

1. Call to Order

Mayor Pro-Tem Shipley called the meeting to order at 6:00 PM

2. Pledge of Allegiance

Mayor Pro-Tem Shipley led the room in the Pledge of Allegiance

3. Roll Call

Council Members Present: Brad Fordyce and Brian Shipley, Nathan Gillmore and Steve Allen were via phone conference

4. Approval of Agenda

Motioned by Fordyce, seconded by Gillmore to approve the Agenda as published, motion carried

5. Citizen Hearing and Other Communications

a. Polk County Sheriff Report

No report submitted

b. Public Comments

One Citizen in concern of speeding issues on Madison Ave, which have already been addressed with multiple actions

6. Present were 4 out of 5 letters submitted that wanted to address the Council of their desire to fill the vacant seat left by former Councilman Teig, due to moving out of City Limits. Each spoke of their desire and commitment they would give to the City of Elkhart Community. We appreciate these 4 taking the time to express the desire of Commitment.

7. Motioned by Gillmore to nominate Ben Nerem to Vacant Councilman Seat, no second, motioned by Shipley and seconded by Fordyce nominating Angie Schaffer to the Vacant Councilman Seat Roll Call: Shipley- yea, Fordyce-yea, Gillmore-nay and Allen-nay. 2 to 2 votes of Councilman present are a split decision and the State will require a Special Election for that Vacant Councilman Seat.

8. Public Hearing

a. Industrial Park Annexation Re-Zoning Request

Motioned by Gillmore, seconded by Shipley to open Public Hearing at 6:19 PM, no Public Comments, motioned by Shipley, seconded by Gillmore to close Public Hearing at 6:20 PM, motions carried

b. Industrial Park Annexation

Motioned by Shipley, seconded by Fordyce to open Public Hearing at 6:20 PM, no Public Comments, motioned by Shipley, seconded by Allen to close Public Hearing at 6:21 PM, motions carried

9. Reports of the Elected Officials, City Staff and Standing Committees

Drey, Fire Chief: No report this month

Sands, City Administrator: submitted a report and reviewed with Mayor Pro-Tem and Council

10. Consent Agenda Resolution 2022-109

Motioned by Gillmore, seconded by Fordyce to approve the Consent Agenda, motion carried

- a. August Cash Report
- b. August Treasurer's Report
- c. August Budget Report
- d. September Bills submitted
- e. August Minutes of Council Meeting
- f. Elkhart Community Betterment Alcohol Permit for City Festival

11. Resolution 2022- 110

Motioned by Fordyce, seconded by Shipley to approve the Industrial Park Voluntary Annexation Request of 4.9 acres along Walnut Street, motion carried

12. Resolution 2022-111

Motioned by Shipley, seconded by Fordyce to approve the Industrial Park Re-Zoning Request to go from Ag to Industrial, motion carried

13. Resolution 2022-112

Motioned by Shipley, seconded by Gillmore to approve Pay Request #6 to Eick and Day, not to exceed \$16,356.01 for the New Maintenance shop, motion carried

14. Resolution 2022-113

Motioned by Fordyce, seconded by Shipley to approve Change Order #2-Maintennance Shop, not to exceed \$7,344.65, motion carried

15. Resolution 2022-114

Motioned by Fordyce, seconded by Shipley to approve the Main Street Grant Program Applications as submitted, motion carried

16. Resolution 2022-115

Motioned by Shipley, seconded by Gillmore to approve the Street Closings on September 30<sup>th</sup> for Mean Machine's Re-scheduled event, NW Main Street from the Hen House to the Fire Station and NW Shaw Ave. from Alley behind Mean Machine to Alley behind Hen House from 5PM-10PM, motion carried

17. Resolution 2022-116

Motioned by Shipley, seconded by Allen to approve Street Closings for North Polk Homecoming Parade on October 7<sup>th</sup> from 1:30-2:30, Parade route will be the same as City Festival, motion carried

