

# **-Notice of Public Meeting-**

**Governmental Body: Elkhart City Council**

**Date of Meeting: March 20, 2023**

**Time/Place of Meeting: 6:00 PM - Elkhart Community Center-264 NW Garfield Ave**

---

*NOTE: All public comments will generally be limited to a maximum of three (3) minutes per person and shall fall under Agenda Item 5: Citizen Hearing and Other Communications. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate.*

## **Business Meeting Agenda:**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda**
- 5. Citizen Hearing and Other Communications:**
  - a. Polk County Sheriff Report
  - b. Scott Drey-Fire Chief
  - c. Public Comments on items not on the Agenda- 3-minute limit
- 6. Reports of Elected Officials, City Staff and Standing Committees**
- 7. Consent Agenda:**
  - a. February Cash Report
  - b. February Treasurer's Report
  - c. February Budget Report
  - d. March Bills submitted
  - e. February Minutes of Council Meeting
- 8. Resolution to Re-Set Public Hearing Date for FY2024 Budget**
- 9. Resolution to Set Bid Letting Date for Well #4 Project**
- 10. Resolution to Set Public Hearing Date for Well #4 Project**
- 11. Resolution to Set Bid Letting Date for Prairie Point Park Project**
- 12. Resolution to Set Public Hearing Date for Prairie Point Park Project**
- 13. Resolution to Approve hiring of a Back-up Seasonal Employee**
- 14. Adjourn**

City of Elkhart  
City Council Packet

March 20<sup>th</sup> – 6:00 pm  
Community Center

Consent Agenda and Staff Reports

**Council Action:**

You will be asked to approve the consent agenda. The staff reports are for informational purposes only.

**General Report on Current Projects:**

**1) Major Ongoing City Projects**

- **Water treatment project.** We approved the contract for the WTP project at the February Council meeting. Construction would start in the spring and will last through May 2025. This project will be paid for by a low interest SRF loan and paid back by water revenue cash. We will be setting the bid opening now for the new well (Well #4) as part of this project for April 13<sup>th</sup> and the public hearing for that project for our April Council meeting. The costs for the new well are already figured into the new rate increases as discussed in February.
- **Phase 1 of the storm water project.** This project is nearing completion. Construction has finished on the storm water pipe running under Elm Street as well as the Mandy / Elm intersection. All roadwork is now complete and opened to the public. All that remains is the final grading of the ponds which should be complete soon, depending on the weather. This project is being paid for by the 2022A GO Bond and grant funds.
- **Prairie Pointe Park expansion.** This project is part of the Phase 1 stormwater project. We now have over \$1 million in grants, donations and other non-tax dollars to be used on this and the stormwater Phase 1 project. We will be applying for Destination Iowa funds from the Iowa Department of Economic Development as well as Prairie Meadows Legacy grants. We will be setting the bid opening for the first phase of the park project for April 13<sup>th</sup> and the public hearing for that project at the April Council meeting. The first phase of the project will include the paved trails, walking bridge, trail lighting, landscaping and access road and parking lot. That portion of the project is fully funded and will likely be complete by the end of this year. The next phase of the park amenities will include a stage/amphitheater, public restrooms and shelter, fishing pier, toddler playground, and educational signage. That phase will be completed in FY2025 pending additional grant funding.
- **Lift Station #1 upgrades.** The lift station near the old lagoons will need a capacity upgrade after the 1<sup>st</sup> phase of Kimberley Woods is complete. Bill Kimberley will be installing a new lift station as well to meet the needs of the northern part of the development. The city needs to ensure the existing lift station has capacity for additional future growth of the community. This project is in our CIP and is being paid for by the 2022A GO bond. It will go out to bid later this spring and should start construction in the spring or summer of 2023.
- **NE Elm Street I&I sanitary sewer line grouting project.** You have awarded this project to Visu-Sewer for grouting the sanitary sewer line along Elm Street. That project should begin in March. We have discovered another point of infiltration into our sanitary sewer system – a manhole in the industrial park. We have it videoed and V&K recommends adding this repair to Visu-Sewer’s original contract. Fixing both of these points of infiltration will go a long way towards reducing stormwater impacts on our lift station. These two fixes will happen in the spring. This would be a budgeted expense in our FY23 Budget.
- In addition, MVP has finished televising the remaining sanitary sewer pipes in the Mid-Town area. Forrest at V&K has the flash drive and is currently reviewing the video for additional areas of infiltration.

## 2) Basketball backboards

- As mentioned last month, we tried to warranty out the two broken backboards in Prairie Pointe Park and discovered they were not covered under warranty. However, they are covered with our insurance so we put in a claim for insurance and purchased the two backboards. They will be installed in the coming months.

## 3) Code enforcement update

- Last month's code violation notices are included in your council packet for your information. The violations listed are still outstanding. Overall, 322 properties have been sent notices so far - 293 have completely mitigated their violations (91.0% of the overall total which is down slightly from last month). Of the 29 notices not mitigated, that includes 12 new last month and several that have received extensions.

## 4) Planning and Zoning update

- The P&Z met in March to review the latest draft of the Main Street Plan. There were minor changes to the plan and we anticipate another month of review/revision by the P&Z and the council could see the plan by April.

## 5) Park Board update

- The Park Board met in March to finalize the Prairie Pointe Park project, discuss the annual donation letter and begin preparing for the new playground equipment for the West Side Park which is coming in July.

## 6) Number of building permits since last council meeting

- 4 new permits for this month (2 new construction or remodel; 0 fence; 0 shed, 0 deck; 0 basement finish; 0 demo; 1 sign; 0 driveway; 1 trade; 0 solar; 0 misc.)
- 14 total permits for 2023 (4 new construction or remodel; 0 fence; 0 shed, 0 deck; 3 basement finish; 0 demo; 1 sign; 0 driveway; 6 trade; 0 solar; 0 misc.)
- Total of 84 permits for 2022 (23 new construction or remodel, 2 basement finish, 25 fence, 4 shed, 3 deck, 15 trade, 0 demo, 2 sign, 4 driveway, 3 solar, 3 misc.)
- Total of 110 permits in 2021. 78 permits in 2020. 38 in 2019.

**Report on Additional Agenda Items that Require Action:**

**1) Set a public hearing for the FY2024 Budget for April 17<sup>th</sup> at 6:00 pm**

- You will be asked to set a public hearing for the April council meeting to approve the FY2024 budget.

