

**CITY OF ELKHART BUSINESS MEETING MINUTES, FEBRUARY 20TH, 2024 – 6:00 P.M. ELKHART
COMMUNITY CENTER**

1. Call to Order

Mayor Kaczmarczyk called the meeting to order at 6:00 PM

2. Pledge of Allegiance

Mayor Kaczmarczyk led the room in the Pledge of Allegiance

3. Roll Call

Council Members Present: Brad Fordyce, Angie Schaffer, Jill Edler, Rob Fouraker Absent: Campbell

4. Approval of Agenda

Motioned by Fordyce, seconded by Edler to approve agenda as published, motion carried

5. Citizen Hearing and Other Communications

a. Polk County Sheriff Report: Submitted monthly report-43 calls, accidents, alarms, stalled vehicles. 5 Radars set up

b. Scott Drey-Fire Chief: no comments from Scott Drey

c. Public Comments on items not on the Agenda-3-minute limit: no public comments

6. Public Hearing on Proposed Amendment to the Elkhart Urban Renewal Area

Motioned by Edler, Seconded by Fouraker to open public hearing, motion carried. Mike Kappos spoke on proposed amendment and Planning/Zoning is recommending approval. Motioned by Fordyce, seconded by Schaffer to close public hearing, motion carried

7. Reports of Elected Officials, City Staff, and Standing Committees

Edler gave update on Parks & Rec meeting, they talked about donation letter, Prairie Pointe Park update: seeding and lighting will be done in the spring. Fordyce mentioned the DOT is closing the 142nd Ave bridge Monday February 26th. Angie gave update on cemetery meeting. Cemetery committee is still searching for veteran's pictures. Cemetery committee is looking for new members. Fordyce talked about Development agreement for proposed gas station, final site plan was submitted to V&K and they are currently reviewing it. Mayor gave updates on speed limits, possible rail crossing signs, and brief discussion about City being in contact with State Auditor's office. Acting City Clerk gave brief update. Mayor talked about new City Admin hire with a start date of

8. Consent Agenda Resolution 2024-9

Motioned by Edler, Seconded by Fouraker to approve consent agenda, motion carried

9. Discussion about New LED lighting in City Buildings

Mark Lewis from Cruiser Electric came and talked about possibly installing new LED lighting in City building. MidAmerican has a ton of rebates right now to help with the costs of that. Council is going to discuss this further and loop back around to it at the March meeting.

10. Resolution 2024-10

Motioned by Fordyce, seconded by Schaffer to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Elkhart Urban Renewal Area, motion carried

11. Ordinance 2024-4

Motioned by Fordyce, seconded by Edler to approve first reading of an ordinance Providing for the Division of Taxes Levied on Taxable Property in the February 2024 Addition to the Elkhart Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa, motion carried

Motioned by Edler, seconded by Shaffer to waive 2nd and 3rd reading and Adopt Ordinance 2024-4, motion carried

12. Resolution 2024-11

Motioned by Schaffer, seconded by Fouraker to set date of Meeting at Which it is Proposed to Approve a Development Agreement with PARSHVA LLC, Including Annual Appropriation Tax Increment Payments (March 18th), motion carried

13. Resolution 2024-12

Motioned by Fordyce, seconded by Fouraker to waive City's right of review of subdivision within two miles of city limits, motion carried

14. Ordinance 2024-1

Motioned by Fordyce, seconded by Edler to approve 2nd reading, waive 3rd reading, and adopt ordinance 2024-1 for proposed changes to the city zoning ordinance regarding barbed wire fencing, motion carried

**CITY OF ELKHART BUSINESS MEETING MINUTES, FEBRUARY 20TH, 2024 – 6:00 P.M. ELKHART
COMMUNITY CENTER**

15. Ordinance 2024-2

Motioned by Fordyce, seconded by Schaffer to approve 2nd reading, waive 3rd reading, and adopt ordinance 2024-2 for proposed changes to the city zoning ordinance regarding temporary uses motion carried

16. Ordinance 2024-3

Motioned by Fordyce, seconded by Fouraker to approve 2nd reading, waive 3rd reading, and adopt ordinance 2024-3 for proposed changes to the city zoning ordinance regarding the zoning map, motion carried

17. Resolution 2024-13

Motioned by Schaffer, seconded by Fouraker to approve MidAmerican's electrical service to the WTP, motion carried

18. Discussion on competitive cycling event near Elkhart this year

Jason Bernstein spoke about bringing a competitive cycling event to the area projected race date is August 2nd-4th 2024. The event will be held at a variety of locations within the county. This event will encompass 4 different races: a time trial (race against the clock), a criterium (a looped race on closed course), and a circuit race (a larger looped course). The location is near Elkhart however it is considered County. Jason will be getting in touch with Polk County Sheriffs to take further action

19. Appointment to Planning and Zoning Commission

Motioned by Fordyce, seconded by Schaffer to appoint Travis Warnke to Planning and Zoning Commission, motion carried

20. Appointment to Parks and Recreation Board

Motioned by Fordyce, seconded by Fouraker to appoint David Mitchell to parks and recreation board, motion carried

21. Appointing Elected Officials

Mayor appointment Elected Officials as follows

EMERGENCY Management Commission: Rob Fouraker and Scott Drey

MPO Rep: Brad Fordyce

Metro Waste Authority: Angie Schaffer

Planning/Zoning: Brad Fordyce

Streets/Water: Brad Campbell

Fire Department: Rob Fouraker

Cemetery: Angie Schaffer

Parks and Rec: Jill Edler

22. Resolution 2024-14

Motioned by Fordyce, seconded by Schaffer to set public hearing for the Property Tax Levy on March 25th at 6:00 in City Hall – special Council work-session, motion carried

23. Resolution 2024-15

Motioned by Schaffer, seconded by Fouraker to approve Pay Estimate No. 2 for Main Lift Station Improvements project, motion carried

24. Resolution 2024-16

Motioned by Fouraker, seconded by Edler to approve Pay Estimate No. 7 for WTP Improvements project, motion carried

25. Adjourn

Motioned by Schaffer, seconded by Edler to adjourn the Council Meeting at 7:30PM

Asset:

Marissa Butler, Acting City Clerk

John. M Kaczmarczyk, Mayor