18. Resolution 2022-117

Motioned by Shipley, seconded by Allen to approve the bid from Eick & Day for Paving Project on Main Street Bump Outs, not to exceed \$31,081.00, motion carried

19. Resolution 2022-118

Motioned by Shipley, seconded by Gillmore to approve low bid from John Deere for a Street Broom Sweep, not to exceed \$5,630.40, motion carried

20. Resolution 2022-119

Motioned by Shipley, seconded by Allen to approve a Transfer from Sewer to Debt Service for Loan Payments, not to exceed \$76,288.75, motion carried

21. Resolution 2022-120

Motioned by Shipley, seconded by Fordyce to approve Street Closings for Memorial Event at Kippy's October 8<sup>th</sup> from 5PM-1AM. Closing NW Main Street from East side of Kippy's to Railroad Ave, and Railroad Ave from Kippy's to the Alley behind Kippy's, motion carried

22. Adjourn

Motioned by Shipley, seconded by Gillmore to adjourn the Council Meeting at 6:43 PM

CLAIMS REPORT

VENDOR	INVOICE DESCRIPTION	AMOUNT
ALLIED SYSTEMS, INC	SERVICE	\$1,286.99
AMAZED CONSTRUCTION	MAIN STREET GRANT	\$17,770.00
ANKENY SANITATION	GARBAGE SVC	\$75.31
ARNOLD MOTOR SUPPLY	SERVICE ON MOWER	\$74.82
BRENDA HYSELL	PHONE REMIBURSEMENT	\$50.00
CHAD SANDS	PHONE REMIBURSEMENT	\$50.00
CHAD SANDS	TRAVEL/MEETINGS	\$57.50
CHEM-SULT, INC	WATER TREATMENT CHEMS	\$703.42
COMPASS BUSINESS SOLUTIONS	CLOTHING ALLOWANCE AND CHECKS	\$748.17
COMPUTER RESOURCE SPECIAL	PC FOR SHOP AND INTERNET	\$45.00
CONSUMERS ENERGY	IND PARK STREET LIGHTS	\$106.40
DES MOINES REGISTER MEDIA	PUBLISH LEGALS	\$342.55
ED LEEDOM	CODE ENFORCEMENT	\$352.66
ED LEEDOM	CODE ENFORCEMENT	\$353.24
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,388.38
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$266.64

CITY OF ELKHART BUSINESS MEETING MINUTES, September 19, 2022 – 6:00 P.M. CITY HALL

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EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	\$3,291.48
FIDELITY SECURITY LIFE	VISION	\$3.81
FIDELITY SECURITY LIFE	VISION	\$1.06
FIDELITY SECURITY LIFE	VISION INSURANCE	\$45.18
GREATER DES MOINES PARTNERSHIP	INVESTOR COMMITMENT	\$2,000.00
HUXLEY COMMUNICATIONS	CHALL & FIRE INTERNET	\$82.00
IA FINANCE AUTHORITY-SRF	2021 SERIES WA MAIN EXTENSION	
TREASURER STATE OF IOWA	STATE TAXES	\$583.00
TREASURER STATE OF IOWA	STATE TAX	\$604.00
TREASURER STATE OF IOWA	STATE TAX	\$68.00
IOWA DEPT OF TRANSPORTATION	PLOW TRUCK/STREET SIGNS	\$721.01
IOWA EMERGENCY MEDICAL SERVICE	MEMBERSHIP DUES	\$190.00
IOWA LEAGUE OF CITIES	MEMBER DUES	\$820.00
IPERS	IPERS	
IPERS	IPERS	
IPERS	IPERS	\$1,936.34
IPERS	IPERS	\$2,079.89
IPERS	IPERS	\$117.06
WASTE SOUTIONS OF IOWA	PORTABLE RESTROOMS	\$31.80
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KEYSTONE LABORATORIES INC	SAMPLE ANALYSIS	\$275.50
KIPPY'S PLACE	MAIN STREET GRANT	\$20,000.00
MARCO TECHNOLOGIES LLC	CONTRACT	\$185.58
MCKINNEY PROPERTIES	FINAL PAY FOR STORAGE RENTAL	\$48.15
MEAN MACHINE CYCLE PARTS	MAIN STREET FUNDING	\$20,000.00
MENARDS - ANKENY	CONCRETE MIX, KEY BOX AT CC	\$55.46
MENARDS - ANKENY	3-RING BINDERS CH	\$21.12
MENARDS - ANKENY	SHOP SUPPLIES	\$75.10
MENARDS - ANKENY	SHOP SHELF, PPPARK SUPPLIES	\$167.02
MENARDS - ANKENY	SHOP SUPPLIES	\$235.12
METRO WASTE AUTHORITY	CURB IT RECYCLING EXPENSE	\$1,415.96
MID AMERICAN ENERGY	ELECTRIC/GAS 03670-63009	\$4,943.51

