

CITY OF ELKHART BUSINESS MEETING MINUTES, OCTOBER 17, 2022 – 6:00 P.M. ELKHART COMMUNITY CENTER

1. Call to Order

Mayor Fors called the meeting to order at 6:00 PM

2. Pledge of Allegiance

Mayor Fors led the room in the Pledge of Allegiance

3. Roll Call

Council Members Present: Nathan Gillmore, Steve Allen, Brad Fordyce and Brian Shipley

4. Approval of Agenda

Motioned by Shipley, seconded by Allen to approve the Agenda as published, omitting #16 as a duplicate item, motion carried

5. Citizen Hearing and Other Communications

a. Polk County Sheriff Report

Submitted a report

b. Public Comments

Mayor addressed all present of his mistake in planning of a vacation that also included 2 of the Council Members for last month's Council Meeting

A resident addressed a concern of Speed Limit on 126th Ave going West of Elkhart

6. Reports of the Elected Officials, City Staff and Standing Committees

Drey, Fire Chief: Cooked for the Mean Machine Smoke Out Activity and made a good profit and donated to the benefit. The department will be participating in 2 Trunk and Treats. Four CAD's have been installed through a Grant Funding, working out a few bugs but these are going to be a great Asset.

Sands, City Administrator: Submitted his report and reviewed it with Mayor and Council answering any questions or concerns

7. Consent Agenda Resolution 2022-121

Motioned by Shipley, seconded by Allen to approve the Consent Agenda, motion carried

a. September Cash Report

b. September Treasurer's Report

c. September Budget Report

d. October Bills submitted

e. September Minutes of Council Meeting

8. Resolution 2022-122

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Motioned by Fordyce, seconded by Allen to Declare a Special Election on December 13, 2022 for Open Council Seat, motion carried

9. Action of Residential Tax Abatement was tabled until next month to collect more information and for City Administrator to gather data and options.

10. Resolution 2022-124

Motioned by Fordyce, seconded by Shipley to Approve Pay Request #7 for \$16,586.81 to Eick and Day for Maintenance Building, motion carried

11. Resolution 2022-125

Motioned by Allen, seconded by Shipley to approve Pay Request #1 for \$338,993.91 to OnTrack Construction, motion carried

12. Resolution 2022-126-Paving on Main Street Bumpouts was tabled until next month to get more quotes

13. Discussion of the purchase of "Slow-Children at Play" Signs for Madison Ave was decided to move some old signs from another part of the City

14. Resolution 2022-127

Motioned by Fordyce, seconded by Allen to approve the bid for removal of Ash Trees from City Park and on Washington Ave to Indian Creek Tree Services, not to exceed \$7,100.00, and dependent on immediate action, motion carried

15. Resolution 2022-128

Motioned by Allen, seconded by Fordyce to put a Policy in place requiring a letter from the Landlord each time a new resident moves in stating they are not responsible for the utility payment, if this letter is not on file, the City can hold the Landlord responsible for any unpaid bills, motion carried

16. Resolution 2022-129

Motioned by Shipley, seconded by Fordyce to Approve Council Meetings to be moved to Elkhart Community Center from this date forward, motion carried

17. Resolution 2022-130

Motioned by Shipley, seconded by Allen to Approve the Purchase of New Playground Equipment in the City Park, not to exceed \$56,830.00, motion carried

18. Resolution 2022-131

Motioned by Allen, seconded by Shipley to approve Main Street Line Painting Project to Eick and Day-Doner Services, not to exceed \$2,320.00, this will happen in the Spring of 2023, motion carried

19. Adjourn

Motioned by Shipley, seconded by Fordyce to adjourn the Council Meeting at 7:22PM

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CLAIMS REPORT

VENDOR	INVOICE DESCRIPTION	AMOUNT
ANKENY HARDWARE	STREET SIGN SUPPLIES	\$50.00
ANKENY SANITATION	GARBAGE SVC	\$75.31
ARNOLD MOTOR SUPPLY	LAMP RED,SEPERATOR FILTER,OIL	\$593.19
BOLTON & MENK	QUIET ZONE STUDY	\$3,094.50
BRENDA HYSELL	PHONE REIMBURSEMENT AND TRAVEL	\$175.00
CHAD SANDS	PHONE REIMBURSEMENT	\$50.00
CHEM-SULT, INC	WATER TREATMENT CHEMS	\$557.31
CONSUMERS ENERGY	IND PARK STREET LIGHTS	\$119.26
D & K PRODUCTS INC	CHEMICAL GAMEUP	\$856.75
DES MOINES REGISTER MEDIA	PUBLISH LEGALS	\$217.13
ED LEEDOM	CODE ENFORCEMENT	\$354.41
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,320.14
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,219.27
EICK & DAY CONSTRUCTION	PAY REQUEST #6	\$16,356.01
FIDELITY SECURITY LIFE	VISION INSURANCE	\$43.97
FIDELITY SECURITY LIFE	VISION	\$1.06
FIDELITY SECURITY LIFE	VISION	\$5.02
HEARTLAND COOP	FUEL	\$506.05
HUXLEY COMMUNICATIONS	CHALL & FIRE INTERNET	\$92.00
IA FINANCE AUTHORITY-SRF	2021 SERIES WA MAIN EXTENSION	
TREASURER STATE OF IOWA	STATE TAXES	\$600.00
TREASURER STATE OF IOWA	STATE TAX	\$601.00
IOWA DEPT OF NATURAL RESOURCES		6464 \$115.00
IPERS	PENALTY	\$138.54
IPERS	IPERS	
IPERS	IPERS	
IPERS	IPERS	\$1,764.76
IPERS	IPERS	\$1,786.85
WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	\$31.80

