

**CITY OF ELKHART BUSINESS MEETING MINUTES, DECEMBER 18TH, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER**

1. **Call to Order**
Mayor Campbell called the meeting to order at 6:00 PM
2. **Pledge of Allegiance**
Mayor Campbell led the room in the Pledge of Allegiance
3. **Roll Call**
Council Members Present: Steve Allen, Brad Fordyce, Angie Schaffer, Nathan Gillmore, Rob Fouraker
4. **Approval of Agenda**
Motioned by Allen, seconded by Schaffer to approve the Agenda as published, motion carried
5. **Citizen Hearing and Other Communications**
 - a. Polk County Sheriff Report
Submitted a report- 47 Calls Reported
 - b. Scott Drey-Fire Chief
Submitted a report-12 calls, 4 fire, 2 medical, 2 hazmat assignments, 4 rescues. Drey also spoke about potential purchasing a fire truck. They had one lined one that fell through so this is being tabled for a later date.
 - c. Public Comments on items not on the Agenda-3-minute limit
Ron Adams gave concerns about work area at water treatment plant. Tony Hess had concerns and asked questions about consent agenda, also had questions about tax abatements. Jeff was there to represent AES Little League and introduced himself.
6. **Reports of Elected Officials, City Staff, and Standing Committees**
Acting City Clerk gave update to City Council on Annual Financial Report, talked about interview with Marketa Oliver regarding interview for new City Administrator search. Travis Cooke gave update on temp City Clerk Duties. Chad Sands gave update on temp help. Kappos gave P&Z Report. Mayor Campbell talked about company called Blue Line Solutions that handle traffic safety and information on what we could do to help cut down speeding. Incoming Council member Jill Edler and incoming Mayor Johnny Kaczmarczyk were sworn in by Mayor Campbell. Mayor Campbell thanked Nathan Gillmore and Steve Allen for serving on council for the last 4 years.
7. **Consent Agenda Resolution 2023-171**
Motioned by Allen, seconded by Fouraker to approve Consent Agenda, motion carried
 - a. November Cash Report
 - b. November Treasurers Report
 - c. November Budget Report
 - d. Approval of December Bills
 - e. November 27th Minutes of Council Meeting
 - f. Application for Tax Abatement 114 NE ADAMS AVE
 - g. Application for Tax Abatement 402 NE MADISON AVE
 - h. Application for Tax Abatement 404 NE MADISON AVE
 - i. Application for Tax Abatement 406 NE MADISON AVE
 - j. Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor
 - k. Correcting vacation hours for Deputy Clerk/Acting Clerk by addition of 3 days (24 hours) back to the balance
8. **Update on City Administrator Search with Brent Hinson**
Brent Hinson gave update on search for City Administrator. Brent will now be moving forward with advertising for the position. Application deadline will be January 16th.
9. **Discussion about purchasing fire truck**
Tabled for a later date
10. **Resolution 2023-172**
Motioned by Gillmore, seconded by Allen to approve Cory Acres Plat 3, motion carried
11. Motioned by Fordyce, seconded by Allen to set date of January 16th at 6:00PM for a public hearing for proposed changes to the city zoning ordinance regarding barbed wire fencing, motion carried
12. Motioned by Fordyce, seconded by Gillmore to set date of January 16th at 6:00PM for a public hearing for proposed changes to the city zoning ordinance regarding temporary uses, motion carried

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13. Motioned by Fordyce, seconded by Fouraker to set date of January 16th at 6:00PM for a public hearing for proposed changes to the city zoning ordinance regarding the zoning map, motion carried
14. Motioned by Fordyce, seconded by Fouraker to set date of January 29th at 6:00PM for Council Budget work-session, motion carried
15. **Resolution 2023-173**
Motioned by Allen, Seconded by Gillmore to approve pay estimate #5 for the water treatment plant, motion carried
16. **Resolution 2023-174**
Motioned by Fordyce, seconded by Schaffer to approve raise from \$21.00 to \$25.00 per hour for acting City Clerk starting 01/01/2024, motion carried
17. **Resolution 2023-175**
Motioned by Fordyce, seconded by Gillmore to approve 1 year extension on residential tax abatements, Fordyce: yea, Gillmore: yea, Allen: yea, Fouraker: yea, Schaffer: nay, motion carried
18. **Winners of Childrens Coloring Contest**
Ages 2-4: Haelyn
Ages 5-7: Camille
Ages 8-12: Kalen
19. **Adjourn**
Motioned by Fordyce, seconded by Schaffer to adjourn the Council Meeting at 7:12PM

Asset:



Marissa Butler, Acting City Clerk



Brad Campbell, Mayor