**2) Set a public hearing for the Well #4 project for April 17<sup>th</sup> at 6:00 pm**

- You will be asked to set a public hearing for the April council meeting to approve the Well #4 project and contractor.

**3) Set a bid opening for the Well #4 project for April 13<sup>th</sup> at 2:00 pm**

- You will be asked to set the bid opening for the Well #4 project on April 13<sup>th</sup> at 2:00 pm.

**4) Set a public hearing for Phase One of the Prairie Pointe Park project for April 17<sup>th</sup> at 6:00 pm**

- You will be asked to set a public hearing for the April council meeting to approve Phase One of the Prairie Pointe Park project and contractor.

**5) Set a bid opening for Phase One of the Prairie Pointe Park project for April 13<sup>th</sup> at 2:30 pm**

- You will be asked to set the bid opening for Phase One of the Prairie Point Park project on April 13<sup>th</sup> at 2:30 pm.

**BANK CASH REPORT**  
2023

BANK FUND GL	BANK NAME	JANUARY CASH BALANCE	FEBRUARY RECEIPTS	FEBRUARY DISBURSMENTS	FEBRUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	FEB BANK BALANCE
COMM STATE BANK - OPERAT BK#1							
BANK	COMM STATE BANK - OPERAT BK#1						2,316,172.34
001	CHECKING - GENERAL	85,630.20	4,686.87	42,507.57	47,809.50	79,694.81	
002	CHECKING	50,926.62	0.00	0.00	50,926.62		
110	CHECKING - RUT	48,645.41	10,084.84	2,037.66	56,692.59	6,098.99	
111	CHECKING - I-JOBS	0.00	0.00	0.00	0.00		
112	CHECKING - EMPLOYEE BENEFITS	23,419.69	171.93	0.00	23,591.62		
119	CHECKING - EMERGENCY	5,326.20	39.44	0.00	5,365.64		
121	CHECKING - LOCAL OPTION	195,036.82	15,315.85	13,737.78	196,614.89		
125	CHECKING - TIF	662,062.57	952.22	4,128.00	658,886.79		
165	CHECKING - RESTRICTED CULTURE	0.00	0.00	0.00	0.00		
167	CHECKING - ELKHART MEMRL PARK	1,432.00	0.00	0.00	1,432.00		
200	CHECKING - DEBT SERVICE	63,136.79-	36,517.57	0.00	26,619.22-	4,128.00	
301	CHECKING - CAPITAL PROJECT	0.50	0.00	0.00	0.50		
302	CHECKING - URBAN RENEWAL	0.00	0.00	0.00	0.00		
306	CHECKING- SEWER LAGOON FACILIT	155,670.55-	0.00	0.00	155,670.55-		
307	CHECKIN - SEWER IND PARK	0.00	0.00	0.00	0.00		
308	CHECKING- WATER INDUSTR PARK	0.00	0.00	0.00	0.00		
309	CHECKING	0.00	0.00	0.00	0.00		
311	CHECKING-COMP PLAN	0.00	0.00	0.00	0.00		
312	CHECKING-MAIN STREET	125,740.22	0.00	5,726.50	120,013.72	5,726.50	
313	CHECKING-PRAIRIE POINT	422,555.58	0.00	10,862.50	411,693.08	10,862.50	
314	CHECKING-WA TREATMENT EXT	67,712.34-	0.00	36,640.00	104,352.34-	36,640.00	
315	CHECKING-MAINTENANCE SHOP	9,703.33	0.00	0.00	9,703.33		
316	CHECKING-STORM WATER	240,609.76	0.00	928.68	239,681.08	928.68	
317	CHECKING-LIFT STATION	395,581.01	0.00	0.00	395,581.01		
600	CHECKING - WATER	154,903.11	18,832.90	14,584.27	159,151.74	20,004.19	
601	CHECKING - WATER SINKING	3,490.88	40.88-	0.00	3,450.00		
610	CHECKING - SEWER	105,254.78	27,318.67	20,706.78	111,866.67	20,482.14	
611	CHECKING-SRF-2020B	3,645.07	9,715.07-	0.00	6,070.00-		
612	CHECKING-NO LONGER USING-2018A	0.00	0.00	0.00	0.00		
613	CHECKING-SRB 2018B	0.00	0.00	0.00	0.00		
740	CHECKING - STORMWATER	71,265.31	2,891.40	6,298.27	67,858.44	1,492.27	
	PENDING CREDIT-CARD DEPOSITS					2,377.78	
	DEPOSITS					137,152.73	
	WITHDRAWALS					966.02	
COMM STATE BANK - OPERAT TOTAL		2,318,709.38	107,055.74	158,158.01	2,267,607.11	47,493.59	2,315,100.70

WARNING - BANK TOTALS DO NOT EQUAL THE GENERAL LEDGER ACCOUNT TOTALS DIFFERENCE --> 1,071.64-

COMM STATE BANK - CAP PRJ BK#2

*Handwritten:* → Front Desk \* ISSUES

BANK	COMM STATE BANK - CAP PRJ BK#2						7,423.10
001	CHECKING - GEN BANK2 CAP PROJT	7,422.33	1.07	0.00	7,423.40		
	DEPOSITS					0.30	
COMM STATE BANK - CAP PRJ BK#2		7,422.33	1.07	0.00	7,423.40	0.30-	7,423.10

