

-Notice of Public Meeting-

Governmental Body: Elkhart City Council

Date of Meeting: June 20, 2023

Time/Place of Meeting: 6:00 PM - Elkhart Community Center-264 NW Garfield Ave

NOTE: All public comments will generally be limited to a maximum of three (3) minutes per person and shall fall under Agenda Item 5: Citizen Hearing and Other Communications. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate.

Business Meeting Agenda:

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda**
- 5. Citizen Hearing and Other Communications:**
 - a. Polk County Sheriff Report
 - b. Scott Drey-Fire Chief
 - c. Public Comments on items not on the Agenda- **3-minute limit**
- 6. Public Hearing**
 - a. Public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement
 - b. Lift Station Project
- 7. Reports of Elected Officials, City Staff and Standing Committees**
- 8. Consent Agenda:**
 - a. May Cash Report
 - b. May Treasurer's Report
 - c. May Budget Report
 - d. June Bills submitted
 - e. May Minutes of Council Meeting
 - f. Alcohol Permit for The Hen House Pub n Grub for City Festival
 - g. Tax Abatements for 1311 NW Laurel St-Marcus Pitts-Units 101,102,103,104, 106,107,108,109,110,111,112,113,118,119,120,121,122, 123,124,125,127,128, 129,130-Elkhart Industrial Park
 - h. Tax Abatements for 1410 W Walnut St-Schuessler Enterprises, Inc. Units- 201,202,203,204,213,214,215,216
 - i. Tax Abatements for 1410 W Walnut St-Bill Gardner-Units- 205,206,207,208,209,210,211,212
 - j. Tax Abatement for Built Right Homes at addresses 106 NE Adams Ave-318 NE Adams Ave-322 NE Adams Ave-326 NE Adams Ave
- 9. Resolution of Approval** for taking additional action on proposal to enter into a Water Revenue Loan and Disbursement Agreement
- 10. Resolution to Set Public Hearing Date** for Ordinance Update-Well Protection Ordinance
- 11. Resolution to Set Public Hearing Date** for Ordinance Update-Fence, Walls and Vision Clearance
- 12. Discussion and Possible Action** on Citizen Row Work
- 13. Resolution of Approval** to Award Contract and Specs for Lift Station Project
- 14. Resolution of Approval** to Award Contract and Specs for Well #4 Project
- 15. Resolution of Approval** to Award Contract and Specs for Prairie Pointe Park Project

Date Posted: Thursday, June 15, 2023

- 16. Resolution of Approval** for Developer Connection Fees
- 17. Resolution to Adopt 2nd Reading** for Ordinance 2023-1- Water Rate Increase for FY2024
- 18. Resolution to Adopt 2nd Reading** for Ordinance 2023-2-Sewer Rate Increase for FY2024
- 19. Resolution to Adopt 2nd Reading** for Ordinance 2023-3-Stormwater Rate Increase for FY2024
- 20. Resolution of Approval** of Gas Station Incentives
- 21. Resolution of Approval** of Annual Employees Wage Increases
- 22. Resolution of Approval** for Elkhart Christian Church to have Summer Events at Prairie Pointe Park
- 23. Resolution of Approval** for Transfers from TIF to Debt Service for \$270,000.00 and a Transfer from LOST to Debt Service of \$13,745.60 to pay 2020A Loan Payment/Interest
- 24. Resolution of Approval** for a Transfer from TIF to Debt Service of \$58,128.00 to make Loan Payment/Interest for 2020C
- 25. Resolution of Approval** for a Transfer from Water to Water Sinking for Loan Payment/Interest of \$19,252.72 for 2021 Series
- 26. Resolution of Approval** for a Transfer from Sewer to Sewer Sinking of \$77,070.00 for 2020B Loan Payment/Interest
- 27. Resolution of Approval** for a Transfer from Sewer to Sewer Sinking for \$6,070.00 for 2020B Interest Payment
- 28. Resolution of Approval** for Transfer from Water-\$22,900.00, Sewer-\$33,787.50, TIF-\$40,496.25, Stormwater-\$20,088.75, all to Debt Service for Loan Payment/Interest 2022A
- 29. Resolution of Approval** for a Transfer from LOST to Sewer Lagoon Debt Pay Back-\$25,000.00
- 30. Resolution of Approval** for Annual Transfer from Emergency Fund-\$9,874.41 and Employee Benefits-\$43,246.47 to General Fund
- 31. Resolution of Approval** to Appoint Mayor Interim
- 32. Presentation of Appointment** of Mayor Interim and Swearing this person into office
- 33. Adjourn**

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Consent Agenda and Staff Reports

Council Action:

You will be asked to approve the consent agenda. The staff reports are for informational purposes only.

BANK CASH REPORT
2023

FUND GL	BANK NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	OUTSTANDING TRANSACTIONS	MAY BANK BALANCE
COMM STATE BANK - OPERAT BK#1							
BANK	COMM STATE BANK - OPERAT BK#1						2,451,357.18
001	CHECKING - GENERAL	112,216.41	19,937.94	56,083.67	76,070.68	93,852.94	
002	CHECKING	50,926.62	0.00	0.00	50,926.62		
110	CHECKING - RUT	67,729.65	10,947.55	2,976.86	75,700.34	7,223.42	
111	CHECKING - I-JOBS	0.00	0.00	0.00	0.00		
112	CHECKING - EMPLOYEE BENEFITS	42,746.21	500.26	0.00	43,246.47		
119	CHECKING - EMERGENCY	9,759.64	114.77	0.00	9,874.41		
121	CHECKING - LOCAL OPTION	220,914.28	15,553.50	20,750.00	215,717.78		
125	CHECKING - TIF	824,331.32	4,331.63	0.00	828,662.95		
165	CHECKING - RESTRICTED CULTURE	0.00	0.00	0.00	0.00		
167	CHECKING - ELKHART MEMRL PARK	1,432.00	0.00	0.00	1,432.00		
200	CHECKING - DEBT SERVICE	13,891.19-	332.61	0.00	13,558.58-		
301	CHECKING - CAPITAL PROJECT	0.50	0.00	0.00	0.50		
302	CHECKING - URBAN RENEWAL	0.00	0.00	0.00	0.00		
306	CHECKING- SEWER LAGOON FACILIT	155,670.55-	0.00	0.00	155,670.55-		
307	CHECKIN - SEWER IND PARK	0.00	0.00	0.00	0.00		
308	CHECKING- WATER INDUSTR PARK	0.00	0.00	0.00	0.00		
309	CHECKING	0.00	0.00	0.00	0.00		
311	CHECKING-COMP PLAN	0.00	0.00	0.00	0.00		
312	CHECKING-MAIN STREET	116,601.22	0.00	437.50	116,163.72	437.50	
313	CHECKING-PRAIRIE POINT	364,669.46	0.00	2,000.00	362,669.46	2,000.00	
314	CHECKING-WA TREATMENT EXT	122,496.30-	0.00	3,550.00	126,046.30-	3,550.00	
315	CHECKING-MAINTENANCE SHOP	9,703.33	0.00	0.00	9,703.33		
316	CHECKING-STORM WATER	153,157.68	0.00	37,255.34	115,902.34	37,255.34	
317	CHECKING-LIFT STATION	395,581.01	0.00	0.00	395,581.01		
600	CHECKING - WATER	174,802.29	44,790.60	44,825.28	174,767.61	52,043.16	
601	CHECKING - WATER SINKING	3,450.00	0.00	0.00	3,450.00		
610	CHECKING - SEWER	129,747.91	21,495.53	23,031.30	128,212.14	35,296.80	
611	CHECKING-SRF-2020B	6,070.00-	0.00	0.00	6,070.00-		
612	CHECKING-NO LONGER USING-2018A	0.00	0.00	0.00	0.00		
613	CHECKING-SRB 2018B	0.00	0.00	0.00	0.00		
740	CHECKING - STORMWATER	72,710.68	3,421.51	923.81	75,208.38	1,860.63	
	DEPOSITS					165,117.20	
	WITHDRAWALS					1,010.28	
	COMM STATE BANK - OPERAT TOTAL	2,452,352.17	121,425.90	191,833.76	2,381,944.31	69,412.87	2,451,357.18
COMM STATE BANK - CAP PRJ BK#2							
BANK	COMM STATE BANK - CAP PRJ BK#2						7,425.93
001	CHECKING - GEN BANK2 CAP PROJT	7,425.25	0.98	0.00	7,426.23		
	DEPOSITS					0.30	
	COMM STATE BANK - CAP PRJ BK#2	7,425.25	0.98	0.00	7,426.23	0.30-	7,425.93
COMM STATE BANK - LND EQP BK#3							
BANK	COMM STATE BANK - LND EQP BK#3						15,252.58
001	CHECKING - GEN BANK3 LAND/EQUP	15,247.92	4.66	0.00	15,252.58		
	COMM STATE BANK - LND EQP BK#3	15,247.92	4.66	0.00	15,252.58	0.00	15,252.58

BANK CASH REPORT
2023

BANK FUND GL	BANK NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	OUTSTANDING TRANSACTIONS	MAY BANK BALANCE
COMM STATE BANK - MEMPARK BK#4							
BANK 167	COMM STATE BANK - MEMPARK BK#4 CHECKING-ELK.MEMRL PARK BOARD	0.00	0.00	0.00	0.00		
	COMM STATE BANK - MEMPARK BK#4	0.00	0.00	0.00	0.00	0.00	0.00
COMMY ST BANK - CEMASSC BK#5							
BANK 168	COMMY ST BANK - CEMASSC BK#5 CHECKING-ELK.CEMETERY ASSOCIAT	1,285.12	0.00	0.00	1,285.12		1,415.58
	COMMY ST BANK - CEMASSC TOTALS	1,285.12	0.00	0.00	1,285.12	0.00	1,285.12
WARNING - BANK TOTALS DO NOT EQUAL THE GENERAL LEDGER ACCOUNT TOTALS						DIFFERENCE -->	130.46-
Bankers Trust DM BK#6							
BANK 169	Bankers Trust DM BK#6 CHECKING	0.00	0.00	0.00	0.00		
	Bankers Trust DM TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
VERIDIAN CREDIT UNION BK#7							
BANK 169	VERIDIAN CREDIT UNION BK#7 CHECKING-ELK.COMMUNITY BETTERM	0.00	0.00	0.00	0.00		
	VERIDIAN CREDIT UNION TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
COMM ST BK-FIRE RESTRICT BK#8							
BANK 166	COMM ST BK-FIRE RESTRICT BK#8 CHECKING	686.89-	0.00	0.00	686.89-		365,573.71
BANK 166	FIRE DEPT RESTRICTED CASH DEPOSITS	366,060.83	229.62	0.00	366,290.45	29.85	
	COMM ST BK-FIRE RESTRICT BK#8	365,373.94	229.62	0.00	365,603.56	29.85-	365,573.71
TOTAL OF ALL BANKS		2,841,684.40	121,661.16	191,833.76	2,771,511.80	69,382.72	2,840,894.52

TREASURER'S REPORT
CALENDAR 5/2023, FISCAL 11/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	135,089.58	19,943.58	56,078.00	5.67-	98,949.49
002 ARPA	50,926.62	.00	.00	.00	50,926.62
110 ROAD USE TAX	67,729.65	10,947.55	2,971.20	5.66-	75,700.34
111 I-JOBS	.00	.00	.00	.00	.00
112 EMPLOYEE BENEFITS	42,746.21	500.26	.00	.00	43,246.47
119 EMERGENCY FUND	9,759.64	114.77	.00	.00	9,874.41
121 LOCAL OPTION SALES TAX	220,914.28	15,553.50	20,750.00	.00	215,717.78
125 TAX INCREMENT FINANCING	824,331.32	4,331.63	.00	.00	828,662.95
165 RESTRICTED CULTURE & RE	.00	.00	.00	.00	.00
166 FIRE DEPT RESTRICTED	365,373.94	229.62	.00	.00	365,603.56
167 ELKHART MEMORIAL PARK F	1,432.00	.00	.00	.00	1,432.00
168 CEMETERY ASSOCIATION FU	1,285.12	.00	.00	.00	1,285.12
169 COMMUNITY BETTERMENT FU	.00	.00	.00	.00	.00
200 DEBT SERVICE	13,891.19-	332.61	.00	.00	13,558.58-
301 CAPITAL PROJECT FUND	.50	.00	.00	.00	.50
302 CAPITAL PROJ URBAN RENE	.00	.00	.00	.00	.00
306 SEWER LAGOON FACILITY	155,670.55-	.00	.00	.00	155,670.55-
307 SEWER INDUSTRIAL PARK	.00	.00	.00	.00	.00
308 WATER INDUSTRIAL PARK	.00	.00	.00	.00	.00
309 CHECKING-CAP IMPROVE PL	.00	.00	.00	.00	.00
311 CHECKING-COMP PLAN	.00	.00	.00	.00	.00
312 CHECKING-MAIN STREET	116,601.22	.00	437.50	.00	116,163.72
313 PRAIRIE POINT PARK-2022	364,669.46	.00	2,000.00	.00	362,669.46
314 WA TRTMENT EXT-2022A	122,496.30-	.00	3,550.00	.00	126,046.30-
315 MAINTENANCE SHOP-2022A	9,703.33	.00	.00	.00	9,703.33
316 STORM WATER-PHASE1-2022	153,157.68	.00	37,255.34	.00	115,902.34
317 LIFTSTATION PROJ-2022A	395,581.01	.00	.00	.00	395,581.01
600 WATER	174,802.29	42,607.19	42,636.21	5.66-	174,767.61
601 WATER SINKING	3,450.00	.00	.00	.00	3,450.00
610 SEWER	129,747.91	21,495.53	23,025.65	5.65-	128,212.14
611 SRF LOAN-2020B	6,070.00-	.00	.00	.00	6,070.00-
612 NO LONGER USING 2018A	.00	.00	.00	.00	.00
613 CHECKING-SRB 2018B	.00	.00	.00	.00	.00
740 STORM WATER	72,710.68	3,168.39	665.01	5.68-	75,208.38
Report Total	2,841,884.40	119,224.63	189,368.91	28.32-	2,771,711.80

