

## **JOB DESCRIPTION**

**POSITION:**

Driver Class 4

**ROLE:**

Drive and operate class 4 vehicles to assist Globex Group of Companies operations and deliveries.

**RESPONSIBILITY:**

- Drive and operate trucks.
- Picking up goods and materials, verify with accuracy and deliver them to designated locations.
- Pre-inspect vehicle and record issues.
- Organize delivery route to ensure it to be efficient.
- To adhere and obey the 'Brunei Driving law' when on the road.
- Load and unload goods upon arrival or delivery.
- Maintain a positive attitude with customers.
- To perform other duties assigned by the management from time to time.

**QUALIFICATION & EDUCATION REQUIREMENT:**

1. Must have a valid class 4 license.
2. Minimum qualification of PMB or above.

**PREFERRED SKILLS:**

1. Follows instructions.
2. Fast learner and willing to learn.
3. Punctual.
4. Efficient, honest and responsible.
5. Possess excellent/good communication skills, time management skills.
6. Respect to others.
7. Computer literate.
8. Good communication for both English and Malay language. Chinese will be an advantage.
9. Fit to work.
10. No health problems.
11. No transportation problems.
12. Dynamic and Proactive.
13. Willing to work OT (Over-time).