

CITY OF ELKHART BUSINESS MEETING MINUTES, MARCH 20, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER

1. Call to Order

Mayor Fors called the meeting to order at 6:00 PM

2. Pledge of Allegiance

Mayor Fors led the room in the Pledge of Allegiance

3. Roll Call

Council Members Present: Nathan Gillmore, Steve Allen, Brad Fordyce, Brian Shipley and Angie Schaffer

4. Approval of Agenda

Motioned by Fordyce, seconded by Allen to approve the Agenda as published, motion carried

5. Citizen Hearing and Other Communications

a. Polk County Sheriff Report

Submitted a report

b. Public Comments

No public comments

6. Reports of the Elected Officials, City Staff and Standing Committees

Drey, Fire Chief: emailed a report with request to use the City Park for Easter Egg Hunt April 8, 2PM

Sands, City Administrator: Submitted a report, reviewed 2 things with Mayor and Council, no questions from Mayor and Council to address.

Hysell, City Clerk: Reported to Mayor and Council of reasons for not approving FY2024 Budget this month, it is ready for approval in April, final submit date has been extended by the State to April 30, a claim has been filed and approved and check in full on the way for the vandalism on the backboards at Prairie Point Park, Hysell reported on New Deputy Clerk of her accomplishments in training and duty's that she will be taking over in the near future, Hysell also requested approval from Mayor and Council to get involved in some new future events for Elkhart

Kappos, Planning and Zoning: Kappos reported that they are in review of a new project, and will report back on their recommendations next month.

7. Consent Agenda Resolution 2023-30

Motioned by Fordyce, seconded by Schaffer to approve the Consent Agenda, motion carried

a. February Cash Report

b. February Treasurer's Report

c. February Budget Report

d. March Bills submitted

e. February Minutes of Council Meeting

8. Resolution 2023-31

Motioned by Allen, seconded by Gillmore to Re-Set Public Hearing Date for FY2024 Budget to April 17, 6PM at Elkhart Community Center, motion carried

9. Resolution 2023-32

CITY OF ELKHART BUSINESS MEETING MINUTES, MARCH 20, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER

Motioned by Allen, seconded by Schaffer to Set Bid Letting Date for Well#4 project for April 13th at 2PM, Elkhart City Hall, motion carried

10. Resolution 2023-33

Motioned by Schaffer, seconded by Allen to Set a Public Hearing Date for Well #4 for April 17, at 6 PM, Elkhart Community Center, motion carried

11. Resolution 2023-34

Motioned by Shipley, seconded by Fordyce to Set Bid Letting Date for Prairie Point Park Project for April 13, 2PM at Elkhart City Hall, motion carried

12. Resolution 2023-35

Motioned by Fordyce, seconded by Schaffer to Set Public Hearing Date for Prairie Point Park Project for April 17, 6PM Elkhart Community Center, motion carried

13. Resolution 2023-36

Motioned by Shipley, seconded by Fordyce Approving the hiring of a Back-Up Seasonal Employee, John Kaczmarczyk, at \$16.00 per/hr., motion carried

14. Adjourn

Motioned by Shipley, seconded by Allen to adjourn the Council Meeting at 6:21PM, motion carried

CLAIMS REPORT

VENDOR	INVOICE DESCRIPTION	AMOUNT
ANKENY SANITATION	GARBAGE SVC	\$75.31
AUTOMATIC SYSTEMS	INFLUENT AND EFFLUENT CHECK	\$288.75
BAYCOM	NEW TELECOMMUNICATIONS	\$2,664.00
BRENDA HYSELL	PHONE REIMBURSEMENT	\$75.00
CHAD SANDS	TRAVEL/PHONE EXPENSES	\$122.16
CHEM-SULT, INC	WATER TREATMENT CHEMS	\$683.51
COMPASS BUSINESS SOLUTIONS	BUSINESS CARDS-RON	\$37.50
COMPASS BUSINESS SOLUTIONS	MARISSA'S CLOTHING AND	\$209.32
COMPASS BUSINESS SOLUTIONS	MARISSA BUSINESS CARDS	\$60.31
COMPUTER RESOURCE SPECIAL	PRINTER FOR CITY SHOP AND	\$1,286.34
CONSUMERS ENERGY	IND PARK STREET LIGHTS	\$33.28
CONSUMERS ENERGY	IND PARK STREET LIGHTS	\$153.09
DES MOINES REGISTER MEDIA	PUBLISH LEGALS	\$220.61
ED LEEDOM	CODE ENFORCEMENT	\$361.58