BUDGET WORKSHEET
CALENDAR 6/2023, FISCAL 12/2023

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
POLICE TOTAL	17,390.83	33,850.09	35,649.00	32,684.59	37,236.00
EMERGENCY MANAGEMEN	1,045.91	5,554.43	138,611.00	33,272.34	21,140.00
FIRE TOTAL	52,874.85	48,887.47	70,340.00	45,982.46	76,544.00
FIRE DEPT RESTRICTE	.00	.00	.00	.00	.00
AMBULANCE TOTAL	5,953.99	6,959.05	11,450.00	5,939.29	14,050.00
BUILDING INSPECTION	71,991.86	87,183.03	80,000.00	40,086.08	90,000.00
ANIMAL CONTROL TOTA	102.43	.00	.00	.00	.00
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PUBLIC SAFETY TOTAL	149,359.87	182,434.07	336,050.00	157,964.76	238,970.00
ROADS, BRIDGES, SID	119,537.99	84,067.73	117,540.00	48,547.88	141,818.00
STREET LIGHTING TOT	9,667.45	10,006.79	12,000.00	9,901.94	10,750.00
TRAFFIC CONTROL & SA	2,697.96	2,094.27	3,000.00	1,134.38	3,000.00
SNOW REMOVAL TOTAL	11,320.01	17,123.69	14,699.00	15,086.33	17,427.00
GARBAGE TOTAL	1,672.56	2,280.32	1,500.00	828.41	2,500.00
RECYCLING TOTAL	13,338.59	16,465.36	17,000.00	15,571.44	17,500.00
GARAGE OTHER PUB WO	31,506.12	48,859.14	95,376.00	48,404.44	145,122.00
STORM SEWER TOTAL	.00	.00	.00	.00	.00
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PUBLIC WORKS TOTAL	189,740.68	180,897.30	261,115.00	139,474.82	338,117.00
HEALTH REGULATION/I	.00	.00	.00	.00	.00
WATER,AIR,MOSQUITO	1,551.18	1,146.36	3,000.00	1,593.51	.00
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HEALTH & SOCIAL SER	1,551.18	1,146.36	3,000.00	1,593.51	.00
LIBRARY TOTAL	1,900.00	1,900.00	1,900.00	1,900.00	1,900.00
PARKS TOTAL	87,983.91	33,512.49	36,443.00	40,610.69	107,453.00
RECREATION TOTAL	3,711.34	2,520.54	4,200.00	1,820.74	3,500.00
RAGBRAI TOTAL	.00	.00	.00	.00	.00
CEMETERY TOTAL	7,605.19	11,957.84	11,506.00	11,840.56	14,167.00
COMMUNITY CTR/ZOO/M	9,353.12	11,849.76	13,452.00	12,650.20	22,386.00
OTHER CULTURE/RECRE	.00	.00	.00	.00	.00
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CULTURE & RECREATIO	110,553.56	61,740.63	67,501.00	68,822.19	149,406.00
COMMUNITY BEAUFIFIC	2,188.15	.00	.00	.00	.00
PLANNING & ZONING T	129,503.62	46,150.18	40,500.00	33,084.25	35,500.00
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COMMUNITY & ECONOMI	131,691.77	46,150.18	40,500.00	33,084.25	35,500.00
MAYOR/COUNCIL/CITY	6,893.82	5,739.89	6,535.00	5,005.22	6,980.00
CLERK/TREASURER/ADM	69,388.52	59,958.07	73,055.00	61,073.75	86,038.00
ELECTIONS TOTAL	.00	436.51	500.00	1,920.75	500.00
LEGAL SERVICES/ATTO	882.14	920.00	1,500.00	739.66	1,500.00
CITY HALL/GENERAL B	66,734.30	76,205.74	112,852.00	118,369.95	150,781.00
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BUDGET WORKSHEET
CALENDAR 6/2023, FISCAL 12/2023

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
GENERAL GOVERNMENT	143,898.78	143,260.21	194,442.00	187,109.33	245,799.00
DEBT SERVICE-2020GO	.00	.00	30,266.00	.00	.00
DEBT SERVICE-STREET	.00	.00	.00	.00	.00
MAIN STREET TOTAL	3,510.00	61,504.00	62,256.00	.00	61,960.00
DEBT SERVICE-WATER	.00	.00	.00	.00	12,380.00
DEBT SERV-2020A-LAG	398,636.35	297,173.10	297,492.00	75,993.78	298,116.00
DEBT SERV-2015A-IND	.00	.00	.00	.00	.00
SRF-2020B LAGOON TO 2022A TOTAL	.00	.00	.00	.00	.00
	.00	.00	.00	39,896.74	184,775.00
DEBT SERVICE TOTAL	402,146.35	358,677.10	390,014.00	115,890.52	557,231.00
PARKS TOTAL	.00	24,377.24	300,000.00	90,410.18	150,000.00
COMMUNITY BEAUTIFIC	1,190,840.30	811,057.74	4,330,000.00	1,262,232.70	3,968,414.00
OTHER COMM & ECO DE	.00	.00	.00	.00	.00
WATER MAIN PROJECT	.00	.00	.00	.00	.00
WATER TOWER PROJECT	.00	.00	.00	.00	.00
URBAN RENEWAL TOTAL	.00	.00	.00	.00	.00
SEWER LAGOON FACILI	18,000.00	.00	.00	.00	.00
SEWER INDUSTRIAL PA	.00	.00	.00	.00	.00
WATER INDUSTRIAL PA	.00	.00	.00	.00	.00
CIP TOTAL	.00	.00	.00	.00	.00
CAPITAL PROJECTS TO	1,208,840.30	835,434.98	4,630,000.00	1,352,642.88	4,118,414.00
WATER TOTAL	219,280.70	235,739.06	186,702.00	189,279.66	215,543.00
SEWER/SEWAGE DISPOS	139,757.94	157,640.03	134,657.00	153,423.67	119,528.00
SRF-2020B LAGOON TO	81,977.52	82,577.50	.00	6,070.00	82,430.00
STORM WATER TOTAL	17,514.49	22,811.29	5,997.00	6,577.79	.00
ENTERPRISE FUNDS TO	458,530.65	498,767.88	327,356.00	355,351.12	417,501.00
TRANSFERS IN/OUT TO	655,629.24	733,643.36	538,562.00	169,274.21	753,244.00
TRANSFER OUT TOTAL	655,629.24	733,643.36	538,562.00	169,274.21	753,244.00
TOTAL EXPENSES	3,451,942.38	3,042,152.07	6,788,540.00	2,581,207.59	6,854,182.00

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
231109A	ALLENDER BUTZKE ENGINEERS	WATER TREATMENT PLANT EXT.		3,550.00
JUNE 2023	ANKENY SANITATION	GARBAGE SVC		75.31
MAY 2023	BRENDA HYSELL	PHONE REIBURSEMENT		75.00
JUNE 2023 PAYMENT	CEDAR RAPIDS BANK & TRUST	BOND PAYMENTS-2020C		58,128.00
TRAVEL EXPENSES	CHAD SANDS	TRAVEL EXPENSE FOR MEETINGS		116.30
JUNE 2023	CHEM-SULT, INC	WATER TREATMENT CHEMS	777.02	
JUNE 2023-1	CHEM-SULT, INC	WATER TREATMENT CHEMS	594.71	1,371.73
JUNE 2023	CITY OF ANKENY	EMS CONTRACT		3,652.36
JUNE 2023	CONSUMERS ENERGY	IND PARK STREET LIGHTS		115.91
ARPA	CRUISER ENTERPRISES	MAIN STREET INCENTIVE PROGRAM		6,363.39
MAY 2023	DEREK CARNEY	FLOWERS FOR CEMETERY FOR		54.39
JUNE 2023	DES MOINES REGISTER MEDIA	PUBLISH LEGALS		723.28
JUNE 2023	ED LEEDOM	CODE ENFORCEMENT		361.58
PR20230531	EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	3,787.24	
PR20230615	EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	3,947.98	7,735.22
JUNE 2023	FIDELITY SECURITY LIFE	VISION INSURANCE	40.01	
PR20230531	FIDELITY SECURITY LIFE	VISION	5.02	
PR20230615	FIDELITY SECURITY LIFE	VISION	5.02	50.05
JUNE 2023	HUXLEY COMMUNICATIONS	CHALL/FIRE/SHOP INTERNET		162.00
2021 WA MAIN EXT	IA FINANCE AUTHORITY-SRF	2021 SERIES WA MAIN EXTENSION		
MONTHLY WET TAX	TREASURER, STATE OF IOWA	MONTHLY WET TAX SALES	888.62	
WET TAX FEE	TREASURER, STATE OF IOWA	MONTHLY WET TAX SALES FEE	5.70	894.32
PR20230515	TREASURER STATE OF IOWA	STATE TAXES	584.18	
PR20230531	TREASURER STATE OF IOWA	STATE TAX	611.86	1,196.04
JUNE 2023	IOWA ONE CALL	EMAIL LOCATES		92.70
55880	IOWA PLAINS SIGNING INC	SIGNS		336.00
PR20170331	IPERS	IPERS		
PR20200330	IPERS	IPERS		
PR20230515	IPERS	IPERS	2,162.52	
PR20230531	IPERS	IPERS	2,318.24	4,480.76
651455	ITRON, INC.	MVRS MAINTENANCE AGREEMNT		90.00
REFUND	JASON JUNGST	CREDIT ON ACCOUNT		180.32
40019	WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	31.80	
9172018	WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	31.80	63.60
SEWER LAGOON	LEMNA ENVIRONMENTAL TECH	SEWER LAGOON PARTS		245.00
JUNE 2023	MARCO TECHNOLOGIES LLC	COPIER/PRINTER		156.64
MAY 2023	MARISSA BUTLER	PHONE REIBURSEMENT		75.00
84486	MENARDS - ANKENY	CITY HALL PANELING IN NEW	134.95	
85922	MENARDS - ANKENY	CITY HALL AND SHOP SUPPLIES	106.40	241.35
JUNE 2023	METRO WASTE AUTHORITY	CURB IT RECYCLING EXPENSE		1,594.08
JUNE 2023	MID AMERICAN ENERGY	ELECTRIC/GAS		2,868.76
868337	MUNICIPAL SUPPLY INC	METER SUPPLIES		292.50
JUNE 2023	POLK COUNTY	28E AGREEMENT-SURFACE MAINTEN		1,664.20
JUNE 2023	POLK COUNTY TREASURER	SHERIFF CONTRACT		2,620.75
JUNE 2023	RACOM CORPORATION	28RADIO ACCESS EDACS		719.10
MAY 2023	RICK HUEBNER	PHONE REIBURSEMENT		75.00
MAY 2023	RON CORNWELL	PHONE REIBURSEMENT		75.00
JUNE 2023	SAM'S CLUB	SUPPLIES FOR BALL FIELDS AND		139.86
JUNE 2023	THORPE WATER DEVELOPMENT	SERVICE CONTRACT		1,855.50
1801-045-1	VEENSTRA & KIMM INC	ELKHART INDUSTRIAL SITE PLAN	1,386.00	
18056-89	VEENSTRA & KIMM INC	BUILDING PERMITS	7,706.25	
18079-8	VEENSTRA & KIMM INC	MAIN STREET MASTER PLAN	875.00	
18081-8	VEENSTRA & KIMM INC	KIMBERLY WOODS PLAT 1&2	4,284.53	
18082-4	VEENSTRA & KIMM INC	MAIN LIFT STATION IMPROVEMENTS	19,818.15	

