
Whitley County Regional Water and Sewer District
Septic Elimination Project for Dunfee, Coesse, E. County Line Rd. S., and Stable Acres Service Areas
Progress Meeting Minutes #13
January 16, 2024

1. Attendees

Representing	Name
Fleming Excavating	Joe Nichols
Engineer	Jennifer Bowman and Hall Block
Aqua Indiana	Sarah Baker

2. Final Construction Record

- a. Reviewed Final Construction Record digital documents folder formatted by Item & Service Areas (County Line Rd, Dunfee, & Stable Acres)
- b. CIAC Payments – Sarah will forward JPR a copy of the payment receipt which will be included in the final record, *Update: Received 1/17/24*
- c. Certificate of Substantial Completion – January 31, 2024
- d. Reviewed Preliminary As-builts
 - i. Location of the forcemain, laterals, grinders, structures, etc. have all been updated in the As-built sets
 - ii. Northing/Easting Coordinates are included on As-Builts
 - iii. A few more revisions need to be made to complete the as-builts
 - iv. Final Construction Record As-Builts will include AutoCAD & Shape Files
- e. Reviewed Warranty – E/One Warranty Expires: April 13, 2025
- f. Aqua prefers Final Construction Record to be submitted on a flash drive

3. Pay Application 14 (Final) & 15 (Retainage)

- a. Will go in front of the Board Tuesday, January 16th

4. Change Order 12 (Balance out unused quantities)

- a. Will go in front of the Board Tuesday, January 16th
- 5. Project Acceptance Letter – Aqua to sign once all final record documents are received
- 6. Other Business
 - a. Post Construction Video – Fleming created a video; this will assist with evaluating restoration areas in Spring and areas disturbed due to private sewer hookups
 - b. Restoration conditions will be reviewed in Spring
 - c. Property Owner at 3611 Clydesdale called about swale grading and drainage issues; Fleming discussed with PO and will address issues and is to address issue in Spring
- 7. February Meeting
 - a. If requested, a teams call will be held in February to discuss any items as requested