

Home and Community Based Services (HCBS) Quality Assurance (QA) Committee
Steering Committee Summary
August 10, 2023

Updates:

- DDC staff are working on web page accessibility changes and a new general email address to manage public input and inquiries.
- The Charter will be edited to contain more plain, basic and easy to understand language with links to official documents and sites as references.
- DDA will build an HCBS vs CFC video in the next several months.

Data and Reports: The group studied reports and information that may be useful and the group discussed each of them. They included:

- OMB CMS 372
- Annual Quality Assurance Report
- Quality Review Report
- Formal and informal requests from Centers for Medicaid Services (CMS) that happen during a waiver renewal and/or amendment.
- State Plan amendments for the CFC program

The group will make final decisions about what reports and information to include in quarterly agendas on an annual basis and/or as the information becomes available through the year at their final steering committee meeting in September. The group also discussed how to increase transparency with DDA by sharing information during the in between times of the four quarterly meetings. This may be a topic for the next committee to focus on 😊.

Quarterly Agenda: The group created the following agenda structure to begin using once it's shared with the full quarterly group and feedback is provided:

- Follow Up items from last meeting
- CMS Check to provide information on formal and informal requests that are in process
- Planned actions DDA has to meet CFC and HCBS requirements
- Important Topics & Issues that have come up since last meeting
- Report Review if applicable (see list above)
- Community Conversation: What are the concerns, sticking points or gems in your community?
- Planning for Next Meeting. How are you going to share this information with your community? Who is going to do what at the next meeting?