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
18084-1	VEENSTRA & KIMM INC	PRAIRIE POINTE PARK AMENITIES	3,343.85	37,413.78
JUNE 2023	VERIZON WIRELESS	CHALL/FIRE PHONES		167.96
JUNE 2023	VISA	CSB CREDIT CARD		1,426.63
6990197-1	WALDINGER CORPORATION	SIREN MAINTENANCE		224.00
62300/62291	WASTE SOLUTIONS OF IOWA	PORTABLE RESTROOMS		196.00
JUNE 2023	WELLMARK	GROUP INSURANCE	2,106.58	
PR20230531	WELLMARK	INSURANCE- A T	236.86	
PR20230615	WELLMARK	INSURANCE- A T	236.86	2,580.30
Accounts Payable Total				144,499.67
Invoices: Paid				83,775.00
Invoices: Scheduled				60,724.67
Payroll Checks				
		001 GENERAL		5,969.89
		110 ROAD USE TAX		757.57
		600 WATER		2,169.62
		610 SEWER		1,846.27
		740 STORM WATER		201.85
		Total Paid On: 5/25/23		10,945.20
		001 GENERAL		6,142.77
		110 ROAD USE TAX		758.66
		600 WATER		2,132.25
		610 SEWER		1,806.92
		740 STORM WATER		202.31
		Total Paid On: 6/13/23		11,042.91
		Total Payroll Paid		21,988.11
		Report Total		166,487.78

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	48,766.51
002	ARPA	6,363.39
110	ROAD USE TAX	4,469.31
169	COMMUNITY BETTERMENT FUND	63.60
200	DEBT SERVICE	58,128.00
312	CHECKING-MAIN STREET	875.00
313	PRAIRIE POINT PARK-2022A	3,343.85
314	WA TRTMENT EXT-2022A	3,550.00
317	LIFTSTATION PROJ-2022A	19,818.15
600	WATER	11,526.40
601	WATER SINKING	
610	SEWER	8,908.15
740	STORM WATER	675.42

	TOTAL FUNDS	166,487.78

**CITY OF ELKHART BUSINESS MEETING MINUTES, MAY 15, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER**

- 1. Call to Order**
Mayor Fors called the meeting to order at 6:00 PM
- 2. Pledge of Allegiance**
Mayor Fors led the room in the Pledge of Allegiance
- 3. Roll Call**
Council Members Present: Nathan Gillmore, Steve Allen, and Brad Fordyce. Brian Shipley and Angie Schaffer absent
- 4. Approval of Agenda**
Motioned by Fordyce, seconded by Allen to approve the Agenda as published, motion carried
- 5. Citizen Hearing and Other Communications**
 - a. Polk County Sheriff Report
Submitted a report
 - b. Public Comments
No public comments
- 6. Public Hearing**
 - a. **Water Rate Increase for FY2024**
Motioned by Fordyce, seconded by Allen to open Public Hearing at 6:06 PM, no public comments, motioned by Allen, seconded by Fordyce to close Public Hearing at 6:07 PM, motions carried
 - b. **Sewer Rate Increase for FY2024**
Motioned by Gillmore, seconded by Fordyce to open Public Hearing at 6:07 PM, no public comments, motioned by Fordyce, seconded by Allen to close Public Hearing at 6:08 PM, motions carried
 - c. **Stormwater Rate Increase for FY2024**
Motioned by Gillmore, seconded by Allen to open Public Hearing at 6:08 PM, no public comments, motioned by Gillmore, seconded by Fordyce to close Public Hearing at 6:09 PM,
motions carried
- 7. Reports of the Elected Officials, City Staff and Standing Committees**

Drey, Fire Chief: 21 calls for the month, continued training, preparing the food for Mean Machine's event May 20

Sands, City Administrator: submitted a report to Mayor and Council and reviewed with them answering any questions and concerns

Hysell, City Clerk: reviewed 4 items with Mayor and Council and answered any questions or concerns

Kappos, Planning and Zoning-went over some items in review with Mayor and Council
- 8. Consent Agenda Resolution 2023-50**
Motioned by Fordyce, seconded by Allen to approve the Consent Agenda with line item f. to be removed, motion carried
 - a. April Cash Report
 - b. April Treasurer's Report
 - c. April Budget Report
 - d. May Bills Submitted
 - e. April Minutes of Council Meeting
 - f. EBSA-Outdoor alcohol permit for City Festival (Elkhart Baseball Softball Association)
 - g. The Hen House Alcohol Permit for Event May 20th

**CITY OF ELKHART BUSINESS MEETING MINUTES, MAY 15, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER**

9. Resolution 2023-51

Motioned by Fordyce, seconded by Gillmore to approve Street Closing for the Christian Church Activities-from 252-256 NW Washington on May 28th from 10AM to 5PM, motion carried

10. Resolution 2023-52

Motioned by Allen, seconded by Fordyce to Set a Date for Public Hearing of June 20, 6PM on Proposal to Enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$5,300,000, motion carried

11. Resolution 2023-53

Motioned by Fordyce, seconded by Allen to Set a Date of Bid Opening for June 15 at 2PM-Lift Station Project, motion carried

12. Resolution 2023-54

Motioned by Fordyce, seconded by Allen to Set a Public Hearing Date of June 20, 6PM for Lift Station Project, motion carried

13. Resolution 2023-55

Motioned by Allen, seconded by Gillmore to Set a Date of Bid Opening for June 15 at 2PM-Well #4 Project, motion carried

14. Resolution 2023-56

Motioned by Gillmore, seconded by Fordyce to Set a Date of Bid Opening for June 15 at 2PM-Prarie Pointe Park-Phase 1, motion carried

15. Resolution 2023-57

Motioned by Fordyce, seconded by Allen to Set a Date of May 22, 6 PM for Special Meeting at City Hall for FY2023 Budget Amendment, motion carried

16. Resolution 2023-58

Motioned by Allen, seconded by Gillmore to Set a Public hearing Date of May 22, 6PM for FY2023 Budget Amendment, motion carried

17. Resolution 2023-59

Motioned by Gillmore, seconded by Fordyce to Set a Date for Public Hearing for Ordinance Change-165.24-Public Water Supply Wells, motion carried

18. Resolution 2023-60

Motioned by Fordyce, seconded by Allen to present the First Reading of Ordinance Change-Water Utility Increase, motion carried

19. Resolution 2023-61

Motioned by Allen, seconded by Fordyce to present the First Reading of Ordinance Change-Sanitary Sewer Utility Increase, motion carried

20. Resolution 2023-62

Motioned by Gillmore, seconded by Allen to present the First Reading of Ordinance Change-Stormwater Utility Increase, motion carried

21. Resolution 2023-63

Motioned by Fordyce, seconded Allen to approve Pay Request #6-Stormwater Project-Phase 1, not to exceed \$37,255.34, motion carried

22. Resolution 2023-64

Motioned by Gillmore, seconded by Allen to Waive our Right to Review Final Plat for White Oak, motion carried

23. Resolution 2023-65

Motioned by Fordyce, seconded by Allen to approve a Transfer from LOST to Water for Payment of ITRON- New Meter Reading System, not to exceed \$20,750.00, motion carried

**CITY OF ELKHART BUSINESS MEETING MINUTES, MAY 15, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER**

24. Resolution 2023-66

Motioned by Allen, seconded by Gillmore to approve a New Mower Bid from John Deere, not to exceed \$10,292.84, motion carried

25. Resolution 2023-67

Motioned by Fordyce, seconded by Allen to approve a quote of \$1,100.00 for a Custom-Built Desk for New Office to be purchased after July 1, 2023, motion carried

26. Resolution 2023-68

Motioned by Fordyce, seconded by Allen to Accept the Mayor, Colten Fors, Resignation as of May 15, 2023, motion carried

27. Adjourn

Motioned by Fordyce, seconded by Allen to adjourn the Council Meeting at 6:29 PM

CLAIMS REPORT

VENDOR	INVOICE DESCRIPTION	AMOUNT
ANKENY SANITATION	GARBAGE SVC	\$75.31
BRENDA HYSELL	PHONE REIMBURSEMENT	\$75.00
CHAD SANDS	PHONE REIMBURSEMENT	\$75.00
CHEM-SULT, INC	WATER TREATMENT CHEMS	\$231.42
CHEM-SULT, INC	WATER TREATMENT CHEMS	\$590.00
CITY OF CAMBRIDGE IA-LIBRARY	ELKHART AGREEMENT-ANNUAL	\$1,900.00
CONSUMERS ENERGY	IND PARK STREET LIGHTS	\$131.38
DES MOINES REGISTER MEDIA	PUBLISH LEGALS	\$204.95
DES MOINES REGISTER MEDIA	PUBLISH LEGALS	\$232.72
ED LEEDOM	CODE ENFORCEMENT	\$361.58
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,793.65
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,538.38
FIDELITY SECURITY LIFE	VISION INSURANCE	\$40.01
FIDELITY SECURITY LIFE	VISION	\$5.02
FIDELITY SECURITY LIFE	VISION	\$5.02
GCMOA	BRENDA AND MARISSA LUNCHEON	\$34.00
HUXLEY COMMUNICATIONS	CHALL/FIRE/SHOP INTERNET	\$162.00
IA FINANCE AUTHORITY-SRF	2021 SERIES WA MAIN EXTENSION	
TREASURER STATE OF IOWA	STATE TAXES	\$553.46
TREASURER STATE OF IOWA	STATE TAX	\$555.17
ICAP	ANNUAL INSURANCE EXPENSE	\$36,216.00
IOWA DEPT OF TRANSPORTATION	FOUR WAY STOP SIGNS AND NO	\$527.79
IPERS	IPERS	
IPERS	IPERS	
IPERS	IPERS	\$2,068.31
IPERS	IPERS	\$2,128.41
WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	\$31.80
WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	\$31.80
MARCO TECHNOLOGIES LLC	COPIER/PRINTER	\$166.08

**CITY OF ELKHART BUSINESS MEETING MINUTES, MAY 15, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER**

MARISSA BUTLER	PHONE REIMBURSEMENT	\$75.00
MARISSA BUTLER	GCMOA LUNCHEON MEETING	\$26.91
	AIR COMPRESSOR AND HOSE	
MENARDS - ANKENY	OTHER	\$106.76
METRO WASTE AUTHORITY	CURB IT RECYCLING EXPENSE	\$1,589.76
MICROBAC LABORATORIES INC	TESTINGS	\$193.00
MID AMERICAN ENERGY	ELECTRIC/GAS	\$3,130.17
MIDWEST BREATHING AIR LLC	FIRE MAINTENANCE	\$679.07
MUNICIPAL EMERGENCY SERVICES	METER SUPPLIES	\$292.50
POLK CO EMERGENCY MGMT AGENCY	28E AGREEMENT:\$.50 X 882	\$441.00
POLK COUNTY TREASURER	SHERIFF CONTRACT	\$2,620.75
RACOM CORPORATION	28RADIO ACCESS EDACS	\$719.10
RICK HUEBNER	PHONE REIMBURSEMENT	\$75.00
RON CORNWELL	PHONE REIMBURSEMENT	\$75.00
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$196.34
THORPE WATER DEVELOPMENT	SERVICE CONTRACT	\$1,822.00
VAN WERT INC	NEW METER READING SYSTEM	\$20,750.00
VAN WERT INC	METERS AND CONNECTIONS	\$4,273.80
VEENSTRA & KIMM INC	ENGINEERING	\$237.50
VEENSTRA & KIMM INC	BUILDING PERMITS	\$1,079.63
VEENSTRA & KIMM INC	MAIN STREET MASTER PLAN	\$437.50
VEENSTRA & KIMM INC	KIMBERLY WOODS PLATS 1&2	\$1,884.94
VEENSTRA & KIMM INC	PPPARK AMENITIES	\$2,000.00
VERIZON WIRELESS	CHALL/FIRE PHONES	\$167.96
VISA	CSB CREDIT CARD	\$755.83
WASTE SOLUTIONS OF IOWA	PORTABLE RESTROOMS	\$341.00
WELLMARK	GROUP INSURANCE	\$2,106.58
WELLMARK	INSURANCE- A T	\$236.86
WELLMARK	INSURANCE- A T	\$236.86
WEX BANK	FUEL	\$391.40
WEX BANK	FUEL	\$593.52
Accounts Payable Total		\$101,270.00
Invoices: Paid		\$14,620.87
Invoices: Scheduled		\$86,649.13
Total Paid On: 4/27/23		\$11,879.81
Total Paid On: 5/11/23		\$9,744.28
Total Payroll Paid		\$21,624.09
***** REPORT TOTAL *****		\$122,894.09
GENERAL		\$57,886.24
ROAD USE TAX		\$2,912.51
COMMUNITY BETTERMENT FUND		\$63.60
CHECKING-MAIN STREET		\$437.50
PRAIRIE POINT PARK-2022A		\$2,000.00