**BANK CASH REPORT**  
2023

FUND GL	BANK NAME	JANUARY CASH BALANCE	FEBRUARY RECEIPTS	FEBRUARY DISBURSMENTS	FEBRUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	FEB BANK BALANCE
COMM STATE BANK - LND EQP BK#3							
BANK 001	COMM STATE BANK - LND EQP BK#3 CHECKING - GEN BANK3 LAND/EQUP	15,234.54	4.21	0.00	15,238.75		15,238.75
	COMM STATE BANK - LND EQP BK#3	15,234.54	4.21	0.00	15,238.75	0.00	15,238.75
COMM STATE BANK - MEMPARK BK#4							
BANK 167	COMM STATE BANK - MEMPARK BK#4 CHECKING-ELK.MEMRL PARK BOARD	0.00	0.00	0.00	0.00		
	COMM STATE BANK - MEMPARK BK#4	0.00	0.00	0.00	0.00	0.00	0.00
COMMY ST BANK - CEMASSC BK#5							
BANK 168	COMMY ST BANK - CEMASSC BK#5 CHECKING-ELK.CEMETERY ASSOCIAT	1,193.12	0.00	0.00	1,193.12		1,285.12
	COMMY ST BANK - CEMASSC TOTALS	1,193.12	0.00	0.00	1,193.12	0.00	1,193.12
WARNING - BANK TOTALS DO NOT EQUAL THE GENERAL LEDGER ACCOUNT TOTALS						DIFFERENCE -->	92.00-
Bankers Trust DM BK#6							
BANK 169	Bankers Trust DM BK#6 CHECKING	0.00	0.00	0.00	0.00		
	Bankers Trust DM TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
VERIDIAN CREDIT UNION BK#7							
BANK 169	VERIDIAN CREDIT UNION BK#7 CHECKING-ELK.COMMUNITY BETTERM	0.00	0.00	0.00	0.00		
	VERIDIAN CREDIT UNION TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
COMM ST BK-FIRE RESTRICT BK#8							
BANK 166	COMM ST BK-FIRE RESTRICT BK#8 CHECKING	686.89-	0.00	0.00	686.89-		364,892.69
BANK 166	FIRE DEPT RESTRICTED CASH DEPOSITS	365,402.41	207.02	0.00	365,609.43	29.85	
	COMM ST BK-FIRE RESTRICT BK#8	364,715.52	207.02	0.00	364,922.54	29.85-	364,892.69
TOTAL OF ALL BANKS		2,707,274.89	107,268.04	158,158.01	2,656,384.92	47,463.44	2,703,848.36

**TREASURER'S REPORT**  
**CALENDAR 2/2023, FISCAL 8/2023**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	108,487.07	4,678.54	42,495.31	1.35	70,671.65
002 ARPA	50,926.62	.00	.00	.00	50,926.62
110 ROAD USE TAX	48,645.41	10,084.84	2,037.66	.00	56,692.59
111 I-JOBS	.00	.00	.00	.00	.00
112 EMPLOYEE BENEFITS	23,419.69	171.93	.00	.00	23,591.62
119 EMERGENCY FUND	5,326.20	39.44	.00	.00	5,365.64
121 LOCAL OPTION SALES TAX	195,036.82	15,315.85	13,737.78	.00	196,614.89
125 TAX INCREMENT FINANCING	662,062.57	952.22	4,128.00	.00	658,886.79
165 RESTRICTED CULTURE & RE	.00	.00	.00	.00	.00
166 FIRE DEPT RESTRICTED	364,715.52	207.02	.00	.00	364,922.54
167 ELKHART MEMORIAL PARK F	1,432.00	.00	.00	.00	1,432.00
168 CEMETERY ASSOCIATION FU	1,193.12	.00	.00	.00	1,193.12
169 COMMUNITY BETTERMENT FU	.00	.00	.00	.00	.00
200 DEBT SERVICE	63,136.79-	36,517.57	.00	.00	26,619.22-
301 CAPITAL PROJECT FUND	.50	.00	.00	.00	.50
302 CAPITAL PROJ URBAN RENE	.00	.00	.00	.00	.00
306 SEWER LAGOON FACILITY	155,670.55-	.00	.00	.00	155,670.55-
307 SEWER INDUSTRIAL PARK	.00	.00	.00	.00	.00
308 WATER INDUSTRIAL PARK	.00	.00	.00	.00	.00
309 CHECKING-CAP IMPROVE PL	.00	.00	.00	.00	.00
311 CHECKING-COMP PLAN	.00	.00	.00	.00	.00
312 CHECKING-MAIN STREET	125,740.22	.00	5,726.50	.00	120,013.72
313 PRAIRIE POINT PARK-2022	422,555.58	.00	10,862.50	.00	411,693.08
314 WA TRTMENT EXT-2022A	67,712.34-	.00	36,640.00	.00	104,352.34-
315 MAINTENANCE SHOP-2022A	9,703.33	.00	.00	.00	9,703.33
316 STORM WATER-PHASE1-2022	240,609.76	.00	928.68	.00	239,681.08
317 LIFTSTATION PROJ-2022A	395,581.01	.00	.00	.00	395,581.01
600 WATER	154,903.11	17,081.79	12,833.84	.68	159,151.74
601 WATER SINKING	3,490.88	40.88-	.00	.00	3,450.00
610 SEWER	105,254.78	23,998.87	17,387.66	.68	111,866.67
611 SRF LOAN-2020B	3,645.07	9,715.07-	.00	.00	6,070.00-
612 NO LONGER USING 2018A	.00	.00	.00	.00	.00
613 CHECKING-SRB 2018B	.00	.00	.00	.00	.00
740 STORM WATER	71,265.31	2,603.24	6,010.11	.00	67,858.44
Report Total	2,707,474.89	101,895.36	152,788.04	2.71	2,656,584.92