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MIDWEST MOBILE BLASTING LLC	FIRE HYDRANT BLASTING	\$2,420.00
MIDWEST VAC PROFESSIONALS	VACTOR TRUCK	\$1,320.00
POLK COUNTY TREASURER	SHERIFF CONTRACT	\$2,620.75
RACOM CORPORATION	28RADIO ACCESS EDACS	\$719.10
RICK HUEBNER	PHONE REMIBURSEMENT	\$50.00
RON CORNWELL	CLOTHING ALLOWANCE	\$108.00
RON CORNWELL	PHONE REIMBURSEMENT	\$50.00
RON CORNWELL	REIMBURSED FOR CLOTHING	\$66.39
SAM'S CLUB	CITY HALL SUPPLIES,SHOP SUPPLY	\$100.04
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$167.10
THORPE WATER DEVELOPMENT		\$1,989.14
TOMPKINS INDUSTRIES	MAIN STREET GRANT	\$2,465.28
TRAVELERS-RMD	WORKER'S COMP	\$1,059.00
VAN WALL EQUIPMENT INC	MOWER	\$64.10
VEENSTRA & KIMM INC	ENGINEERING	\$15,215.31
VEENSTRA & KIMM INC	ENGINEERING	\$4,910.00
VEENSTRA & KIMM INC	ENGINEERING	\$2,526.50
VEENSTRA & KIMM INC	ENGINEERING	\$1,782.00
VEENSTRA & KIMM INC	ENGINEERING	\$10,005.63
VEENSTRA & KIMM INC	ENGINEERING	\$1,596.00
VERIZON WIRELESS	PHONES	\$142.49
VISA	CSB CREDIT CARD	\$2,034.23
WASTE SOLUTIONS OF IOWA	PORTABLE RESTROOMS	\$287.00
WELLMARK	INSURANCE- A T	\$89.11
WELLMARK	INSURANCE- A T	\$89.11
WELLMARK	GROUP INSURANCE	\$1,712.66
WEX BANK	FUEL	\$563.33
Accounts Payable Total		\$139,852.30
Invoices: Paid		\$75,345.62
Invoices: Scheduled		\$64,506.68
Total Paid On: 8/30/22		\$9,343.79
Total Paid On: 9/08/22		\$1,000.22
Total Paid On: 9/13/22		\$8,812.33

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Total Payroll Paid	\$19,156.34
***** REPORT TOTAL *****	\$159,008.64
GENERAL	\$62,743.93
ARPA	\$60,235.28
ROAD USE TAX	\$2,990.33
COMMUNITY BETTERMENT FUND	\$63.60
PRAIRIE POINT PARK	\$4,308.50
WATER TREATMENT EXTENSION	\$6,506.00
WATER	\$9,937.57
WATER SINKING	
SEWER	\$11,773.44
STORM WATER	\$449.99
TOTAL FUNDS	\$159,008.64