**CITY OF ELKHART BUSINESS MEETING MINUTES, MAY 15, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER**

WATER	\$36,108.29
WATER SINKING	
SEWER	\$22,844.59
STORM WATER	\$641.36
TOTAL FUNDS	\$122,894.09

Attest:


Brenda Hysell, City Clerk


Colten Fors, Mayor

**CITY OF ELKHART SPECIAL BUSINESS MEETING MINUTES, May 22, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER**

1. Call to Order

Mayor Pro-Tem Shipley called the meeting to order at 6:00 PM

2. Pledge of Allegiance

Mayor Pro-Tem Shipley led the room in the Pledge of Allegiance

3. Roll Call

Council Members Present: Nathan Gillmore, Steve Allen, Brad Fordyce, Brian Shipley and Angie Schaffer

4. Approval of Agenda

Motioned by Fordyce, seconded by Allen to approve the Agenda as published, motion carried

5. Public Hearing

a. FY2023 Budget Amendment

Motioned by Fordyce, seconded by Allen to Open Public Meeting at 6:01 PM, no public Comments, motioned by Allen, seconded by Schaffer to Close Public Meeting at 6:01 PM, motions carried

6. Resolution 2023-69

Motioned by Fordyce, seconded by Allen to approve FY2023 Budget Amendment as Published

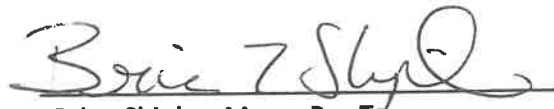
7. Adjourn

Motioned by Fordyce, seconded by Allen to adjourn the Special Council Meeting at 6:03 PM

Attest:



Brenda Hysell, City Clerk



Brian Shipley, Mayor Pro-Tem

Resolution 2023-69

**A RESOLUTION ADOPTING THE BUDGET AMENDMENT FOR FISCAL
YEAR ENDING JUNE 30, 2023, AND CERTIFYING
TO POLK COUNTY AUDITOR**

WHEREAS, on May 15, 2023, at the Council Meeting the City of Elkhart approved setting the public hearing on the FY23 Budget Amendment for May 22, 2023;

WHEREAS, notice of said hearing was published on May 10, 2023 in DesMoines Register;

WHEREAS, said hearing was held on May 22, 2023;

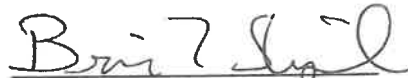
WHEREAS, state laws requires said hearing to be held prior to adoption of a budget amendment and said budget amendment to be certified by May 31st to the County Auditor;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Elkhart, IA that the attached budget amendment is hereby adopted, and the City Clerk is directed to certify said budget amendment with the County Auditor of Polk County.

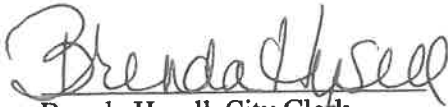
AYES: Gillmore, Allen, Fordyce, Shipley and Schaffer

NEYS: _____

PASSED AND APPROVED this 22nd day of May 2023.


Brian Shipley, Mayor Pro-Tem

ATTEST:


Brenda Hysell, City Clerk

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2023 - AMENDMENT # 1

To the Auditor of POLK County, Iowa:

The City Council of ELKHART in said County/Counties met on 05/22/2023 06:00 PM, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 2023-69

**A RESOLUTION AMENDING THE CURRENT BUDGET FOR FISCAL YEAR ENDING JUNE 2023
(AS LAST CERTIFIED OR AMENDED ON 03/21/2022)**

Be it Resolved by the Council of City of ELKHART

Section 1. Following notice published/posted 05/10/2023 and the public hearing held 05/22/2023 06:00 PM the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at the hearing:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	406,399	0	406,399
Less: Uncollected Delinquent Taxes - Levy Year	2	8,049	0	8,049
Net Current Property Tax	3	398,350	0	398,350
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	405,200	0	405,200
Other City Taxes	6	168,238	0	168,238
Licenses & Permits	7	161,280	0	161,280
Use of Money & Property	8	2,230	0	2,230
Intergovernmental	9	646,528	0	646,528
Charges for Service	10	565,098	0	565,098
Special Assessments	11	0	0	0
Miscellaneous	12	29,450	0	29,450
Other Financing Sources	13	4,370,000	0	4,370,000
Transfers In	14	538,562	0	538,562
Total Revenues & Other Sources	15	7,284,936	0	7,284,936
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	198,504	0	198,504
Public Works	17	261,115	0	261,115
Health and Social Services	18	3,000	0	3,000
Culture and Recreation	19	67,501	0	67,501
Community and Economic Development	20	30,500	10,000	40,500
General Government	21	194,442	0	194,442
Debt Service	22	390,014	0	390,014
Capital Projects	23	4,767,546	0	4,767,546
Total Government Activities Expenditures	24	5,912,622	10,000	5,922,622
Business Type/Enterprise	25	327,356	0	327,356
Total Gov Activities & Business Expenditures	26	6,239,978	10,000	6,249,978
Transfers Out	27	538,562	0	538,562
Total Expenditures/Transfers Out	28	6,778,540	10,000	6,788,540
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	506,396	-10,000	496,396
Beginning Fund Balance July 1, 2022	30	2,204,902	0	2,204,902
Ending Fund Balance June 30, 2023	31	2,711,298	-10,000	2,701,298

Explanation of Changes: A lot of projects, and some unexpected expenses that were reviewed with V&K our Engineers.

Brenda Hysell
City Clerk/Administrator Signature of Certification

05/22/2023
Adopted On

Bovin Z. Sigel Pro-Tem
Mayor Signature of Certification



ELKHART, CITY OF
PO BOX 77
ELKHART, IA 50073
ATTN BRENDA H

AFFIDAVIT OF PUBLICATION

State of Wisconsin

County of Brown, ss.:

The undersigned, being first duly sworn on oath, states that The Des Moines Register and Tribune Company, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Iowa, the publisher of

DES MOINES REGISTER AND WEST DES MOINES REGISTER

newspaper of general circulation printed and published in the City of Des Moines, Polk County, Iowa, and that an advertisement, a printed copy of which is attached as Exhibit "A" and made part of this affidavit, was printed and published in The Des Moines Register on the following dates:

Ad No.	Start Date:	Run Dates:	Cost:
9000649573	5/10/2023	5/10/2023	\$232.72

**Copy of Advertisement
Exhibit "A"**

Staff member, Register Media

Subscribed and sworn to before me by said affiant this 10th day of May, 2023.



Notary Public

NANCY HEYRMAN
Notary Public
State of Wisconsin

5.15.27

Commission expires

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of ELKHART
Fiscal Year July 1, 2022 - June 30, 2023

The City of ELKHART will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

Meeting Date/Time: 5/22/2023 06:00 PM **Contact:** Brenda Hysell **Phone:** (515) 367-4735 ext: 1

Meeting Location: Elkhart City Hall

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	406,399	0	406,399
Less: Uncollected Delinquent Taxes - Levy Year	2	8,049	0	8,049
Net Current Property Tax	3	398,350	0	398,350
Delinquent Property Tax Revenues	4	0	0	0
TIF Revenues	5	405,200	0	405,200
Other City Taxes	6	168,238	0	168,238
Licenses & Permits	7	161,280	0	161,280
Use of Money and Property	8	2,230	0	2,230
Intergovernmental	9	646,528	0	646,528
Charges for Service	10	565,098	0	565,098
Special Assessments	11	0	0	0
Miscellaneous	12	29,450	0	29,450
Other Financing Sources	13	4,370,000	0	4,370,000
Transfers In	14	538,562	0	538,562
Total Revenues and Other Sources	15	7,284,936	0	7,284,936
Expenditures & Other Financing Uses				
Public Safety	16	198,504	0	198,504
Public Works	17	261,115	0	261,115
Health and Social Services	18	3,000	0	3,000
Culture and Recreation	19	67,501	0	67,501
Community and Economic Development	20	30,500	10,000	40,500
General Government	21	194,442	0	194,442
Debt Service	22	390,014	0	390,014
Capital Projects	23	4,767,546	0	4,767,546
Total Government Activities Expenditures	24	5,912,622	10,000	5,922,622
Business Type / Enterprises	25	327,356	0	327,356
Total Government Activities Business Expenditures	26	6,239,978	10,000	6,249,978
Transfers Out	27	538,562	0	538,562
Total ALL Expenditures/Transfers Out	28	6,778,540	10,000	6,788,540
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	506,396	-10,000	496,396
Beginning Fund Balance July 1,2022	30	2,204,902	0	2,204,902
Ending Fund Balance June 30, 2023	31	2,711,298	-10,000	2,701,298

Explanation of Changes: A lot of Projects, and some unexpected expenses that were reviewed with V&K our Engineers.

Public Notices

OFFICIAL PUBLICATION

IN THE IOWA DISTRICT COURT FOR POLK COUNTY

Notice of Probate of Will of Asa M. ... In All Things, Interests, Rights, Claims, and Liabilities...

OFFICIAL PUBLICATION

IN THE IOWA DISTRICT COURT FOR POLK COUNTY

Notice of Probate of Will of ... In All Things, Interests, Rights, Claims, and Liabilities...

OFFICIAL PUBLICATION

IN THE IOWA DISTRICT COURT FOR POLK COUNTY

Notice of Probate of Will of ... In All Things, Interests, Rights, Claims, and Liabilities...

OFFICIAL PUBLICATION

IN THE IOWA DISTRICT COURT FOR POLK COUNTY

Notice of Probate of Will of ... In All Things, Interests, Rights, Claims, and Liabilities...

OFFICIAL PUBLICATION

IN THE IOWA DISTRICT COURT FOR POLK COUNTY

Notice of Probate of Will of ... In All Things, Interests, Rights, Claims, and Liabilities...

OFFICIAL PUBLICATION

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Table with 4 columns: REVENUES & OTHER FINANCIAL SOURCES, Total Budget as Certified or Last Amended, Current Amendment, Total Budget After Current Amendment. Rows include Taxes Levied on Property, Delinquent Property Tax, TIF Revenues, etc.

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Brenda Hysell

From: noreply@salesforce.com on behalf of IOWA ABD Licensing Support
Sent: Thursday, June 15, 2023 1:45 PM
To: elkhartcityclerk@cityofelkhart.com
Cc: licensingnotification@iowaabd.com
Subject: Application App-183281 Ready for Review

Hello,

Application Number App-183281 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: Michaelle Flinn

DBA: The Hen House Pub n Grub

License Number:

Application Number: App-183281

Tentative Effective Date: 6/24/2023

License Type: Special Class C Retail Alcohol License (BW)

Application Type: New

Amendment Type:

Thank you.

CITY OF ELKHART, IOWA

PO BOX 77 - 260 NW Main Street

ELKHART, IA 50073

Phone: 515-367-4735 - Fax: 515-367-7735

cityofelkhart@iowacomm.net - www.elkhartiowa.com

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR ELKHART, IOWA APPLICATION # _____

(All real estate assessed as residential property is eligible to receive an exemption from taxation for three (3) years on the first \$75,000 of actual value added by improvements if improvement meets or exceeds 7% of prior assessed value.) (All real estate assessed as either commercial or industrial property is eligible to receive an exemption from taxation for three (3) years on 100% of the actual value added by improvements if improvement meets or exceeds 10% of prior assessed value.) * The real property being included as part of the Elkhart Revitalization Area will also be included in the Elkhart Urban Renewal Area by virtue of an amendment to the Urban Renewal Plan for the Elkhart Urban Renewal Area. The City Council reserves the right to deny any application for tax abatement made pursuant to this Urban Revitalization Plan for the reason that the City Council has determined that the incremental property tax revenues, as set forth in Section 403.19 of the Code of Iowa, to be generated from the property for which the abatement is sought are necessary to carry out the urban renewal objectives of the City.