**BUDGET WORKSHEET**  
**CALENDAR 2/2023, FISCAL 8/2023**

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
POLICE TOTAL	17,390.83	33,850.09	35,649.00	23,738.26	37,236.00
EMERGENCY MANAGEMEN	1,045.91	5,554.43	138,611.00	26,327.61	21,140.00
FIRE TOTAL	52,874.85	48,887.47	70,340.00	26,624.47	76,544.00
FIRE DEPT RESTRICTE	.00	.00	.00	.00	.00
AMBULANCE TOTAL	5,953.99	6,959.05	11,450.00	5,786.40	14,050.00
BUILDING INSPECTION	71,991.86	87,183.03	80,000.00	30,190.20	90,000.00
ANIMAL CONTROL TOTA	102.43	.00	.00	.00	.00
-----	-----	-----	-----	-----	-----
PUBLIC SAFETY TOTAL	149,359.87	182,434.07	336,050.00	112,666.94	238,970.00
ROADS, BRIDGES, SID	119,537.99	84,067.73	117,540.00	35,599.31	141,818.00
STREET LIGHTING TOT	9,667.45	10,006.79	12,000.00	7,115.40	10,750.00
TRAFFIC CONTROL & SA	2,697.96	2,094.27	3,000.00	606.59	3,000.00
SNOW REMOVAL TOTAL	11,320.01	17,123.69	14,699.00	11,745.12	17,427.00
GARBAGE TOTAL	1,672.56	2,280.32	1,500.00	602.48	2,500.00
RECYCLING TOTAL	13,338.59	16,465.36	17,000.00	12,391.92	17,500.00
GARAGE OTHER PUB WO	31,506.12	48,859.14	95,376.00	35,288.22	145,122.00
STORM SEWER TOTAL	.00	.00	.00	.00	.00
-----	-----	-----	-----	-----	-----
PUBLIC WORKS TOTAL	189,740.68	180,897.30	261,115.00	103,349.04	338,117.00
HEALTH REGULATION/I	.00	.00	.00	.00	.00
WATER,AIR,MOSQUITO	1,551.18	1,146.36	3,000.00	.00	.00
-----	-----	-----	-----	-----	-----
HEALTH & SOCIAL SER	1,551.18	1,146.36	3,000.00	.00	.00
LIBRARY TOTAL	1,900.00	1,900.00	1,900.00	.00	1,900.00
PARKS TOTAL	87,983.91	33,512.49	36,443.00	29,992.01	107,453.00
RECREATION TOTAL	3,711.34	2,520.54	4,200.00	888.01	3,500.00
RAGBRAI TOTAL	.00	.00	.00	.00	.00
CEMETERY TOTAL	7,605.19	11,957.84	11,506.00	8,331.09	14,167.00
COMMUNITY CTR/ZOO/M	9,353.12	11,849.76	13,452.00	8,754.69	22,386.00
OTHER CULTURE/RECRE	.00	.00	.00	.00	.00
-----	-----	-----	-----	-----	-----
CULTURE & RECREATIO	110,553.56	61,740.63	67,501.00	47,965.80	149,406.00
COMMUNITY BEAUTIFIC	2,188.15	.00	.00	.00	.00
PLANNING & ZONING T	129,503.62	46,150.18	30,500.00	29,780.31	35,500.00
-----	-----	-----	-----	-----	-----
COMMUNITY & ECONOMI	131,691.77	46,150.18	30,500.00	29,780.31	35,500.00
MAYOR/COUNCIL/CITY	6,893.82	5,739.89	6,535.00	3,325.26	6,980.00
CLERK/TREASURER/ADM	69,388.52	59,958.07	73,055.00	39,951.54	86,038.00
ELECTIONS TOTAL	.00	436.51	500.00	1,920.75	500.00
LEGAL SERVICES/ATTO	882.14	920.00	1,500.00	739.66	1,500.00
CITY HALL/GENERAL B	66,734.30	76,205.74	112,852.00	86,953.66	150,781.00
-----	-----	-----	-----	-----	-----

**BUDGET WORKSHEET**  
**CALENDAR 2/2023, FISCAL 8/2023**

ACCOUNT NUMBER ACCOUNT TITLE	2 YRS AGO EXP	LYR EXPENSE	CURRENT BUDGET	EXPENDED YTD	NEW BUDGET
GENERAL GOVERNMENT	143,898.78	143,260.21	194,442.00	132,890.87	245,799.00
DEBT SERVICE-2020GO	.00	.00	30,266.00	.00	.00
DEBT SERVICE-STREET	.00	.00	.00	.00	.00
MAIN STREET TOTAL	3,510.00	61,504.00	62,256.00	.00	61,960.00
DEBT SERVICE-WATER	.00	.00	.00	.00	12,380.00
DEBT SERV-2020A-LAG	398,636.35	297,173.10	297,492.00	17,865.78	298,116.00
DEBT SERV-2015A-IND	.00	.00	.00	.00	.00
SRF-2020B LAGOON TO 2022A TOTAL	.00	.00	.00	.00	.00
	.00	.00	.00	39,896.74	184,775.00
-----	-----	-----	-----	-----	-----
DEBT SERVICE TOTAL	402,146.35	358,677.10	390,014.00	57,762.52	557,231.00
PARKS TOTAL	.00	24,377.24	300,000.00	41,386.56	150,000.00
COMMUNITY BEAUTIFIC	1,190,840.30	811,057.74	4,330,000.00	1,112,910.00	3,968,414.00
OTHER COMM & ECO DE	.00	.00	.00	.00	.00
WATER MAIN PROJECT	.00	.00	.00	.00	.00
WATER TOWER PROJECT	.00	.00	.00	.00	.00
URBAN RENEWAL TOTAL	.00	.00	.00	.00	.00
SEWER LAGOON FACILI	18,000.00	.00	.00	.00	.00
SEWER INDUSTRIAL PA	.00	.00	.00	.00	.00
WATER INDUSTRIAL PA	.00	.00	.00	.00	.00
CIP TOTAL	.00	.00	.00	.00	.00
-----	-----	-----	-----	-----	-----
CAPITAL PROJECTS TO	1,208,840.30	835,434.98	4,630,000.00	1,154,296.56	4,118,414.00
WATER TOTAL	219,280.70	235,739.06	186,702.00	118,759.57	215,543.00
SEWER/SEWAGE DISPOS	139,757.94	157,640.03	134,657.00	105,899.92	119,528.00
SRF-2020B LAGOON TO	81,977.52	82,577.50	.00	6,070.00	82,430.00
STORM WATER TOTAL	17,514.49	22,811.29	5,997.00	4,498.68	.00
-----	-----	-----	-----	-----	-----
ENTERPRISE FUNDS TO	458,530.65	498,767.88	327,356.00	235,228.17	417,501.00
TRANSFERS IN/OUT TO	655,629.24	733,643.36	538,562.00	148,524.21	753,244.00
-----	-----	-----	-----	-----	-----
TRANSFER OUT TOTAL	655,629.24	733,643.36	538,562.00	148,524.21	753,244.00
=====	=====	=====	=====	=====	=====
TOTAL EXPENSES	3,451,942.38	3,042,152.07	6,778,540.00	2,022,464.42	6,854,182.00
=====	=====	=====	=====	=====	=====

