

d'Albora

Pollution Incident Response Management Plan (PIRMP)

d'Albora Marinas - AKUNA BAY / BATEMANS BAY / CABARITA POINT / NELSON BAY / PORT MACQUARIE / RUSHCUTTERS BAY / THE SPIT

(This public version contains extracts from the full PIRMP – please apply in writing for copies of the full version)

1.1 Reasons for this PIRMP

The Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans (PIRMP) Regulation 2012 requires the holder of an Environment Protection License to have a PIRMP available on its website.

d'Albora operates under the following Environmental Protection Licenses:

- **11212** – d'Albora Marina - **Akuna Bay**
- **11909** – d'Albora Marina – **Batemans Bay**
- **10818** – d'Albora Marina - **Cabarita Point**
- **11213** – d'Albora Marina - **Nelson Bay**
- **21200** – d'Albora Marina - **Port Macquarie**
- **11214** – d'Albora Marina - **Rushcutters Bay**
- **11211** – d'Albora Marina - **The Spit**

Activities:

- Boat mooring and storage – all Licenses
- Boat construction/maintenance (general) – all except Akuna Bay & Cabarita Point

'If there is a risk of *material harm* to the environment, pollution incidents are to be notified immediately to Fire & Rescue NSW, the NSW EPA, NSW Dept. of Health, SafeWork NSW and the local council.'

1.2 Objectives of this PIRMP

This PIRMP has been prepared in accordance with the requirements of Part 5.7A of the Protection of the Environment Operations Act 1997 and the Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans) Regulation 2012.

The objectives of this plan are to:

- Ensure timely and comprehensive communication about a pollution event to the Appropriate Regulatory Authority and other agencies, and to other people who may be affected by the event

- Minimise and control the risk of a pollution incident by identifying risks and developing suitable control measures
- Ensure the plan is properly implemented by trained staff, identify persons responsible for implementing it, and ensuring the plan is regularly tested for accuracy, currency and suitability

C. Details of pre-emptive action

As part of its commitment to protection of the environment, d'Albora Marinas regularly engages with specialist contractors for the following services:

- Inspection, testing and routine maintenance of underground fuel tanks and related fuel systems
- Ground water sampling, analysis and reporting
- Statistical Inventory Reconciliation Analysis (SIRA) monthly reporting
- Essential Fire Safety Measures maintenance and reporting
- Environmental, safety, and insurance related auditing

In the event of a fuel spill, leak, or other harmful incident, the Manager and employees of each Marina are trained to follow d'Albora Marinas' **EMERGENCY PROCEDURES 'Flipcharts'** and **POLLUTION INCIDENT DECISION 'flowcharts'**, both of which have been designed to assist in responding to incidents of this nature and are readily available on site. Flipcharts & flowcharts are site specific.

H. Contact details of relevant authorities - See section G below for all contact details

I. Warnings and Updates

Communicating with owners and occupiers of local premises and the community

The Marina Manager or nominated representative of MA Marina Fund OpCo 1 Pty Limited / Balmain Asset Management shall, upon becoming aware of a pollution incident or event, assess the severity of the incident with regards to impact on:

- Boat owners, marina tenants and occupiers of local premises
- The community

In assessing the severity, consider the following questions:

- Does the pollution incident have the potential to affect a business, household or operation?
- How might it affect them (short and long term)?
- What actions are required to provide protection from harm?

In liaison with the Balmain General Counsel/Chief Operating Officer/Head of Assets/General Manager Customer Experience (or other delegated person), communication with affected properties/premises through a door knock and/or letter drop can begin, to provide the following information relevant to the pollution incident:

- What has happened
- The environmental and, or safety implications for them
- Actions taken or being taken to minimise harm or risk

- What to expect
- Where additional information will be published or available*
- Contact details for further queries or concerns

*Information may be published on the d'Albora Marinas website, Facebook page, Instagram, or other social media channels as appropriate at the time.

G. Contact details for activation, notification and response

CONTACT DETAILS		
Name	Position	24-hour Contact details
(i) Persons primarily responsible to activate the response plan		
Site Based Managers	General/Operations/Assistant Managers/Dockmasters	See details below
(ii) Notification of Authorities		
Peter Moxham	Regional Manager NSW	0422 194 024
Julien Pouteau	General Manager	0436 604 855
Martin Silk	Group Risk Manager	0402 957 518
Murry Offord	Head of Assets (Balmain)	0419 240 222
Michael Finlayson	General Counsel (Balmain)	0402 143 324
Jenni Neumann	Chief Operating Officer (Balmain)	0428 158 703
(iii) Persons responsible for management of pollution response		
Site Based Managers	Brett Lovett	0488 029 140 (Akuna Bay)
	Mitch Chaffey	0448 094 285 (Batemans Bay)
	Alan Raymond	0405 445 938 (Cabarita Point)
	Matt Bonser	0409 052 400 (Nelson Bay)
	Jordan Rowell	0448 096 395 (Port Macquarie)
	Ed Guinness	0417 301 395 (Rushcutters Bay)
	Matthew Este	0423 945 387 (The Spit)
Group Risk Manager	Martin Silk	0402 957 518
Regional Manager	Peter Moxham	0422 194 024
Boatyard Manager Nelson Bay	Jeff Simms	0413 254 907
Boatyard Manager - The Spit	Monique Mobbs	0409 411 495
(iv) Relevant Authorities – Contact details (in order of industry notification for pollution incidents) <i>See PROTOCOL for further information</i>		
NSW Fire & Rescue	(if immediate threat to human health or property)	000
EPA (or the Appropriate Regulatory Authority (ARA))	Environmental Line Take note of EPA ref. number	131 555
the Ministry of Health	SE (Randwick) Business hours	9515 9420 9515 6111 (After Hours)
Local Public Health Line	SE (Illawarra) Business hours	9382 8333 9382 2222 (After hours)
(see www for local unit)	Newcastle Business hours	4924 6477 4924 6477 (After hours)
	Parramatta Business hours	9840 3603 9845 5555 (After hours)
	Hornsby Business hours	9477 9400 9477 9123 (After hours)
	Port Macquarie Business hours	6589 2120 0428 882 805 (After hrs)
	Albury 24hours	6053 4800
SafeWork NSW	Option 2 (May 2016) EPA reference required	13 10 50

MA Marina Fund OpCo 1 Pty Limited T/A d'Albora

Local Authority (Local councils)	Woollahra Council (RB)	(02) 9391 7000
	Port Stephens Council (NB)	(02) 4980 0255
	Ryde City Council (CP)	(02) 9952 8222
	Warringah City Council (TS, AB)	(02) 9942 2111
	Port Macquarie Hastings (PM)	(02) 6581 8111
	Eurobodalla Council (BB)	(02) 4474 1000
Fire and Rescue NSW	If situation warranted 000 call you do not need to call again	1300 729 579