Name of Applicant(s) & Title Holder: 1311 Industrial, LLC - Marcus Pitts

Address of Property: 1311 NW Laurel Street Units: 101-104, 106-113, 118-125, 127-130

Legal Description of Property: Units 101, 102, 103, 104, 106, 107, 108, 109, 110, 111, 112, 113, 118, 119, 120, 121, 122, 123, 124, 125, 127, 128, 129, 130 in Elkhart Industrial Park Plat 3 Condominiums

Address of Applicant (if different from above): 6750 Westown Pkwy, Ste 200, PMB 378 West Des Moines, IA 50266

Phone Number (to be reached during day): 515-619-9067

Proposed Property Use: [] Residential [X] Commercial/Industrial

Nature of Improvements: [X] New Construction [] Addition [] General Improvements

More Details: _____

Estimated or Actual Date & Cost of Completion: \$180,000/unit: 10/15/22

Date 6-1-23

Signature of Applicant(s) Lisa Senanora - mbr/half of 1311 Industrial, LLC Marcus Pitts

CITY COUNCIL ACTION: Building Permit # _____ Certificate of Occupancy Issued: _____ Application: [] Approved [] Disapproved Date of Council Action: _____ (Reason if disapproved) _____ City Clerk _____ Date _____ ASSESSOR ACTION: Completed Forms Required by February 1 in City Hall for prior year Constructions/Improvements Application: [] Approved [] Disapproved Reason for disapproval _____ Present Assessed Value \$ _____ Assessed Value w/Improvements \$ _____ Assessor _____ Date _____

CITY OF ELKHART, IOWA

PO BOX 77 - 260 NW Main Street
ELKHART, IA 50073
Phone: 515-367-4735
www.elkhartiowa.com

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR ELKHART, IOWA

APPLICATION # _____

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The real property being included as part of the Elkhart Revitalization Area will also be included in the Elkhart Urban Renewal Area by virtue of an amendment to the Urban Renewal Plan for the Elkhart Urban Renewal Area.

The City Council reserves the right to deny any application for tax abatement made pursuant to this Urban Revitalization Plan.

Name of Applicant & Title Holder: Schuessler Enterprises, Inc.

Address of Property: 201, 202, 203, 204, 213, 214, 215, 216 1410 W Walnut St

Legal Description of the Property: See Attached Elkhart, Iowa 50073

Address of Applicant (if different from above): 15500 NE 14th St. Huxley, IA 50124

Phone Number: 515-238-5793

Proposed Property Use:

Residential

Commercial/Industrial

Nature of Improvements:

New Construction

Addition

General Improvements

More details: _____

Estimated Date of Completion: Complete - Final Inspection on 2/6/23

DATE: 5/16/23

Signature of Applicant: Janet Schuessler

CITY OF ELKHART, IOWA

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ELKHART, IA 50073
Phone: 515-367-4735
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Name of Applicant & Title Holder: BILL GARDNER, OWNER

Address of Property: 1410 W. WALNUT, SUITES 205, 206, 207, 208, 209, 210

Legal Description of the Property: SEE ATTACHED 211, 212

Address of Applicant (if different from above): 4200 134TH AVE (P.O. Box 102) ELKHART I.A. 50073

Phone Number: 515-240-2524

Proposed Property Use: Residential Commercial/Industrial

Nature of Improvements: New Construction

Addition

General Improvements

More details: 8 separate 18,000 sqft w/H Rentals

Estimated Date of Completion: Final on 2/6/23

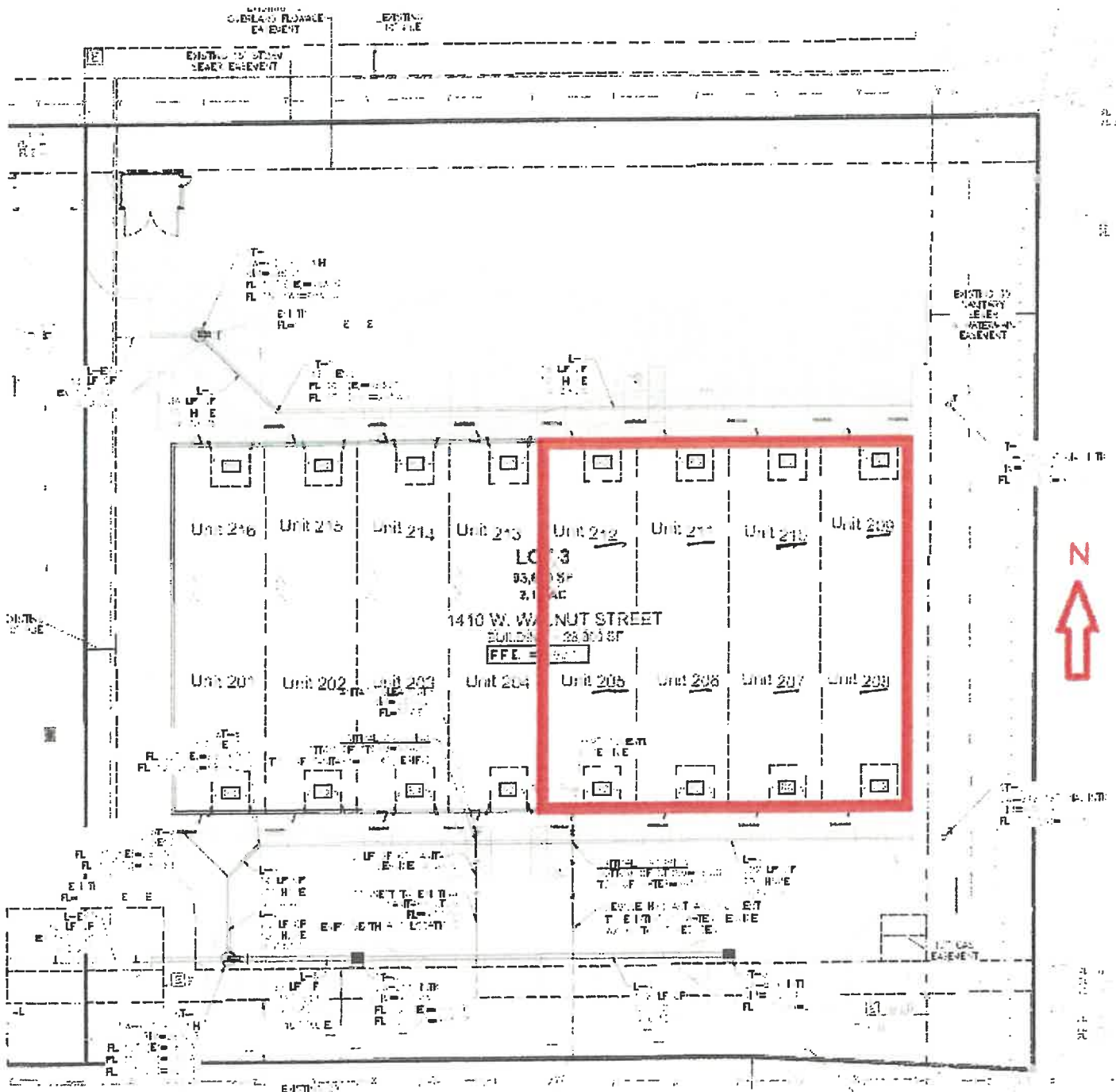
DATE: 5/16/23

Signature of Applicant: Wm. J. Gardner

LEGAL DESCRIPTION OF THE PROPERTY

Units *205, 206, 207, 208, 209, 210, 212* in Building 2 in Elkhart Industrial Park Condominiums, as per the Declaration of Submission of Property to Horizontal Property Regime filed May 26, 2021 and recording Book 18551 Page 424, as amended, located upon Lots 3 and 4 in Elkhart Industrial Park, an Official Plat, now included in and forming a part of the City of Elkhart, Polk County, IA.

The eastern one-half (1/2) portion of Lots 3 & 4 ELKHART INDUSTRIAL PARK, PLAT 1, an Official Plat in the City of Elkhart, Polk County, Iowa.



CITY OF ELKHART, IOWA

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Name of Applicant & Title Holder: Built Right Homes

Address of Property: 106 NE Adams Ave, Elkhart

Legal Description of the Property: Elk Run Plat 3, Lot 25

Address of Applicant (if different from above): 2785 N Ankeny Blvd. Suite 22, Ankeny, IA. 50023

Phone Number: 515-963-8335

Proposed Property Use: Residential Commercial/Industrial

Nature of Improvements: New Construction

Addition

General Improvements

More details: _____

Estimated Date of Completion: _____

DATE: 4/27/2023

Signature of Applicant: _____

Justin W. Kimberley
dotloop verified
04/27/23 5:57 AM PDT
MAJX-RN1G-OMT7-OR8P

CITY OF ELKHART, IOWA

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The City Council reserves the right to deny any application for tax abatement made pursuant to this Urban Revitalization Plan.

Name of Applicant & Title Holder: Built Right Homes

Address of Property: 318 NE Adams Ave, Elkhart

Legal Description of the Property: Elk Run Plat 3, Lot 39

Address of Applicant (if different from above): 2785 N Ankeny Blvd. Suite 22, Ankeny, IA. 50023

Phone Number: 515-963-8335

Proposed Property Use: Residential Commercial/Industrial

Nature of Improvements: New Construction
 Addition
 General Improvements

More details: _____

Estimated Date of Completion: _____

DATE: 4/27/2023

Signature of Applicant:

Justin W. Kimberley

dotloop verified
04/27/23 6:06 AM PDT
S7QQ-KNH1-13VJ-FFMV

CITY OF ELKHART, IOWA

PO BOX 77 - 260 NW Main Street
ELKHART, IA 50073
Phone: 515-367-4735
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Name of Applicant & Title Holder: Built Right Homes

Address of Property: 322 NE Adams Ave, Elkhart

Legal Description of the Property: Elk Run Plat 3, Lot 40

Address of Applicant (if different from above): 2785 N Ankeny Blvd. Suite 22, Ankeny, IA. 50023

Phone Number: 515-963-8335

Proposed Property Use: Residential Commercial/Industrial

Nature of Improvements: New Construction

Addition

General Improvements

More details: _____

Estimated Date of Completion: _____

DATE: 4/27/2023

Signature of Applicant: Justin W. Kimberley

dotloop verified
04/27/23 6:03 AM PDT
CRIH-U9FI-MYYR-QFAO

CITY OF ELKHART, IOWA

PO BOX 77 - 260 NW Main Street
ELKHART, IA 50073
Phone: 515-367-4735
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The City Council reserves the right to deny any application for tax abatement made pursuant to this Urban Revitalization Plan.

Name of Applicant & Title Holder: Built Right Homes

Address of Property: 326 NE Adams Ave, Elkhart

Legal Description of the Property: Elk Run Plat 3, Lot 41

Address of Applicant (if different from above): 2785 N Ankeny Blvd. Suite 22, Ankeny, IA. 50023

Phone Number: 515-963-8335

Proposed Property Use: Residential Commercial/Industrial

Nature of Improvements: New Construction

Addition

General Improvements

More details: _____

Estimated Date of Completion: _____

DATE: 4/27/2023

Signature of Applicant:

Justin W. Kimberley

dotloop verified
04/27/23 6:01 AM PDT
WNAQ-TTEY-DESY-US3B

General Report on Current Projects:

1) Major Ongoing City Projects

- **Water treatment project.** We approved the contract for the WTP project at the February Council meeting. Construction would start later in the spring and will last through May 2025. This project will be paid for by a low interest SRF loan and paid back by water revenue cash. We held the (re)bid opening for the new well (Well #4) as part of this project on June 15th. The apparent low bidder was Gingerich Well and Pump at \$404,225. The costs for the new well are already figured into the new rate increases as discussed previously. You will be asked to award the contract for the low bidder as well as approve the specs for the project as prepared by V&K. In addition, you will hold a public hearing to enter into a water revenue loan to pay for the project as part of the SRF program. The proceedings from Dorsey and Whitney are included in your packet as well as the bid sheets for the project.
- **Phase 1 of the storm water project.** This project is nearing completion. Construction has finished on the storm water pipe. The final grading of the ponds is complete, as well. We will be having a final walk through to go over the punch list soon and pay out the final retainage. This project is being paid for by the 2022A GO Bond and grant funds.
- **Prairie Pointe Park expansion.** This project is part of the Phase 1 stormwater project. We held the (re)bid opening for the first phase of the park project on June 15th. The first phase of the project will include the paved trails, trail lighting, landscaping and access road and parking lot. The apparent low bidder was Concrete Connections at \$605,000. You will be asked to award the contract for the low bidder as well as approve the specs for the project as prepared by V&K. The next phase of the park amenities will include additional trails, walking bridge, stage/amphitheater, public restrooms and shelter, fishing pier, toddler playground, and educational signage. That phase will be completed in FY2025 pending additional grant funding. The bid sheets are included in your packet.
- **Lift Station #1 upgrades.** The lift station near the old lagoons will need a capacity upgrade after the 1st phase of Kimberley Woods is complete. Bill Kimberley will be installing a new lift station as well to meet the needs of the northern part of the development. This project is in our CIP and is being paid for by the 2022A GO bond. We held the bid opening for the project on June 15th. The apparent low bidder was On Track Construction at \$555,555. You will be asked to hold a public hearing and award the contract to the low bidder and approve the specs for the project. The bid sheet has been included in your packets.
- **NE Elm Street I&I sanitary sewer line grouting project.** Visu-Sewer is starting grouting the sanitary sewer line along Elm Street and various manholes next week. This is a budgeted expense in our FY23 Budget.