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
MARCH 2023	ANKENY SANITATION	GARBAGE SVC		75.31
040077	AUTOMATIC SYSTEMS	INFLUENT AND EFFLUENT CHECK		288.75
february 2023	BAYCOM	NEW TELECOMMUNICATIONS		2,664.00
FEBRUARY 2023	BRENDA HYSELL	PHONE REIMBURSEMENT		75.00
TRAVEL/PHONE-FEB	CHAD SANDS	TRAVEL/PHONE EXPENSES		122.16
13341	CHEM-SULT, INC	WATER TREATMENT CHEMS		683.51
194874	COMPASS BUSINESS SOLUTIONS	BUSINESS CARDS-RON	37.50	
195433	COMPASS BUSINESS SOLUTIONS	MARISSA'S CLOTHING AND	209.32	
195946	COMPASS BUSINESS SOLUTIONS	MARISSA BUSINESS CARDS	60.31	307.13
941	COMPUTER RESOURCE SPECIAL	PRINTER FOR CITY SHOP AND		1,286.34
FEBRUARY SERVICE	CONSUMERS ENERGY	IND PARK STREET LIGHTS	33.28	
MARCH 2023	CONSUMERS ENERGY	IND PARK STREET LIGHTS	153.09	186.37
MARCH 2023	DES MOINES REGISTER MEDIA	PUBLISH LEGALS		220.61
MARCH 2023	ED LEEDOM	CODE ENFORCEMENT		361.58
PR20230228	EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	3,349.25	
PR20230315	EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	3,842.34	7,191.59
REGISTRATION	ELKHART FITNESS CENTER	FIRE DEPT MEMBERSHIP		1,150.00
10079	EMERGENCY SERVICES MARKET INC	IAMRESPONDING 1YR SUBSCRIPTION		305.00
MARCH 2023	FIDELITY SECURITY LIFE	VISION	40.01	
PR20230228	FIDELITY SECURITY LIFE	VISION	5.02	
PR20230315	FIDELITY SECURITY LIFE	VISION	5.02	50.05
231468	FIRE SERVICE TRAINING BUREAU	FIRE SVC TRAINING BUREAU		95.46
2946	GENERAL FIRE & SAFETY CO	ANNUAL FIRE EXTINGUISHER		1,052.00
0916570	HEIMAN INC FIRE EQUIPMENT	FIRE EQUIPMENT		825.28
MARCH 2023	HUXLEY COMMUNICATIONS	CHALL & FIRE INTERNET		172.00
MARCH 2023	IA DEPT INSPECT/APPEALS	MEMORIAL PARK CONCESSION STAND		150.00
2021 WA MAIN EXT	IA FINANCE AUTHORITY-SRF	2021 SERIES WA MAIN EXTENSION		
PR20230215	TREASURER STATE OF IOWA	STATE TAXES	590.27	
PR20230228	TREASURER STATE OF IOWA	STATE TAX	541.89	1,132.16
MARCH 2023-1	IOWA FIRE CHIEFS' ASSOCIATION	ANNUAL FIRE CHIEF DUES	16.00	
RENEWAL	IOWA FIRE CHIEFS' ASSOCIATION	ANNUAL FIRE CHIEF DUES	25.00	41.00
PR20170331	IPERS	IPERS		
PR20200330	IPERS	IPERS		
PR20230215	IPERS	IPERS	2,194.90	
PR20230228	IPERS	IPERS	2,066.54	4,261.44
MARCH 2023	ITRON, INC.	MVRS MAINTENANCE AGREEMNT		1,533.60
68251/68276	JC CROSS CO.	SUPPLIES FOR SEWER LAGOON		214.26
40019	WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	31.80	
9172018	WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	31.80	63.60
MARCH 2023	MARCO TECHNOLOGIES LLC	COPIER		165.61
FEBRUARY 2023	MARISSA BUTLER	PHONE REIMBURSEMENT		75.00
82545	MENARDS - ANKENY	MISC.SUPPLIES		257.55
2302675	MICROBAC LABORATORIES INC	TESTING		74.50
MARCH 2023	MID AMERICAN ENERGY	ELECTRIC/GAS 03670-63009		3,745.95
MAINTENANCE	MIDWEST BREATHING AIR LLC	AIR FILL STATION		836.80
MARCH 2023	POLK COUNTY TREASURER	SHERIFF CONTRACT		2,620.75
MARCH 2023	RACOM CORPORATION	28RADIO ACCESS EDACS		719.10
FEBRUARY 2023	RICK HUEBNER	PHONE REIMBURSEMENT		75.00
FEBRUARY 2023	RON CORNWELL	PHONE REIMBURSEMENT		75.00
MARCH 2023	SAM'S CLUB	CITY HALL SUPPLIES		47.36
0057	SIMMERING-CORY	DOWN PAYMENT-CODE UPDATE		1,700.00
MARCH 2023	STAPLES CREDIT PLAN	OFFICE SUPPLIES		353.39
MARCH 2023	THORPE WATER DEVELOPMENT			2,065.84
1801-039-3	VEENSTRA & KIMM INC	WATER UTILITY UPDATE	617.50	

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
18056-86	VEENSTRA & KIMM INC	BUILDING PERMITS	880.50	
18072-24	VEENSTRA & KIMM INC	WATER TREATMENT PLANT EXP	18,143.96	
18083-5	VEENSTRA & KIMM INC	PPARK AMENITIES PHASE 1-	25,932.37	45,574.33
MARCH 2023	VERIZON WIRELESS	CITY HALL FIRE PHONES		168.96
MARCH 2023	VISA	CSB CREDIT CARD		166.60
58037/58034	WASTE SOLUTIONS OF IOWA	PORTA POTTY'S		379.00
MARCH 2023	WELLMARK	GROUP INSURANCE	1,894.68	
PR20230228	WELLMARK	INSURANCE- A T	236.86	
PR20230315	WELLMARK	INSURANCE- A T	236.86	2,368.40
MARCH 2023	WEX BANK	FUEL		214.32
			<hr/>	
			Accounts Payable Total	86,191.66
			Invoices: Paid	21,112.90
			Invoices: Scheduled	65,078.76
 Payroll Checks				
-----				
	001	GENERAL		5,906.49
	110	ROAD USE TAX		615.05
	600	WATER		1,362.20
	610	SEWER		1,583.11
	740	STORM WATER		108.03
			<hr/>	
			Total Paid On: 2/27/23	9,574.88
	001	GENERAL		6,169.98
	110	ROAD USE TAX		674.56
	600	WATER		1,549.27
	610	SEWER		1,734.49
	740	STORM WATER		131.66
			<hr/>	
			Total Paid On: 3/14/23	10,259.96
			<hr/>	
			Total Payroll Paid	19,834.84
			<hr/>	
			Report Total	106,026.50
			<hr/>	