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WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	\$31.80
KEYSTONE LABORATORIES INC	SAMPLE ANALYSIS	\$133.50
MAGUIRE IRON INC	WATER TOWER SVC	\$11,900.00
MARCO TECHNOLOGIES LLC	9444-01CONTRACT	\$214.37
MENARDS - ANKENY	SHOP SUPPLIES	\$14.16
MENARDS - ANKENY	SHOP SUPPLIES	\$122.72
METRO WASTE AUTHORITY	CURB IT RECYCLING EXPENSE	\$1,415.96
MID AMERICAN ENERGY	ELECTRIC/GAS 03670-63009	\$4,305.72
MIDWEST VAC PROFESSIONALS	VAC AND TRUCK SERVICE	\$2,775.00
MUNICIPAL SUPPLY INC	METER SUPPLIES	\$140.50
POLK COUNTY TREASURER	SHERIFF CONTRACT	\$2,620.75
RACOM CORPORATION	28RADIO ACCESS EDACS	\$719.10
RICK HUEBNER	RICK UNIFORM ALLOWANCE	\$171.19
RICK HUEBNER	PHONE REIMBURSEMENT	\$50.00
RON CORNWELL	PHONE REIMBURSEMENT	\$50.00
THORPE WATER DEVELOPMENT		\$1,844.00
TRAVELERS-RMD	WORKERS COMP	\$4,492.00
TREEHUGGER	TREES REMOVED IN CITY PARK	\$3,914.00
VAN WERT INC	SHOOTING STAR DAYCARE	\$2,275.31
VAN WERT INC	24 METERS AND SUPPLIES	\$5,979.96
VEENSTRA & KIMM INC	INDUSTRIAL PARK ANNEXATION	\$380.00
VEENSTRA & KIMM INC	BUILDING PERMITS	\$206.25
VEENSTRA & KIMM INC	WATER TREATMENT PLANT	\$9,165.00
VEENSTRA & KIMM INC	EAST STORM TRUNK	\$7,377.00
VEENSTRA & KIMM INC	NEW MAINTENANCE BLDG	\$10,948.60
VEENSTRA & KIMM INC	KIMBERLY WOODS PLAT 1&2	\$4,615.50
VEENSTRA & KIMM INC	MAIN LIFT STATION	\$1,496.00
VERIZON WIRELESS	FIRE/CITY HALL PHONES	\$141.55
VISA	CSB CREDIT CARD	\$744.56
WASTE SOLUTIONS OF IOWA	PORTABLE RESTROOMS	\$287.00
WASTE SOLUTIONS OF IOWA	WASTE REMOVAL AND RENTAL	\$287.00
WELLMARK	GROUP INSURANCE	\$1,612.67

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WELLMARK	INSURANCE- A T	\$89.11
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WEX BANK	FUEL	\$559.19
Accounts Payable Total		\$115,992.90
Invoices: Paid		\$33,083.42
Invoices: Scheduled		\$82,909.48
Total Paid On: 9/28/22		\$9,114.73
Total Paid On: 10/13/22		\$8,486.91
Total Payroll Paid		\$17,601.64
***** REPORT TOTAL *****		\$133,594.54
GENERAL		\$43,754.70
ROAD USE TAX		\$2,306.41
COMMUNITY BETTERMENT FUND		\$63.60
CHECKING-MAIN STREET		\$3,094.50
WATER TREATMENT EXTENSION		\$9,165.00
MAINTENANCE SHOP		\$27,304.61
STORM WATER-PHASE 1		\$7,377.00
LIFT STATION UPGRADE		\$1,496.00
WATER		\$23,310.32
WATER SINKING		
SEWER		\$15,287.25
STORM WATER		\$435.15
TOTAL FUNDS		\$133,594.54