



Job Description

POSITION:

Graphic Designer

ROLE:

Uses illustrating software to create original digital artwork and illustration for the company.

RESPONSIBILITY:

1. To design and create illustrations for the company when required e.g., projects or campaign.
2. Prepare multiple drafts and present them to the company.
3. Able to conceptualize visuals based on requirements.
4. Able to amend designs after feedback is given.
5. Work with departments to finalize a design.
6. Responsible for preparing new employee ID card.
7. Able to create original designs for the company.

QUALIFICATION & EDUCATION REQUIREMENT:

1. Diploma in graphic design or any equivalent.
2. At least one year of working experience in the related field.

PREFERRED SKILLS:

1. Adobe Photoshop, Adobe Illustrator, Figma, Adobe lightroom or any other illustration software.
2. Familiar with graphic tablet or iPad.
3. Computer literate.
4. Market knowledge.
5. Keen eye on aesthetics and details.
6. Able to meet provided deadlines.
7. Excellent communication skills.