**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	39,931.22
110	ROAD USE TAX	2,227.11
169	COMMUNITY BETTERMENT FUND	63.60
312	CHECKING-MAIN STREET	1,700.00
313	PRAIRIE POINT PARK-2022A	25,932.37
314	WA TRTMENT EXT-2022A	18,143.96
600	WATER	7,852.91
601	WATER SINKING	
610	SEWER	9,767.17
740	STORM WATER	408.16
-----		
	TOTAL FUNDS	106,026.50

**CITY OF ELKHART BUSINESS MEETING MINUTES, February 21, 2023 – 6:00 P.M. ELKHART  
COMMUNITY CENTER**

---

**1. Call to Order**

Mayor Fors called the meeting to order at 6:00 PM

**2. Pledge of Allegiance**

Mayor Fors led the room in the Pledge of Allegiance

**3. Roll Call**

Council Members Present: Nathan Gillmore, Steve Allen, Brad Fordyce, Brian Shipley and Angie Schaffer

**4. Approval of Agenda**

Motioned by Shipley, seconded by Fordyce to approve the Agenda as published, motion carried

**5. Citizen Hearing and Other Communications**

**a. Polk County Sheriff Report**

Submitted a report

**b. Public Comments**

No Public Comments

**6. Public Hearing**

**a. FY2024 Max Levy**

Motioned by Shipley, seconded by Gillmore to open Public Hearing at 6:05PM, no public comments, motioned by Fordyce, seconded by Allen to close Public Hearing at 6:06PM, motions carried

**b. Plans, Specs and the Contract for Water Treatment Plant Project**

Motioned by Gillmore, seconded by Fordyce to open Public Hearing at 6:07PM, no public comment, motioned by Allen, seconded by Shipley to close Public Hearing at 6:08PM, motions carried

**7. Reports of the Elected Officials, City Staff and Standing Committees**

Hysell, City Clerk: Hysell informed Mayor and Council of the Roll Back Bill that was recently passed to affect Property Tax Revenue, the FY2024 Max Levy was approved as it was published, the new tax evaluations will reflect in FY2024 Budget to be approved in March 2023. Hysell, reported of her New Deputy Clerk doing an excellent job in learning and illuminating a large impact of work, therefore, leading to a lot more efficiency in the office. Hysell announced her receiving Finance Officer Certification coming in April-last year she received City Clerk Certification.

Drey, Fire Chief: Drey addressed Mayor and Council with desire to join a Membership to wellness club. Drey also recommended Rich Voyek to join Elkhart Fire Department

Sands, City Administrator: submitted a report to Mayor and Council and reviewed each item answering any questions or concerns

Shipley, Council: Spoke with Mayor and Council of the Vandalism on the new basketball hoop backboards. He expressed the need for some security, such as cameras at the Park

**8. Consent Agenda Resolution 2023-12**

Motioned by Shipley, seconded by Allen to approve the Consent Agenda, motion carried

**a. January Cash Report**

**b. January Treasurer's Report**

**c. January Budget Report**

**d. February Bills submitted**

**e. January Minutes of Council Meeting**

**f. Hen House Liquor License**

**9. Resolution 2023- 13**

Motioned by Shipley, seconded by Schaffer to approve the Plans, Specs for Water Treatment Plant,

**CITY OF ELKHART BUSINESS MEETING MINUTES, February 21, 2023 – 6:00 P.M. ELKHART  
COMMUNITY CENTER**

---

Motion carried

**10. Resolution 2023-14**

Motioned by Shipley, seconded by Fordyce to award the Contract for Water Treatment Plant Project to WRH, INC, motion carried

**11. Resolution 2023-28**

Motioned by Fordyce, seconded by Schaffer to Approve the Wellness Program for the Elkhart Fire Department, not to exceed \$1,040.00, motion carried

**12. Resolution 2023-15**

Motioned by Allen, seconded by Fordyce to approve the appointment of Rich Voyek to the Elkhart Fire Department, motion carried

**13. Resolution 2023-16**

Motioned by Shipley, seconded by Allen to approve and adopt FY2024 Max Levy as Published, motion carried

**14. Resolution 2023-17**

Motioned by Fordyce, seconded by Allen to approve Metro Waste Authority increase to \$4.54 per/month July 1, 2023, motion carried

**15. Resolution 2023-18**

Motioned by Allen, seconded by Gillmore to approve the 5-year Contract with Marco as submitted for Copier/Printer Service, motion carried, Schaffer abstained

**16. Resolution 2023-29**

Motioned by Shipley, seconded by Fordyce to approve to hire Simmering and Cory for reviewing and recodifying our City Ordinances, motion carried

**17. Resolution 2023-19**

Motioned by Fordyce, seconded by Shipley to Approve the Transfer from TIF to Debt Service for 2020C Loan Interest Payment of \$4,128.00

**18. Resolution 2023-20**

Motioned by Fordyce, seconded by Schaffer to Approve the Transfer from Water to Water Sinking for 2021 Series Interest Payment of \$3,165.23, motion carried

**19. Resolution 2023-21**

Motioned by Allen, seconded by Gillmore to Approve the Transfer from Sewer to Sewer Sinking for 2020B Interest Payment of \$6,070.00, motion carried

**20. Resolution 2023-22**

Motioned by Fordyce, seconded by Schaffer to Approve the Transfer from LOST to Debt Service for 2022A Interest Payment for \$13,737.78, motion carried

**21. Resolution 2023-23**

Motioned by Allen, seconded by Fordyce to Approve the Transfer from Water to Debt Service for 2022A Interest Payment for \$3,206.11, motion carried

**22. Resolution 2023-24**

Motioned by Fordyce, seconded by Allen to Approve the Transfer from Stormwater to Debt Service for 2022A Interest Payment for \$5,625.90, motion carried

**CITY OF ELKHART BUSINESS MEETING MINUTES, February 21, 2023 – 6:00 P.M. ELKHART  
COMMUNITY CENTER**

---

**23. Resolution 2023-25**

Motioned by Fordyce, seconded by Shipley to Approve the Transfer from TIF to Debt Service for 2022A Interest Payment of \$10,940.85, motion carried

**24. Resolution 2023-26**

Motioned by Fordyce, seconded by Schaffer to Approve the Transfer from Sewer to Debt Service for 2022A Interest Payment of \$9,715.07, motion carried

