

**CITY OF ELKHART BUSINESS MEETING MINUTES, JANUARY 16TH, 2024 – 6:00 P.M. ELKHART  
COMMUNITY CENTER**

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**1. Call to Order**

Mayor Kaczmarczyk called the meeting to order at 6:00 PM

**2. Pledge of Allegiance**

Mayor Kaczmarczyk led the room in the Pledge of Allegiance

**3. Roll Call**

Council Members Present: Brad Campbell, Brad Fordyce, Angie Schaffer, Jill Edler, Rob Fouraker

**4. Approval of Agenda**

Motioned by Edler, seconded by Campbell to approve agenda as published, motion carried

**5. Citizen Hearing and Other Communications**

**a. Polk County Sheriff Report**

Submitted a report-55 Calls reported for December

**b. Scott Drey-Fire Chief**

Submitted a report-16 calls, 2 rescue, 11 medical, 2 hazmat, 1 fire. Ended 2023 with 152 calls. Scott will have a resolution on February's meeting for \$39,000 to purchase 24 new bottles for fire department. Gave update on search for new fire truck. Still no progress yet.

**c. Public Comments on items not on the Agenda-3-minute limit**

Hess asked if it was possible to preapprove Scott Drey a certain amount of money for new fire department supplies (potentially a new fire truck) in case he found one before council is able to approve it at future council meetings. Mayor Kaczmarczyk said it is something we could possibly look into to see if it is possible

**6. Public Hearing**

**a. Changes to the city zoning ordinance regarding barbed wire fencing**

Motioned by Campbell, seconded by Schaffer to open public hearing on changes to City Ordinance Kappos gave explanation of this change. Planning and Zoning recommends approval  
Motioned by Fordyce, seconded by Fouraker to close public hearing on changes to City Ordinance

**b. Changes to the city zoning ordinance regarding temporary uses**

Motioned by Fordyce, seconded by Edler to open public hearing on changes to City Ordinance Kappos gave explanation of this change. Planning and Zoning recommends approval  
Motioned by Schaffer, seconded by Edler to close public hearing on changes to City Ordinance

**c. Changes to the city zoning ordinance regarding the zoning map**

Motioned by Campbell, seconded by Fordyce to open public hearing on changes to City Ordinance Kappos gave explanation of this change. Planning and Zoning recommends approval  
Motioned by Campbell, seconded by Edler to close public hearing on changes to City Ordinance

**7. Reports of Elected Officials, City Staff, and Standing Committees**

Campbell reported that Public Works had nothing to report at this time as it had been a very busy week with all the snow fall. Schaffer had concern for Cemetery committee about what happened to the Veteran pictures that were once hanging up in the Community Center and would like to figure out where these pictures are. Edler had questions about head officials for each committee and would like to be assigned to Parks and Rec. Fordyce gave update on railroad crossing, repairs will be made to it once snow has melted. Fordyce gave update on gas station project and gave update on City Administrator Search. Meeting set for February 5<sup>th</sup> at 10AM to review Urban Development Plan. Lastly Fordyce gave update on ice fishing from information he got from DNR directly. Mayor Kaczmarczyk gave recognition to Public Works and Campbell for all their hard work during the last few snowstorms. Once new Administrator is hired Mayor would like to have a sit-down meeting with all of Council and City staff to discuss needs, wants, etc. Acting City Clerk talked about issues with the heat at the City Hall and possible way to resolve that for the time being. Sands gave update on Wenthold Annexation and was approved by the State.

**8. Consent Agenda Resolution 2024-1**

Motioned by Elder, seconded by Fouraker to approve Consent Agenda, motion carried

**9. Resolution 2024-2**

Motioned by Fordyce, seconded by Elder to approve first reading for proposed changes to the City Zoning ordinance regarding barbed wire fencing, motion carried

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**10. Resolution 2024-3**

Motioned by Campbell, seconded by Fordyce to approve first reading for proposed changes to the City Zoning ordinance regarding temporary uses, motion carried

**11. Resolution 2024-4**

Motioned by Schaffer, seconded by Fouraker to approve first reading for proposed changes to the City Zoning ordinance regarding zoning map, motion carried

**12. Resolution 2024-5**

Motioned by Fordyce, seconded by Campbell to approve pay request #1 for Main Lift Station, motion carried

**13. Resolution 2024-6**

Motioned by Fordyce, seconded by Schaffer to approve pay request #6 for WTP project, motion carried

**14. Resolution 2024-7**

Motioned by Campbell, seconded by Edler to approve public hearing on February 20<sup>th</sup> regarding designation of the Expanded Elkhart Urban Renewal Area and on Urban Renewal Amendment, motion carried

**15. Resolution 2024-8**

Motioned by Fordyce, seconded by Schaffer to Approve date of January 29<sup>th</sup> at 6:00PM for Council Budget work-session, motion carried

**16. Adjourn**

Motioned by Campbell, seconded by Edler to adjourn the Council Meeting at 6:57PM

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Marissa Butler, Acting City Clerk

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John. M Kaczmarczyk, Mayor