
Whitley County Regional Water and Sewer District
Septic Elimination Project for Dunfee, Coesse, E. County Line Rd. S., and Stable Acres Service Areas
Progress Meeting Minutes #11
November 14, 2023

1. Attendees

Representing	Name
Fleming Excavating	Joe Nichols
Engineer	Jen Bowman and Allie Nahrwold
Aqua Indiana	Jeff Gard

2. Review of contract time

Start Date	11/14/2022
Substantial Completion	11/24/2023
Final Completion	12/24/2023
current date	10/10/2023
no. of days to date	407
% construction completion (as of 10/3/2023)	98%
% of contract time	91%

3. Review of Work progress to date

- a. E. County Line Road S. – Complete
- b. Dunfee – Complete
- c. Stable Acres – Complete
- d. Coesse –
 - i. Control Panels - complete
 - ii. Startup - complete
 - iii. Restoration – scheduled to be done before 11/24 Substantial Completion Date
 1. There is anticipated touch up work to be done in the spring

4. Field observations, problems, and decisions
 - a. The clips are breaking off on the control panels, this is something Fleming is working with the manufacturer on getting these back in
 - i. These shipped beginning of November, are these on site then?
 1. Covalen representative has 25
 2. Fleming to request more to make sure that there are enough on hand after the contract
5. Identification of problems impeding planned progress
 - a. As-built documentation
 - i. JPR and Fleming are to coordinate the week of 11/20 to sort everything out
6. Review of submittal schedule and status of submittals –
 - a. As built from MLS
 - i. They need to add coordinates and labels to their drawings for infrastructure and deflection points
 - ii. Waiting on contractor response on what we have received so far
 1. JPR has received portions of this work from Fleming
7. Review of off-Site fabrication and delivery schedules
 - a. Storage at Aqua Indiana of the grinder stations – 5 right of entries are unsigned
 - b. One (1) grinder station is eliminated in Coesse

Aqua Inventory Storage List			
Prepared by		AKN - JPR	
Updated		11/13/2023	
Customers who have not signed right of entry		5	
Item No.	Item Description	Quantity	Indoor/Outdoor Storage
113	Grinder Pump Station, Type 1 - Equipment	6	Outdoor
117.01	Grinder Station Alarm Disconnect Panels - Type 1 - Equipment	6	Indoor
116.03	Stainless Steel Flexible Connectors - Equipment	6	Indoor
116.01	Curb Stop/Check Valve Assembly Next to Main (≤5') - Equipment	2	Indoor
119.01	Spare Progressing Cavity Grinder Pumps	15	Indoor
119.03	Spare Type 1 Alarm Disconnect Panel	9	Indoor
MA1 - 119.02	Spare Centrifugal Grinder Pumps	1	Indoor

8. Progress Schedule –
 - a. Coesse
 - i. Startup – complete 11/15
 - ii. Restoration – complete by 11/24
 - b. As-built Documents
 - i. Anticipated to receive the last drill logs and as-built documents by 11/24
 - c. Final Completion
 - i. Grinders moved to Aqua Indiana
 1. This will need to be completed by 12/24, Final Completion Date
9. Corrective measures to regain projected schedules-
 - a. Possibility of extending substantial completion date to allow for proper coordination
10. Planned progress during succeeding work period
 - a. Pressure testing and continuity testing
 - i. Section on Smith Street needs to be retested since it was drilled back in
 - b. Restoration
 - c. Patching

- d. Punch List/Walk Through
 - e. As-built comments and final submittals
11. Maintenance of quality and work standards
- a. Coesse Restoration
 - i. This is to be taken care of this fall and touched up in the spring
12. Effect of proposed changes on Progress Schedule and coordination
13. Pay Application 11 and 12 -
- a. Will go in front of the Board Tuesday, November 21
14. Change Orders
- a. Change Order No. 11
 - i. Changes in grinder station locations
 - ii. Quantity Corrections
15. Other business relating to Work
- a. Close the curb stops after startup
 - b. Open house documents for Aqua
 - c. Schedule walk through with Contractor, JPR and Aqua
 - d. Aqua is prepared to take on the system upon substantial completion
16. Notifications and Coordination with other agencies
- a. Lift station on County Line Road
 - i. Complete
 - b. SR 14 Lift Station and Force Main
 - i. 4" line is complete
 - ii. 8" line is complete
 - iii. Lift station upgrades are anticipated to be complete in October 2023
 - 1. Lift station will be spray-lined, and installation substantially complete by November 1

17. Easements
 - a. East County Line Road – sent to Sarah Baker
 - b. Dunfee – n/a
 - c. Stable Acres – will send once service area is closed out
 - d. All testing, startup reports, etc. –
 - i. Dunfee test reports need to be sent to Aqua
18. December Meeting – December 12, 2023, at 2:00 PM