**25. Resolution 2023-27**

Motioned by Fordyce, seconded by Schaffer to Set a Public Hearing Date of March 20, 2023 at 6PM for FY2024 Budget, motion carried

**26. Adjourn-**

Motioned by Shipley, seconded by Fordyce to adjourn the Council Meeting at 7:08 PM

**CLAIMS REPORT**

VENDOR	INVOICE DESCRIPTION	AMOUNT
ANKENY SANITATION	GARBAGE SVC	\$75.31
BOLTON & MENK	QUIET ZONE STUDY FINAL	\$1,139.00
BRENDA HYSSELL	PHONE REIMBURSEMENT	\$75.00
CEDAR RAPIDS BANK & TRUST	INTEREST PAYMENT 2020C	\$4,128.00
CHAD SANDS	PHONE REIMBURSEMENT	\$75.00
CHAD SANDS	MEETING TRAVEL EXPENSES	\$41.92
CHEM-SULT, INC	WATER TREATMENT CHEMS	\$661.31
CONSUMERS ENERGY	IND PARK STREET LIGHTS	\$142.02
CONSUMERS ENERGY	IND PARK STREET LIGHTS	\$184.02
DES MOINES REGISTER MEDIA	PUBLISH LEGALS	\$420.13
ED LEEDOM	CODE ENFORCEMENT	\$492.37
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,995.69
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,591.39
FIDELITY SECURITY LIFE	VISION	\$40.01
FIDELITY SECURITY LIFE	VISION	\$5.02
FIDELITY SECURITY LIFE	VISION	\$5.02
FIRE SERVICE TRAINING BUREAU	FIRE SVC TRAINING BUREAU	\$208.84
HUXLEY COMMUNICATIONS	CHALL/FIRE AND CITY SHOP	\$162.00
IA FINANCE AUTHORITY-SRF	2021 SERIES WA MAIN EXTENSION	
TREASURER STATE OF IOWA	STATE TAXES	\$514.39
TREASURER STATE OF IOWA	STATE TAX	\$656.28
IOWA DEPT OF NATURAL RESOURCES	WA TREATMENT CONSTRUCTIN	\$4,000.00
IOWA ONE CALL	EMAIL LOCATES	\$38.00
IPERS	IPERS	
IPERS	IPERS	



**CITY OF ELKHART BUSINESS MEETING MINUTES, February 21, 2023 – 6:00 P.M. ELKHART  
COMMUNITY CENTER**

---

IPERS	IPERS	\$1,862.93
IPERS	IPERS	\$2,379.80
WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	\$31.80
WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	\$31.80
MARCO TECHNOLOGIES LLC	9444-01CONTRACT	\$231.25
MARISSA BUTLER	PHONE REIMBURSEMENT	\$75.00
MENARDS - ANKENY	SHOP SUPPLIES AND C/H CLEANING	\$123.45
MENARDS - ANKENY	SHOP SUPPLIES-SPACE HEATER CH	\$69.96
MENARDS - ANKENY	SHOP SUPPLIES AND OUTLET C/H	\$142.36
METRO WASTE AUTHORITY	CURB IT RECYCLING EXPENSE	\$1,589.76
MICROBAC LABORATORIES INC	KEYSTONE LABS	\$178.00
MID AMERICAN ENERGY	ELECTRIC/GAS 03670-63009	\$3,917.27
MID AMERICAN ENERGY	NEW MAINTENANCE SHOP	\$188.48
MID AMERICAN ENERGY	ST LIGHTS	\$835.05
MIDWEST VAC PROFESSIONALS	CLEAN MH&LIFT STATION	\$1,190.00
MUNICIPAL SUPPLY INC	METER SUPPLIES	\$183.73
POLK COUNTY FIRE CHIEFS ASSOCI	FIRE CHIEF DUES	\$25.00
POLK COUNTY TREASURER	SHERIFF CONTRACT	\$2,620.75
RACOM CORPORATION	28RADIO ACCESS EDACS	\$719.10
RICK HUEBNER	PHONE REIMBURSEMENT	\$75.00
RON CORNWELL	PHONE REIMBURSEMENT	\$75.00
THE SHREDDER	SHREDDING OF OLD RECORDS	\$240.00
TRAVELERS-RMD	WORKERS COMP	\$4,493.00
VAN WALL EQUIPMENT INC	MOWER PLUG	\$4.46
VAN WERT INC	2 METERS WITH CONNECTIONS	\$993.85
VAN WERT INC	12 METERS AND SUPPLIES	\$4,602.96
VEENSTRA & KIMM INC	WATER UTILITY MAPS	\$190.00
VEENSTRA & KIMM INC	BUILDING PERMITS	\$690.00
VEENSTRA & KIMM INC	WATER TREATMENT PLANT EXPANS	\$32,640.00
VEENSTRA & KIMM INC	EAST STORM TRUNK SEWER	\$928.68
VEENSTRA & KIMM INC	MAIN STREET MASTER PLAN	\$2,887.50
VEENSTRA & KIMM INC	PRAIRIE POINT PARK AMENNITIES	\$10,862.50
VERIZON WIRELESS	PHONES CITY HALL/FIRE	\$168.96
VISA	CSB CREDIT CARD	\$882.84
WASTE SOLUTIONS OF IOWA	PORTAPOTS	\$319.00
WELLMARK	GROUP INSURANCE	\$1,897.39
WELLMARK	INSURANCE- A T	\$234.15
WELLMARK	INSURANCE- A T	\$236.86
WEX BANK	FUEL	\$637.21
WEX BANK	FUEL	\$364.31
Accounts Payable Total		\$100,469.88
Invoices: Paid		\$20,965.43
Invoices: Scheduled		\$79,504.45

**CITY OF ELKHART BUSINESS MEETING MINUTES, February 21, 2023 – 6:00 P.M. ELKHART  
COMMUNITY CENTER**

---

Total Paid On: 1/30/23	\$10,835.26
Total Paid On: 2/13/23	\$9,835.76
Total Payroll Paid	\$20,671.02
***** REPORT TOTAL *****	\$121,140.90
GENERAL	\$40,567.77
ROAD USE TAX	\$2,279.72
COMMUNITY BETTERMENT FUND	\$63.60
DEBT SERVICE	\$4,128.00
CHECKING-MAIN STREET	\$4,026.50
PRAIRIE POINT PARK-2022A	\$10,862.50
WA TRTMENT EXT-2022A	\$36,640.00
STORM WATER-PHASE1-2022A	\$928.68
WATER	\$9,590.31
WATER SINKING	
SEWER	\$11,608.42
STORM WATER	\$445.40
TOTAL FUNDS	\$121,140.90

## NOTE:

Due to the lack of agenda items on the March Council Meeting, there are no additional pages of material.