2) Code enforcement update

- Last month's code violation notices are included in your council packet for your information. The violations listed are still outstanding. Overall, 359 properties have been sent notices so far - 330 have completely mitigated their violations (91.9% of the overall total which is up slightly from last month). Of the 29 notices not mitigated, that includes 11 new last month and several that have received extensions.

3) Planning and Zoning update

- The P&Z met in June to review the final draft of the Main Street Plan. They recommended approval of the plan to the council. A separate email with the plan attached was sent to you for your review. We will have the plan on the July council meeting agenda so you have a month to review it.
- The P&Z also reviewed the well protection ordinance update for Well #4 and recommended its approval to the council. You will be asked to set a public hearing for the July council meeting.
- Lastly, the P&Z also reviewed fence requirements in the code of ordinances. Because we have received several requests for a privacy fence in the secondary front yard of a corner lot, the P&Z reviewed the regulation to see if we should make it allowable. The P&Z recommended to allow this fence height in a secondary front yard. You will be asked to set a public hearing for the July council meeting. The ordinance change will be in your July packets.

4) Park Board update

- The Park Board met in June and discussed a few projects. One, is the painting of pickleball lines on the west side tennis courts. There is a lot of pickleball use and the thought was we need to be proactive in putting in lines for this new and upcoming sport. Perhaps even installing a pickleball court in a future phase of Prairie Pointe Park. I will be getting some quotes to paint the lines and bring those to the July meeting.
- There was also discussion about putting a fence around the Prairie Pointe basketball court so ball stop going into the street. We are getting a quote for this and will bring it to the council in July
- Lastly, there was discussion about the new playground equipment installation. Right now, it seems like we are not getting the school volunteers that we might need so there was discussion to have the equipment professionally installed instead of the community build we were planning. I talked to the playground people and that would still be an option. We put that money in the park budget so it would be a budgeted expense if you decide to have it professionally installed. This will be on the July council agenda as well.

5) Board of Adjustment update

- A variance request was submitted in May and the board met on June 1st to consider the request from 322 NE Mandy Ave to extend the length of their driveway approach (on Elm Street). Since the length of their approach request was more than is allowed, a variance was needed to approve the request. The board approved the variance.
- The board will also be meeting on June 29th to consider a variance request from 221 NE Maple Street - for a fence to go beyond the height restriction. This will be for a fence on a corner lot. It is considered a front yard and the ordinance allows only a 42-inch high fence in a front yard. The request is for a 6 foot fence.

6) Number of building permits since last council meeting

- 12 new permits for this month (2 new construction or remodel; 3 fence; 0 shed, 1 deck; 1 basement finish; 0 demo; 0 sign; 0 driveway; 5 trade; 0 solar; 0 misc.)
- 53 total permits for 2023 (12 new construction or remodel; 14 fence; 0 shed, 2 deck; 5 basement finish; 0 demo; 1 sign; 1 driveway; 18 trade; 0 solar; 0 misc.)
- Total of 84 permits for 2022 (23 new construction or remodel, 2 basement finish, 25 fence, 4 shed, 3 deck, 15 trade, 0 demo, 2 sign, 4 driveway, 3 solar, 3 misc.)
- Total of 110 permits in 2021. 78 permits in 2020. 38 in 2019.

Report on Additional Agenda Items that Require Action:

1) Hold two public hearings

- One hearing will be for discussing the Lift Station project. After the hearing you will be asked to award the contract to the low bidder as well as approve the project specs as presented by V&K.
- The 2nd hearing will be discussion on the proposal to enter into a water revenue loan and disbursement agreement as part of the SRF process to pay for the water treatment plant project. After the hearing you will be asked to enter into the agreement. The proceedings from Dorsey and Whitney are included in your packet.

2) Consent agenda item – tax abatement approval

- As you know, you phased out the tax abatement program for the industrial park last year. June 30, 2023 was the deadline for any remaining tax abatement application. There are three applications from the Industrial Park made up of several units in the flex buildings for your consideration in the consent agenda. The applications are included in your packet.

3) Setting two public hearings for the July council meeting

- You will be asked to set two public hearings for the July council meeting. The first will be for the well protection ordinance update. The second will be for the fence ordinance update to allow privacy fences on corner lots. You will have the hearings and the 1st reading of the ordinances next month. The ordinance updates will be in your July packet.

4) Discussion and possible action on approving ROW work along Maple Street

- A resident will be present to discuss work he has done in the city's ROW to help with drainage prior to the 3rd phase of the storm water project in a few years. You will be asked to approve his work. He understands that his work will be likely disturbed when the 3rd phase of the storm water project comes through in a few years. City staff recommends approval.

5) Discussion and possible action on developer connection fees

- Forrest from V&K will be here to discuss the possible creation of a connection fee district for future growth in Elkhart. Right now, the city charges a connection fee of \$450 per house during the building permit fee stage. For example, in Waukee, they charge \$5,230 per acre which is roughly \$1,750 per house with an ability to charge more if the development is in an area which would require additional infrastructure improvements by the city. It would be another way to help pay for the major capital

projects that are necessary to accommodate the growth. There is no action needed at the meeting other than potentially giving the go ahead to pursue the new development rate structure.

6) 2nd Readings of the utility ordinance updates

- You will be asked to have the 2nd readings of the utility rate ordinance updates. You held the 1st readings last month. The ordinance updates are included in your packet.

7) Discussion and possible action on gas station incentives

- You will be asked to approve in principle incentives for the new gas station proposed in town. We have a developer that has said yes to developing a gas station in town and needs council assurances on the incentive package that we have discussed in year's past. As you recall, we said we would offer a gas station the same tax rebate package that we gave the daycare (10-year, graduated TIF rebates). I have met with Dorsey and Whitney to get that process started. Then, there is the land. We are in a position to be gifted the land from the property owner and I am working on that transfer process through Dorsey and Whitney to be able to then provide the land to the gas station. Lastly, the third incentive would be to not offer another gas station incentives during the life of the 10-year tax rebate program for this gas station. Another gas station would be welcome in town, but we just wouldn't offer any incentives for it to do so. These three incentives will be enough to bring the new gas station into Elkhart. Your approval in principle at the June meeting will set the stage for official action when Dorsey and Whitney prepares the proceedings later this fall.

8) Discussion and possible action on approving FY24 salaries for Elkhart Employees

- You will be asked to consider the FY24 salaries of Ron, Rick, Scott, Brenda and Chad. Last week I conducted annual reviews of Ron and Brenda and Ron has completed a review of Rick. I have submitted my FY24 salary recommendations memo in the packet.
- Ron's recommended hourly rate is \$34.00
- Rick's recommended hourly rate is \$31.96
- Brenda's recommended salary is \$70,000/yr.
- Scott's recommended salary is \$5,000/yr.
- My review team (Brian and Brad) met and has recommended my salary at \$97,000/yr.
- All salaries are consistent with respective area positions in other cities as well as being fully supported in our approved FY24 budget.

9) Discussion and possible action on the Elkhart Christian Church Event at Prairie Pointe Park

- You will be asked to consider approving an event in Prairie Pointe Park hosted by the Elkhart Christian Church. It will be similar to the event they held last year. Information on the event has been included in your packet.

10) Discussion and possible action on approving various year end transfers

- As you know, by law we are only able to pay out of certain accounts and in June, at the fiscal year-end meeting, we need to service a variety of loans and will need to transfer from the respective project account in order to pay the loans. You will be asked to make a variety of year-end transfers.
- For the Employee Benefits and Emergency Fund transfers, those are made at the end of every fiscal year back to the general fund so they are not lost.
- The remaining transfers are to service the respective loans.

11) Appointing and swearing in the interim mayor

- You will be asked to appoint the interim mayor. We have one letter of interest that has been submitted to the city from Brad Campbell. Brad will be present at the meeting.
- This appointment will be for the remainder of Colten's term (which ends this year) so the new mayor will have to run again in November.
- The appointment is being made at the end of the meeting so Brian, the mayor pro-tem, will run the meeting.

City of Elkhart
City Council Packet

June 20th – 6:00 pm

Community Center

Proceedings for Additional Action on Proposal to Enter
into a Water Revenue Loan and Disbursement
Agreement

Council Action:

You will be asked to take action based on Dorsey and Whitney's proceedings to pay for the water treatment plant project. The proceedings are not included in your packet as we have not received them at the time of preparing the packets – we will bring the resolution to the meeting.

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Setting Date for a Public Hearing for the Well Protection
Ordinance Update

Council Action:

You will be asked to set a public hearing at the City Council meeting on July 17th for updating the Well Protection Ordinance. The ordinance amendment has been included in your packet.

ORDINANCE NO. _____

AN ORDINANCE ENACTING CHAPTER 165, ELKHART MUNICIPAL CODE, REGARDING PUBLIC WATER SUPPLY WELLS

WHEREAS, the City has established a water utility which generates and distributes quality potable water to the community and its residents; and

WHEREAS, the City is continually reviewing the water demands of this rapidly growing community and planning and undertaking improvements to assure adequate pressure, storage and treatment of the water supply and capabilities of water distribution to assure quality and safe water supply capable of meeting the City's needs, now and in the future; and

WHEREAS, the water system draws and stores its water supply using different mechanisms including, but not limited to, water towers, wells; and

WHEREAS, it is necessary to assure that the risk of contamination of the City's water supply is eliminated, to the extent possible, by limiting activities in proximity to City water infrastructure that poses an increase the risk of potential contamination to the City water supply; and

WHEREAS, the City of Elkhart has determined it is in the best interests of its residents to enact an ordinance to protect the City's water supply.

BE IT THEREFORE ORDAINED by the City Council of the City of Elkhart:

Section 1: Chapter 165, Elkhart Municipal Code is hereby amended by adding new subparagraph 165.24 as follows:

§ 165.24 – PUBLIC WATER SUPPLY WELLS.

1. DEFINITIONS. For use in this chapter, the following terms are defined.

- A. "Aquifer" means a rock formation, group of rock formations or part of a rock formation that contains enough saturated permeable materials to yield significant quantities of water.
- B. "Deep public well" means a public well located and constructed in such a manner that there is a continuous layer of low permeable soil or rock at least five (5) feet thick located at least twenty-five (25) feet below the normal ground surface and above the aquifer from which the water is drawn.
- C. "Shallow public well" means a public well located and constructed in such a manner that there is NOT a continuous layer of low permeable soil or rock at least five (5) feet thick which is located at least twenty-five (25) feet below the normal ground surface and above the aquifer from which the water is drawn.
- D. "Well" means a pit or hole sunk into the earth to reach a resource supply such as

water.

2. DESIGNATION OF WELLS. Each well or Aquifer owned and operated by the City at this time shall be designated as a “deep public well” for the purposes of this chapter.

3. WELL PROTECTION. All land uses, and the construction of all structures or facilities, must meet the separation distances from all City wells as required in the Iowa Administrative Code 567-Environmental Protection, Chapter 43 Water Supplies - Design and Operation.

Table A from the current Iowa Administrative Code is included for reference.

