



360° Summer Programme – General Conditions & Fees - 2022 intakes - in CHF (VAT included)

Fixed Fees Breakdown	Pre-arrival	Month 1 (July)	Month 2 (August)	Total
Enrolment fees (non-refundable)	500			500
Courses & extra-curriculum activities fees		4'700	1'300	6'000
Standard Accommodation (Double room north, no balcony)		1'450	1'450	2'900
Infrastructure & Services		200	200	400
Food & Beverage - Full Board		800	800	1'600
Food & Beverage - Student credit card		250	250	500
Uniforms (for practical immersions)		900	0	900
Swiss Insurance Package		300	300	600
Total Compulsory Fees	500	8'600	4'300	13'400
Deposit of guarantee (fully refunded at the end of the studies)		1'000		1'000

Cost of Accommodation Upgrade	Pre-arrival	Month 1 (July)	Month 2 (August)	Total
Double Room South, with Balcony	-	+ 250	+ 250	+ 500
Single Room South, with Balcony	-	+ 950	+ 950	+1'900

GENERAL CONDITIONS & FEES - 360° SUMMER PROGRAMME

PRE-ARRIVAL FEES

Enrolment fees (CHF 500) are automatically charged when the admission department confirms the place of the student. The invoice for these fees must be settled within one week and will guarantee the place of the student. These fees are non-refundable in case of cancellation.

360° SUMMER PROGRAMME FEES – PAYMENT & DEADLINES

- Fees are charged once for the full programme and the invoice is to be paid in full before the start of the programme.
- We cannot reserve places and students cannot join until the programme fees are fully paid.
- The invoice is to be paid 30 days upon receipt. Deadline may be shorter according to the date of final enrolment.

INFRASTRUCTURE & SERVICES

- Operating costs of multiple departments on campus
- Costs of administrative functions such as human resources, finances, purchasing and IT
- Access to all sports facilities & activities on campus
- Student Affairs Services : all matters related to students' general health and well-being support. Additional costs may apply in case of special needs (private coaching, psychological support, academic support, etc.)
- Access to Digital Centre and professional print-shop services
- Villars Summer Free Access Card

FOOD & BEVERAGE - STUDENT CREDIT CARD

At the beginning of the programme, student cards are charged with a mandatory minimum amount of CHF 500 to cover meals and beverages taken in the outlets on campus, not included in the full board package. The prepaid amount must be used before the end of the programme. Any remaining amount at the end of the programme is transferred to VPA's scholarship fund. Students can recharge their card at any time. The recharged amount can be refunded at the end of their studies if not used.

SWISS INSURANCE PACKAGE

Students whose fiscal residence – or whose parents' fiscal residence – is outside Switzerland are automatically enrolled in VPA's health, accident & public liability insurance plan (additional fees may occur). For Swiss students living in Switzerland, the copy of their health, accident & public liability insurance coverage should be sent to Villars Palace Academy admission department.

SWISS SHORT-TERM VISA

Villars Palace Academy admission office will provide students with all the necessary paperwork to apply for their short-term visa if needed (Schengen visa - stay of up to 90 days).

DEPOSIT OF GUARANTEE

A deposit of CHF 1'000 is required from all new students. This deposit covers any exceptional costs which may arise, for example from damage to rooms or materials. The deposit or the remainder will be reimbursed at the end of the 360° Summer Programme in progress.

GENERAL CONDITIONS & FEES – 360° SUMMER PROGRAMME

CANCELLATION POLICY

- In case of withdrawal, the following cancellation policy will apply:
- Minimum 60 days prior to the start of the programme : fees already paid will be fully reimbursed - except for pre-arrival fees.
- 30 to 60 days prior to the start of the programme: 50% of the fees already paid will be kept as a late cancellation fee.
- 15 to 30 days prior to the start of the programme: 85% of the fees already paid will be kept as a late cancellation fee.
- 1 to 15 days prior to the start of the programme: 100% of the fees already paid will be kept as a late cancellation fee.
- In case a student is expelled for disciplinary issues such as drug consumption, inappropriate attitude, alcohol abuse, theft - *rules & regulations to apply* – the total fees for the full programme will be due to Villars Palace Academy.
- In case of late arrival, absences or voluntary departure, no refund will be applied.

* *We understand by fees all charges invoiced.*

** *In case a student is expelled, student card with credit may be refunded.*

GENERAL ADMINISTRATION

- All withdrawals or cancellations should be sent in writing to the Director of Admissions at celine.gelli@var.ch and must be acknowledged by the Villars Palace Academy.
- The person financially responsible for paying the course fees is responsible for any damage caused by the student.
- The school cannot accept any responsibility in the case of the theft of money, jewellery, items of clothing and / or valuable objects (computer, phone, etc) which were not entrusted to the safe-keeping of the school.
- Students are responsible for their own belongings while at Villars Palace Academy. If lost items are found around Villars Palace Academy, we will make reasonable attempts to return them to their owner. Any unclaimed items at the end of the course will be donated to charity as appropriate.
- By submitting the application form, the student / person financially responsible accepts all clauses of this contract and any updated versions undertaking to maintain this contractual agreement with the Villars Palace Academy.
- Applicable laws and regulations: Swiss legislation is the only law applicable in all matters concerning this document, irrespective of the country of residence of the student or the person financially responsible. Domicile is in the Canton of Vaud and in the District of Aigle for the purposes of any contractual dispute.
- Automatic acceptance of new general conditions: This is a non contractual document and purely informative, the amounts are indicative and subject to modification - Version 28.10.2021

CONTACT US

Director of Admissions: celine.gelli@var.ch