City of Elkhart  
City Council Packet

March 20<sup>th</sup> – 6:00 pm  
Community Center

Code Enforcement

**Council Action:**

The Code Enforcement Report is for informational purposes only.

## FEBRUARY 2023 CODE ENFORCEMENT REPORT ELKHART

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
2020-03	352 N. Grant	Junk&Vehicle&Parking	4/2/2020	4/17/2020 6/16/20 7/24/20 10/2/20	Advisory- 6/1/20 2nd Advisory 7/6/20 Certified-9/1/20 FINAL Extension given by Chad	
2020-04	255 NW Main	Junk&Vehicle&Parking	4/2/2020	4/17/2020 6/16/20 7/15/20 4/22/21 5/21/21	Advisory- 6/1/20 2nd Advisory Certified- 4/6/21 Certified- 5/4/21 FINAL-6/15/21 Refer to City	
2020-06	216 NE Elm	Junk&Vehicle&Parking	4/2/2020	4/17/2020 6/16/20 *	Advisory- 6/1/20 2nd Advisory	
2020-08	252 NW Main	Junk	4/7/2020	4/17/2020 6/16/20 *	Advisory- 6/1/20 2nd Advisory	
<b>START 2021</b>						
2021-010	Lot 11	Junk	2/23/2021	3/11/2021- 4/8/21 5/21/21 6/17/21	M- 3/23/21 Advisory- 5/4/21 Certified- 6/1/21 FINAL	
2021-063	368 NW Maple	Vehicle	7/14/2021	7/27/2021 8/12/21 9/10/21 11/5/21	M- 7/28/21 Advisory- 8/24/21 Certified- 10/19/21 FINAL- 2/8/22 Referred to City	
<b>START 2022</b>						
2022-065	Lot 43	Junk	7/5/2022	7/22/2022 8/18/22 9/16/22 5/1/23	Advisory- 8/2/22 Certified- 8/30/22 FINAL- 10/26/22 Sent to City 1/24/23 Extend to 5/1/23 Per Brenda	
2022-092	Lot 25	Vehicle	9/13/2022	10/12/2022 11/11/22 12/9/23	Advisory- 10/26/22 Certified- 11/22/22 FINAL- 1/17/23 Refer to City	
2022-097	156 NW Maple	Junk	9/30/2022	10/12/2022 11/13/22 12/9/23 4/18/23	Advisory- 10/26/22 Certified- 11/22/22 FINAL Extended to April per Brenda	2/13/2023
2022-100	Lot 46	Junk	9/30/2022	11/11/2022 12/6/22 2/2/23	Advisory- 12/6/22 Certified- 1/17/23 FINAL	
2022-101	Lot 31	Junk & Vehicle	9/30/2022	10/16/2022 11/11/22 12/9/22 1/19/23	M- 10/26/22 Advisory- 11/22/22 Certified- 1/3/23 FINAL- 2/13/23 Refer to City	
2022-105	Lot 29	Junk	10/11/2022	10/12/2022 11/11/22 12/9/23	Advisory- 10/26/22 Certified- 11/22/22 FINAL- 2/28/23 Refer to City	
2022-112	Lot 32	Junk	10/26/2022	11/8/2022 12/9/22 1/19/23 3/17/23	M-11/22/22 Advisory- 1/3/23 Certified-2/28/23 FINAL	
2022-114	361 NW Washington	Vehicle	11/8/2022	11/24/2022 1/3/23 4/18/23	Advisory- 12-19-22 Certified Extnded to April per Brenda	
2022-120	Lot 28	Vehicle & Parking	11/22/2022	12/6/2022 12/22/22 2/2/23 3/17/23	M- 12/6/22 Advisory- 1/17/23 Certified-2/28/23 FINAL	
2022-123	Lot 27	Parking	12/6/2022	12/20/2022	M-	
2022-124	Lot 14	Vehicle	12/6/2022	12/22/2022 2/2/23	Advisory- 1/17/23 Certified	
<b>START 2023</b>						
2023-001	Lot 42	Junk	1/3/2023	1/17/2023	M	1/28/2023
2023-004	309 N. Grant	Parking	1/17/2023	1/31/2023 3/3/23	M- 1/13/23 Advisory	2/28/2023
2023-006	Lot 13	Junk	1/17/2023	1/31/2023 3/17/23	M- 2/28/23 Advisory	
2023-007	306 N.E. Allison	Junk	1/31/2023	2/14/2023 3/3/23	M- 2/13/23 Advisory	2/28/2023
2023-008	417 N.E. Allison	Junk	1/31/2023	2/14/2023	M	2/13/2023
2023-009	421 NE Maple	Parking	1/31/2023	2/14/2023	M	
2023-010	418 NE Elm	Parking	1/31/2023	2/14/2023	M	
2023-011	221 Grant	Parking	1/31/2023	2/14/2023 3/3/23	M- 2/13/23 Advisory	
2023-012	305 Grant	Parking	2/13/2023	1/31/2023	Advisory	2/28/2023
2023-013	167 NW Maple	Junk	2/13/2023	2/28/2023 3/17/23	M- 2/28/23 Advisory	
2023-014	117 NE Allison	Junk	2/13/2023	2/28/2023	M	2/28/2023
2023-015	216 NE Allison	Junk	2/13/2023	2/28/2023	M	
2023-016	414 NE Elm	Junk	2/13/2023	2/28/2023	M	2/13/2023
2023-017	Lot 19	Junk	2/13/2023	3/3/2023	Advisory	
2023-018	Lot 24	Junk	2/13/2023	3/3/2023	Advisory	
2023-019	268 NW Elm	Junk	2/28/2023	3/17/2023	Advisory	
2023-020	164 NW Lincoln	Junk	2/28/2023	3/17/2023	Advisory	
2023-021	306 NE Trent	Junk	2/28/2023	3/14/2023	M	
2023-022	309 NE Allison	Junk	2/28/2023	3/14/2023	M	
2023-023	395 NE Meijan	Parking	2/28/2023	3/14/2023	M	