Table A: Separation Distances

SOURCE OF CONTAMINATION	REQUIRED MINIMUM DISTANCE FROM WELL, IN FEET	
	Deep Well ₁	Shallow Well ₁
WASTEWATER STRUCTURES:		
Point of Discharge to Ground Surface		
Sanitary & Industrial Discharges	400	400
Water Treatment Plant Wastes	50	50
Well House Floor Drains	5	5
Sewers & Drains₂		
Sanitary & Storm Sewers, Drains	0-25 feet: prohibited 25-75 feet if water main pipe 75-200 feet if sanitary sewer pipe	0-25 feet: prohibited 25-75 feet if water main pipe 75-200 feet if sanitary sewer main pipe
Sewer Force Mains	0-75 feet: prohibited 75-400 feet if water main pipe 400-1000 feet if water main or sanitary sewer pipe	0-75 feet: prohibited 75-400 feet if water main pipe 400-1000 feet if water main or sanitary sewer pipe
Water Plant Treatment Process Wastes that are Treated Onsite	0-5 feet: prohibited 5-50 feet if sanitary sewer pipe	0-5 feet: prohibited 5-50 feet if sanitary sewer main pipe
Water Plant Wastes to Sanitary Sewer	0-25 feet: prohibited 25-75 feet if water main pipe 75-200 feet if sanitary sewer pipe	0-25 feet: prohibited 25-75 feet if water main pipe 75-200 feet if sanitary sewer main pipe
Well House Floor Drains to Sewers	0-25 feet: prohibited 25-75 feet if water main pipe 75-200 feet if sanitary sewer pipe	0-25 feet: prohibited 25-75 feet if water main pipe 75-200 feet if sanitary sewer pipe
Well House Floor Drains to Surface	0-5 feet: prohibited 0-50 feet if sanitary sewer pipe	0-5 feet: prohibited 0-50 feet if sanitary sewer main pipe
Land Disposal of Treated Wastes		
Irrigation of Wastewater	200	400
Land Application of Solid Wastes ₃	200	400
Other		

Cesspools & Earth Pit Privies	200	400
Concrete Vaults & Septic Tanks	100	200
Lagoons	400	1000
Mechanical Wastewater Treatment Plants	200	400
Soil Absorption Fields	200	400
CHEMICALS:		
Chemical Application to Ground Surface	100	200
Chemical & Mineral Storage above Ground	100	200
Chemical & Mineral Storage on or Under Ground	200	400
Transmission Pipelines (such as fertilizer, liquid petroleum or anhydrous ammonia)	200	400
ANIMALS:		
Animal Pasturage	50	50
Animal enclosure	200	400
Earthen Silage Storage Trench or Pit	100	200
Animal Wastes		
Land Application of Liquid or Slurry	200	400
Land Application of Solids	200	400
Solids Stockpile	400	400
Storage Basin or Lagoon	400	1000
Storage Tank	200	400
MISCELLANEOUS:		
Basements, Pits, Sumps	10	10
Cemeteries	200	200
Cisterns	50	100
Flowing Streams or Other Surface Water Bodies	50	50
Railroads	100	200
Private Wells	200	400
Solid Waste Landfills and Disposal Sites ⁴	1000	1000

1 Refer to Section 229.01 for definition.

2 The separation distances are dependent upon two factors: the type of piping that is in the existing sewer or drain, as noted in the table, and that the piping was properly installed in accordance with the standards.

3 Solid wastes are those derived from the treatment of water or wastewater. Certain types of solid wastes from water treatment processes may be land-applied within the separation distance on an individual, case-by-case basis.

4 Solid waste means garbage, refuse, rubbish and other similar discarded solid or semisolid materials, including but not limited to such materials resulting from industrial, commercial, agricultural and domestic activities.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provisions or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ____ day of _____ 2023, and approved this ____ day of _____ 2023.

Colten Fors, Mayor

Attest:

Brenda Hysell, City Clerk/Treasurer

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Setting Date for a Public Hearing for the Fence Ordinance
Update

Council Action:

You will be asked to set a public hearing at the City Council meeting on July 17th for updating the Fence Ordinance to allow six-foot high privacy fences on corner lots if they are 25 feet away from the street corner. The ordinance amendment will be included in your July council packet.

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Citizen ROW Work

Council Action:

A resident at 167 NW Maple Street completed work in the city's ROW to assist the drainage in his property prior to the 3rd phase of the stormwater project. You will be asked to approve his work. A picture of the project is included in your packet.



City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Award Contract for Well #4 Project

Council Action:

You will be asked to consider awarding the contract for the Well #4 Project. We held the bid opening on Thursday, June 15th and we received one bid. The apparent low bid was from Gingerich Well and Pump at \$404,225. This would be paid for by the 2022A GO Bond. The bid sheet is included in your packet.

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Award Contract for Lift Station Project

Council Action:

You will be asked to consider awarding the contract for the Lift Station Project. We held the bid opening on Thursday, June 15th and we received three bids. The apparent low bid was from On Track Construction at \$555,555. This would be paid for by the 2022A GO Bond. The bid sheet is included in your packet.



VEENSTRA & KIMM INC.
 3000 Westown Parkway
 West Des Moines, Iowa 50266
 515.225.8000 // 800.241.8000
 www.v-k.net

Project: Main Lift Station Improvements
Elkhart, Iowa

BID SUMMARY

Bid Date: Thursday, June 15, 2023, 2:00 P.M.

CONTRACTOR	ADDEN NO. 1 (X)	BIDDER STATUS FORM (X)	BID BOND (X)	TOTAL BID
SYNERGY CONTRACTING	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 638,850.00
ON TRACK	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 555,555.00
WRH	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 610,000.00

★

★

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Award Contract for Prairie Pointe Park Project

Council Action:

You will be asked to consider awarding the contract for the Prairie Pointe Park Project. We held the bid opening on Thursday, June 15th and we received 10 bids. The apparent low bid was from Concrete Connection at \$605,000. This would be paid for by the 2022A GO Bond along with several different grants. The bid sheet is included in your packet.



Project: 2023 Prairie Pointe Park Improvements - Rebid
Elkhart, Iowa

BID SUMMARY

Bid Date: Thursday, June 15, 2023, 2:00 P.M.

	CONTRACTOR	BIDDER STATUS FORM (x)	BID BOND (x)	TOTAL ALTERNATE BID 1	TOTAL ALTERNATE BID 2
1	GRAPHITE CONST.	✓	✓	\$ 762,360.30	\$ 762,360.30
2	HOWREY CONST.	✓	✓	\$ 709,486.00	\$ 696,236.00
3	CTI	✓	✓	\$ 978,669.50	\$ 893,637.00
4	TK CONCRETE	✓	✓	\$ 680,795.00	\$ 705,445.00
5	CONCRETE CONNECTION	✓	✓	\$ 605,000.00	\$ 605,000.00
6	CALIBUR CONCRETE	✓	✓	\$ 760,132.58	\$ 760,132.58
7	ABSOLUTE GROUP	✓	✓	\$ 869,609.00	\$ 894,478.50
8	AU STAR CONCRETE	✓	✓	\$ 789,925.50	\$ 808,693.50
9	CHOICE CONCRETE	✓	✓	\$ 693,529.14	\$ 693,529.14

★ #10 BROTHERS CLEANING CORP ✓ \$ 637,709.50 \$ 637,709.50

↓ NOT IN SEP. ENVELOPE

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Discussion on Developer Connection Fees

Council Action:

You will be asked to discuss connection fees with Forrest from V&K. Right now, the city charges a connection fee of \$450 per house during the building permit fee stage. For example, in Waukee, they charge \$5,230 per acre which is roughly \$1,750 per house with an ability to charge more if the development is in an area which would require additional infrastructure improvements by the city. It would be another way to help pay for the major capital projects that are necessary to accommodate the growth. There is no action needed at the meeting other than potentially giving the go ahead to pursue the new development rate structure. There is nothing included in your packet.

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Second Reading of Ordinance Changes to Increase Utility
Rates

Council Action:

You will be asked to hold the second reading for each of the utility rate ordinance changes. The first is for the Water Utility Ordinance. The second is for the Sanitary Sewer Utility Ordinance and the third is for the Storm Sewer Utility Ordinance. On average, the total increase to each monthly utility bill will be approximately \$6.59/month. In July, you will be asked to have the final reading and approve the ordinance updates. The draft ordinances have been included in your packet.

ORDINANCE #2023-1

AN ORDINANCE AMENDING THE ELKHART CODE OF ORDINANCES CHAPTER 92 TO PROVIDE FOR NEW WATER RATES

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF ELKHART, IOWA

SECTION 1. Purpose. The purpose of this Ordinance is to amend the Elkhart Code of Ordinances Chapter 92 to provide for new water rates from July 1, 2023 to June 30, 2026.

SECTION 2. Amendment. Elkhart Code of Ordinances Chapter 92 is amended by replacing current Section 92.02 with the following:

92.02 RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the City:

1 .

Water Rates	7/1/2023 to 6/30/2024	7/1/2024 to 6/30/2025	7/1/2025 to 6/30/2026	7/1/2026 to 6/30/27
Monthly Service Access Charge				
5/8 x 3/4-inch water meter	\$17.39	\$19.48	\$21.82	\$23.78
1-inch water meter	\$20.88	\$23.38	\$26.19	\$28.55
1 1/2-inch water meter	\$24.35	\$27.27	\$30.54	\$33.29
2-inch water meter	\$31.32	\$35.07	\$39.28	\$42.82
3-inch water meter	\$41.75	\$46.76	\$52.38	\$57.09
4-inch water meter	\$52.19	\$58.46	\$65.47	\$71.36
All Usage Per 1,000 Gallons	\$5.66	\$6.33	\$7.09	\$7.73
Minimum Monthly Bill				
1. (includes the first 3,000 gallons)	\$34.37	\$38.50	\$43.12	\$47.00

2. The annual rate shall increase by 12.0% per year and will take effect on July 1st of each year until 7/1/2026 when rates will increase at 9.0% annually. As a result of the annual review of rates, as detailed in Section 92.09 of this Ordinance, the Council may choose to adjust the monthly unit rate as necessary. Such rate adjustments shall be approved by ordinance of the City Council.

3. Bulk Rates. A bulk usage charge for water shall include a \$75.00 fee and \$10.00 for each 1,000 gallons used.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. Effective Date. This ordinance shall be in effect on July 1, 2020, after final passage and publication as provided by law.

Passed by the City Council, of the City of Elkhart, on the ____ day of _____, 2023, and approved this _____ day of _____, 2023.

ATTEST:

CITY OF ELKHART, IOWA

Brenda Hysell, City Clerk

Colten Fors, Mayor

ORDINANCE #2023-2

AN ORDINANCE AMENDING THE ELKHART CODE OF ORDINANCES CHAPTER 99 TO PROVIDE FOR NEW SEWER USER RATES

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF ELKHART, IOWA

SECTION 1. Purpose. The purpose of this Ordinance is to amend the Elkhart Code of Ordinances Chapter 99 to provide for new water rates from July 1, 2023 to June 30, 2026.

SECTION 2. Amendment. Elkhart Code of Ordinances Chapter 99 is amended by replacing current Section 99.07(1) with the following:

99.07 SEWER USER CHARGE. Sewer service shall be furnished at the following monthly rates within the City:

1.

	7/1/2023 to 6/30/2024	7/1/2024 to 6/30/2025	7/1/2025 to 6/30/2026
Monthly Service Access Charge	\$12.17	\$12.78	\$13.42
All Usage per 1000 Gallons Water	\$4.25	\$4.47	\$4.69
Minimum Monthly Bill	\$12.17	\$12.78	\$13.42
Infrastructure Improvement Additional Monthly Fee Schedule:	\$20.00	\$19.00	\$18.00

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: Effective Date. This ordinance shall be in effect on July 1, 2020, after final passage and publication as provided by law.

Passed by the City Council, of the City of Elkhart, on the ____ day of _____, 2023, and approved this _____ day of _____, 2023.

ATTEST:

CITY OF ELKHART, IOWA

Brenda Hysell, City Clerk

Colten Fors, Mayor

ORDINANCE #2023-3

AN ORDINANCE AMENDING THE ELKHART CODE OF ORDINANCES CHAPTER 100 TO INCREASE STORM WATER SERVICE CHARGES

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF ELKHART, IOWA

SECTION 1. Purpose. The purpose of this Ordinance is to amend the Elkhart Code of Ordinances Section 100.11 to provide for an increase in storm water service charges.

SECTION 2. Amendment. Elkhart Code of Ordinances Sections 100.11(1) and (2) is amended by striking certain numbers and by adding the underlined:

1. Except as hereinafter noted, each customer whose property lies within the corporate limits of the City shall pay to the City, as a part of the customer's combined water, sewer, recycling, and storm water service account with the City, monthly utility billings, at the same time payment for other City utilities are made, the following charges per unit associated with the customer's property:
 - A. Undeveloped properties. A flat storm sewer availability charge at the rate of \$0.00 per month.
 - B. Single-family dwelling, one residential unit: \$6.00 per month.
 - C. Duplex dwelling, one residential unit: \$6.00 per month.
 - D. Townhome dwelling, one residential unit: \$6.00 per month.
 - E. Mobile home dwelling, one residential unit: \$6.00 per month.
 - F. Apartment dwelling, one residential unit: \$6.00 per month.
 - G. Nonresidential properties: one nonresidential unit: \$12.00 per month.
2. The yearly rate shall increase by 50 cents per year through 2026 for properties in Section 2, (1) B-F. The yearly rate shall increase by \$1 per year through 2026 for properties in Section 2, (1) G. As a result of the annual review of rates, as detailed in Section 100.15 of this chapter, the Council may choose to adjust the monthly unit rate as necessary. Such rate adjustments shall be approved by resolution of the City Council.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the

ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the Elkhart City Council on this _____ day of _____ and approved on this _____ day of _____, 2023.

