Delegado
Kellia Phillips
Denton Bralo
Lolita Canady, Allison's Infant & Toddler Center, Inc
Joyce Quezada, North Star Development
Chendre Brown, Centers for New Horizons
Alissa Viesca
Meghan Morris, Chicago Youth Center
Maria Sanchez
Ruby Kuniniski

DFSS Staff Present

Thomas Moes, DFSS Project Development Coordinator
Karen Perkins, DFSS Supervisor
Craig Zemke, DFSS Supervisor
William Hill, DFSS Assistant Director
Tiffany Junkins, DFSS Manager of Family Support Programs
Cerathel Burgees-Burnett, DFSS Deputy Commissioner

☐ Action Items

- Approval of September 14, 2021 CPPC Full Council meeting minutes were approve as distributed.
- October 12, 2021 CPPC Full Council meeting minutes were approve as distributed.
- CPPC Bylaws – Proposed Changes

A motion was put forth to approve the changes to the Bylaws by CPPC Chairperson, Nikki Garrett. Brianna Lust second the motion. The motion carried with no objection.

☐ New Business

- DFSS Executive Updates

There were no executive updates to report.

- CPPC Overview

An in-depth overview was provided regarding the roles and responsibilities for the CPPC Full Council. This briefed Council members on the Elections, the installation officers, and how CPPC members guide the program direction and design of Head Start Programs.

- CPPC Elections

Nomination forms were not sent in advance. Parents self-nominated and nominated peers on the floor.

Elections were conducted and the following positions were elected:

CPPC Chairperson – Timesha Penager, Trinity United

Vice Chairperson – Kellia Phillips, Trinity United

Secretary – Brianna Lust, Trinity United

Assistant Secretary – Not Filled

Treasurer – Chendre Brown, Centers for New Horizon

Assistant Treasurer – Not Filled

Parliamentarian – Not Filled

Community Representative, Former Head Start Parent – Nikki Garrett

Community Representative – Not Filled

- Installation of Officers

Certification of votes is required in order to move forward with the installation of officers.

☐ Unfinished Business

☐ Program Reports

- Finance - Tiffany Junkins, DFSS Manager, provided the financial reports on behalf of the DFSS Finance Division. Finance reports were distributed before the meeting. Utilization numbers across our grants are currently low.
- Enrollment/Attendance - Craig Zemke, DFSS Supervisor, provided Enrollment/Attendance report. Over the past year, a significant level of our programs were delivered remotely. As a result, the level of program attendance decreased with the advent of summer and programs resuming in-person. There have been increases with enrollment over the past month.
- Meals/Snacks - Craig Zemke, DFSS Supervisor, provided meals/snacks report.
- Child Outcomes - William Hill, DFSS Assistant Director, gave an update. The report is currently being aggregated and will be shared at the next CPPC Full Council Meeting.
- Program Information Report – Craig Zemke reported that there is no update for PIR.
- Personnel – LeTosha White, Manager of Operations and Quality for DFSS has resigned.

☐ OHS Communications – There is no OHS Communications and Support Services

☐ Open Discussion – No open discussion.

☐ Adjournment

The meeting was adjourned at 1:27pm.