CITY OF ELKHART BUSINESS MEETING MINUTES, MARCH 20, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER

EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,349.25
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,842.34
ELKHART FITNESS CENTER	FIRE DEPT MEMBERSHIP	\$1,150.00
EMERGENCY SERVICES MARKET INC	IAMRESPONDING 1YR SUBSCRIPTION	\$305.00
FIDELITY SECURITY LIFE	VISION	\$40.01
FIDELITY SECURITY LIFE	VISION	\$5.02
FIDELITY SECURITY LIFE	VISION	\$5.02
FIRE SERVICE TRAINING BUREAU	FIRE SVC TRAINING BUREAU	\$95.46
GENERAL FIRE & SAFETY CO	ANNUAL FIRE EXTINGUISHER	\$1,052.00
HEIMAN INC FIRE EQUIPMENT	FIRE EQUIPMENT	\$825.28
HUXLEY COMMUNICATIONS	CHALL & FIRE INTERNET	\$172.00
IA DEPT INSPECT/APPEALS	MEMORIAL PARK CONCESSION STAND	\$150.00
IA FINANCE AUTHORITY-SRF	2021 SERIES WA MAIN EXTENSION	
TREASURER STATE OF IOWA	STATE TAXES	\$590.27
TREASURER STATE OF IOWA	STATE TAX	\$541.89
IOWA FIRE CHIEFS' ASSOCIATION	ANNUAL FIRE CHIEF DUES	\$16.00
IOWA FIRE CHIEFS' ASSOCIATION	ANNUAL FIRE CHIEF DUES	\$25.00
IPERS	IPERS	
IPERS	IPERS	
IPERS	IPERS	\$2,194.90
IPERS	IPERS	\$2,066.54
ITRON, INC.	MVRS MAINTENANCE AGREEMNT	\$1,533.60
JC CROSS CO.	SUPPLIES FOR SEWER LAGOON	\$214.26
WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	\$31.80
WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	\$31.80
MARCO TECHNOLOGIES LLC	COPIER	\$165.61
MARISSA BUTLER	PHONE REIMBURSEMENT	\$75.00
MENARDS - ANKENY	MISC.SUPPLIES	\$257.55
MICROBAC LABORATORIES INC	TESTING	\$74.50
MID AMERICAN ENERGY	ELECTRIC/GAS 03670-63009	\$3,745.95
MIDWEST BREATHING AIR LLC	AIR FILL STATION	\$836.80

CITY OF ELKHART BUSINESS MEETING MINUTES, MARCH 20, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER

POLK COUNTY TREASURER	SHERIFF CONTRACT	\$2,620.75
RACOM CORPORATION	28RADIO ACCESS EDACS	\$719.10
RICK HUEBNER	PHONE REIMBURSEMENT	\$75.00
RON CORNWELL	PHONE REIMBURSEMENT	\$75.00
SAM'S CLUB	CITY HALL SUPPLIES	\$47.36
SIMMERING-CORY	DOWN PAYMENT-CODE UPDATE	\$1,700.00
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$353.39
THORPE WATER DEVELOPMENT		\$2,065.84
VEENSTRA & KIMM INC	WATER UTILITY UPDATE	\$617.50
VEENSTRA & KIMM INC	BUILDING PERMITS	\$880.50
VEENSTRA & KIMM INC	WATER TREATMENT PLANT EXP	\$18,143.96
VEENSTRA & KIMM INC	PPPARK AMENITIES PHASE 1-	\$25,932.37
VERIZON WIRELESS	CITY HALL FIRE PHONES	\$168.96
VISA	CSB CREDIT CARD	\$166.60
VISA	BACKBOARDS AT PPPARK	\$1,955.00
WASTE SOLUTIONS OF IOWA	PORTA POTTY'S	\$379.00
WELLMARK	GROUP INSURANCE	\$1,894.68
WELLMARK	NEW EMPLOYEE SIGN UP GROUP	\$689.42
WELLMARK	INSURANCE- A T	\$236.86
WELLMARK	INSURANCE- A T	\$236.86
WEX BANK	FUEL	\$214.32
Accounts Payable Total		\$88,836.08
Invoices: Paid		\$21,112.90
Invoices: Scheduled		\$67,723.18
Total Paid On: 2/27/23		\$9,574.88
Total Paid On: 3/14/23		\$10,259.96
Total Payroll Paid		\$19,834.84
***** REPORT TOTAL *****		\$108,670.92
GENERAL		\$42,575.64
ROAD USE TAX		\$2,227.11
COMMUNITY BETTERMENT FUND		\$63.60
CHECKING-MAIN STREET		\$1,700.00

CITY OF ELKHART BUSINESS MEETING MINUTES, MARCH 20, 2023 – 6:00 P.M. ELKHART
COMMUNITY CENTER

PRAIRIE POINT PARK-2022A	\$25,932.37
WA TRTMENT EXT-2022A	\$18,143.96
WATER	\$7,852.91
WATER SINKING	
SEWER	\$9,767.17
STORM WATER	\$408.16
TOTAL FUNDS	\$108,670.92