ATTEST:

CITY OF ELKHART, IOWA

Brenda Hysell, City Clerk

Colten Fors, Mayor

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Approval In Principle of Gas Station Incentives

Council Action:

You will be asked to approve in principle incentives for the new gas station proposed in town. We have a developer that has said yes to developing a gas station and needs council assurances on the incentive package that we have discussed in the past. The incentives are as follows (Dorsey and Whitney are working on the official proceedings for these incentives. You will be asked to officially approve them at a later council meeting. The June council meeting is for in principle approval for the developer to take to his lending institution):

- 10-year TIF rebate
- Donation of the land
- No other incentives for additional gas stations

There is nothing included in your packet.

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Approval of FY2024 Annual Salaries

Council Action:

You will be asked to consider approving the FY2024 salaries for Elkhart employees. The recommendation memo with each proposed salary is included in your packet.

CITY OF ELKHART, IOWA

PO BOX 77 - 260 NW Main Street
ELKHART, IA 50073
Phone: 515-367-4735
www.elkhartiowa.com

Memorandum

TO: City Council
FROM: Chad Sands, City Administrator
DATE: 6/15/23
RE: Salary Recommendations for FY24

During the second week of June, I held annual performance reviews for Ron Cornwell and Brenda Hysell. Ron completed a review of Rick Huebner. The following are my FY24 salary recommendations for each individual.

For Ron Cornwell, on July 1st, I recommend an increase to his hourly rate from \$31.25/hr. to \$34.00/hr. This is based on his qualifications, years of service and an excellent annual review.

For Rick Huebner, on July 1st, I recommend an increase to \$31.96/hour. This rate is based on his new certification, his years of service and an excellent annual review.

For Brenda Hysell, I recommend increasing her annual salary to \$70,000 starting July 1st. This is commensurate with area city clerk salaries, her years of service, knowledge of the position, and her new certifications.

For Scott Drey, I recommend increasing his annual salary to \$5,000 starting July 1st for his continued excellent service as Fire Chief.

Each employee has represented the city extremely well, exhibits excellent work habits and is deserving of the increase. I am honored to be part of a great team here in Elkhart. Performance reviews are on file at City Hall should you wish to inspect them.

Also, the review team (Brad and Brian – the mayor position was vacant at the time of my review) performed my annual review on June 12th and recommended my FY24 annual salary at \$97,000.

Regarding Marissa's FY24 increase. This, as agreed upon at the start of her employment, would be in two parts – the first, after her six-month anniversary and then another performance-based adjustment at her one-year anniversary. At that point, she will be on the same schedule as the rest of the staff.

All salaries are consistent with respective area positions in other cities as well as being fully supported in our approved FY24 budget.

Respectfully submitted,



Chad Sands
City Administrator

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Approval of Event at Prairie Pointe Park

Council Action:

There is a request that you will be asked to consider. The Elkhart Christian Church has activities scheduled this summer at Prairie Pointe Park and are requesting permission to hold them. The event information is included in your packet.

Elkhart Christian Church Joel Award 660-988-1226
WILD & WACKY VBS CALENDAR

DATE	TIME	THEME	VEGGIE TALE	CRAFT	SNACK	GAME
7/5	6-7:30	TRUTHFULNESS	Larry Boy & the Fib from Outer Space			
7/12	6-7:30	FORGIVENESS	God wants me to forgive them??			
7/19	6-7:30	SHARING	Lyle & the Friendly Viking			
7/26	5-7?	BACK PACK GIVE AWAY	<i>Not at Park</i>	<i>Call use Church</i>		
8/2	6-7:30	THANKFULNESS	Madame Blueberry			
8/9	6-7:30	HANDLING FEAR	Where's God When I'm Scared?			
8/16	6-7:30	POWER OF WORDS	Larry Boy & the Rumor Weed			

WILD & WACKY VBS SCHEDULE

JOB	TIME	#	POSSIBLE PEOPLE
YARD GAMES	5:45	3-4	CRAIG, CORAL, CRAIG, SHARON
REGISTER/NAME TAGS	5:45	2	CONNIE & LIZ? (TIM)
ORGANIZED GAMES	6:00	2	JOEL & MIKE
MOVIE	6:20	1	ANDREA (intro)
DISCUSSION	6:50	1	ANDREA (prompt)
CRAFT	7:00	2	MARY JO, JILL?
SNACK	7:20	3	ROBYN (lead) ROBIN & JOHN (help)

CREW LEADERS: (each crew has 5 kids of different ages) plan for 10 groups
 Cathy, Janet, Mary Ann, Coral, Laura, Steve, Cindy, Brenda, Craig, Sharon

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Approving a Variety of Year-End Transfers

Council Action:

- You will be asked to approve a variety of transfers from project accounts to service their respective project loans. For the Employee Benefits and Emergency Fund transfers, those are made at the end of every fiscal year back to the general fund so they are not lost.

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Appoint Interim Mayor and Swearing-In of Interim Mayor

Council Action:

You will be asked to appoint an interim mayor and swear the new mayor in to fill the vacancy. We have received one letter of interest, from Brad Campbell, and his letter has been included in your council packet.

Bradley D. Campbell
204 NE Madison Avenue
Elkhart, IA 50073

bradleycampbell@gmail.com

(515)-782-7089

31 May 2023

Subject: Letter of Interest for Interim City of Elkhart Mayor

Elkhart City Officials and Citizens,

I am submitting this letter to the City as an official letter of interest to fill the upcoming vacancy of City Mayor until filled January 2024.

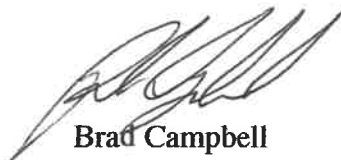
Over the past year I have become increasingly involved with the City as I hold a seat on the Planning and Zoning Commission as well as the Zoning Board of Adjustment. I also assist the streets department with snow removal during large winter storms.

I have lived in Elkhart for approximately 6 years total with military obligations taking myself and my family away for periods of time. We have owned two homes in Elkhart and plan to spend the rest of our lives here. My daughter currently attends North Polk Elementary in Alleman.

I live a life of service. I am currently an active member in the military as well as municipal law enforcement. With over a decade in the military, I have served in several leadership capacities both within the United States and outside. I believe in hard work, morals, ethics, and continued progress within the City.

My intent as interim mayor would be to continue the great progress our City is making. All of our special committees and boards are doing amazing work. I will support them and the council to the best of my abilities to keep up the positive momentum.

Thank you for the opportunity to submit a letter of interest. I hope that the City Officials allow my continued service and grant me the great opportunity of being City Mayor!



Brad Campbell

City of Elkhart
City Council Packet

June 20th – 6:00 pm
Community Center

Code Enforcement

Council Action:

The Code Enforcement Report is for informational purposes only.

MAY 2023 CODE ENFORCEMENT REPORT

ELKHART

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
2020-03	352 N. Grant	Junk&Vehicle&Parking	4/2/2020	4/17/2020 6/16/20 7/24/20 10/2/20	Advisory- 6/1/20 2nd Advisory 7/6/20 Certified-9/1/20 FINAL Extension given by Chad	
2020-04	255 NW Main	Junk&Vehicle&Parking	4/2/2020	4/17/2020 6/16/20 7/15/20 4/22/21 5/21/21	Advisory- 6/1/20 2nd Advisory Certified- 4/6/21 Certified- 5/4/21 FINAL-6/15/21 Refer to City	
2020-06	216 NE Elm	Junk&Vehicle&Parking	4/2/2020	4/17/2020 6/16/20 *	Advisory- 6/1/20 2nd Advisory	
2020-08	252 NW Main	Junk	4/7/2020	4/17/2020 6/16/20 *	Advisory- 6/1/20 2nd Advisory	
START 2021						
2021-063	368 NW Maple	Vehicle	7/14/2021	7/27/2021 8/12/21 9/10/21 11/5/21	M- 7/28/21 Advisory- 8/24/21 Certified- 10/19/21 FINAL- 2/8/22 Referred to City	
START 2022						
2022-065	Lot 43	Junk	7/5/2022	7/22/2022 8/18/22 9/16/22 5/1/23	Advisory- 8/2/22 Certified- 8/30/22 FINAL- 10/26/22 Sent to City 1/24/23 Extend to 5/1/23 Per Brenda	
2022-092	Lot 25	Vehicle	9/13/2022	10/12/2022 11/11/22 12/9/23	Advisory- 10/26/22 Certified- 11/22/22 FINAL- 1/17/23 Refer to City	
2022-100	Lot 46	Junk	9/30/2022	11/11/2022 12/6/22 2/2/23	Advisory- 12/6/22 Certified- 1/17/23 FINAL- 3/28/23 Sent to City	
2022-101	Lot 31	Junk & Vehicle	9/30/2022	10/16/2022 11/11/22 12/9/22 1/19/23	M- 10/26/22 Advisory- 11/22/22 Certified- 1/3/23 FINAL- 2/13/23 Refer to City	
2022-114	361 NW Washington	Vehicle	11/8/2022	11/24/2022 1/3/23 4/18/23 4/28/23 6/8/23	Advisory- 12-19-22 Certified Extnded to April per Brenda 4/11/23 Certified- 5/22/23 FINAL	
START 2023						
2023-009	421 NE Maple	Parking	1/31/2023	2/14/2023	M	
2023-010	418 NE Elm	Parking	1/31/2023	2/14/2023	M	
2023-018	Lot 24	Junk	2/13/2023	3/13/2023	Advisory	5/8/2023
2023-019	268 NW Elm	Junk	2/28/2023	3/17/2023 4/18/23	Advisory- 3/28/23 Certified	5/8/2023
2023-020	164 NW Lincoln	Junk	2/28/2023	3/17/2023 4/18/23	Advisory- 3/28/23 Certified	5/22/2023
2023-028	410 NE Elm	Vehicle	3/14/2023	3/28/2023	M	
2023-029	Lot 33	Vehicle	3/14/2023	3/30/2023 4/28/23	Advisory- 4/11/23 Certified- Refer to city 5/22/23	
2023-031	220 NE Mandy	Junk	3/28/2023	4/11/2023 5/24/23	M-5/8/23 Advisory	
2023-036	Lot 41	Vehicle & Parking	3/28/2023	4/11/2023 6/8/23	M- 5/22/23 Advisory	
2023-037	287 New Maple	Junk	4/11/2023	4/25/2023	M	5/8/2023
2023-038	305 NE Allison	Parking	4/11/2023	4/25/2023	M	5/8/2023
2023-039	Lot 16	Vehicle	4/11/2023	4/21/2023	Advisory	5/8/2023
2023-040	Lot 27	Junk	4/11/2023	4/25/2023	M	
2023-041	264 NW Washington	Junk	4/24/2023	5/8/2023	M	5/8/2023
2023-042	227 Grant	Junk	4/24/2023	5/8/2023	M	5/22/2023
2023-043	309 Grant	Parking	4/24/2023	5/8/2023 5/24/23	M-5/8/23 Advisory	
2023-044	104 NE Elm	Parking	4/24/2023	5/8/2023	M	5/8/2023
2023-045	317 Allison	Parking	4/24/2023	5/11/2023	Advisory	5/8/2023
2023-046	113 NE Megan	Junk	4/24/2023	5/8/2023	M	5/8/2023
2023-047	Lot 29	Junk	4/24/2023	5/8/2023	M	
2023-048	268 W. Walnut	Grass	5/8/2023	5/22/2022	Advisory	
2023-049	151 NW Mandy	Grass	5/8/2023	5/22/2022	Advisory	5/22/2023
2023-050	301 NE Mandy	Junk	5/8/2023	5/22/2022	M	
2023-051	299 NE Megan	Junk	5/8/2023	5/22/2022	M	5/22/2023
2023-052	Lot 11	Junk	5/8/2023	5/22/2022	M	
2023-053	264 NW Washington	Junk	5/22/2023	6/5/2023	M	
2023-054	221 N. Grant	Parking	5/22/2023	6/8/2023	Advisory	
2023-055	224 NE Mandy	Grass	5/22/2023	5/29/2023	Advisory	
2023-056	212 NE Allison	Grass	5/22/2023	5/29/2023	Advisory	
2023-057	204 NE Meagan	Grass	5/22/2023	5/29/2023	Advisory	
2023-058	319 NE Monroe	Grass	5/22/2023	5/29/2023	Advisory	
2023-059	723 NE Maple	Grass	5/22/2023	5/29/2023	Advisory	
2023-060	Lot 37	Grass	5/22/2023	5/29/2023	Advisory	
2023-061						