



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Board of Health Regular Meeting Minutes – October 16, 2023

Board Members Present (quorum):

Marc Straub, Chair (4)
Kevin Overbay (1)
Shon Smith (2)
Marissa Smith (7)
Alma Chacon (9)
Joseph Hunter (11)

Jerrilea Crawford, Vice Chair (5)
Dan Sutton (3)
Sharon Waters (6)
Bindu Nayak (8)
Bill Sullivan (10)

Board Members Absent:

None

Non-Voting Alternate Board Members Present:

Michael Peterson (7)

Carin Smith (9)

Staff Present:

Diane Forhan, Operations Director
Mariana Fletcher, Environmental Health Director
Cari Hammond, Community and Family Health Director
Dr. James Wallace, Interim Health Officer

Kent Sisson, EPR Director
Kristen Hosey, Deputy Director
Hollie Casey, Clerk of the Board
Chuck Zimmerman, CDHD Attorney

Public Present –

The meeting was held in person and via zoom and phone conferencing with members of the public attending and listening to the meeting.

Meeting –

Chair Marc Straub called the meeting to order at 3:02 PM and requested the Board Clerk to take attendance.

Approval of Agenda – (1:05)

Dan Sutton moved to approve the agenda as presented. Shon Smith seconded the motion and the motion passed unanimously.

Public Comment – (1:45)

Chair Marc Straub explained that 20 minutes has been set aside for public comment and asked for those present in person and via Zoom who wanted to speak during public comment to identify themselves. Once Chair Straub identified the number of members of the public that wanted to speak, he allotted three minutes to each presenter.

- Laurie Buhler of Douglas County spoke about a European study that she reportedly found on numbers regarding the COVID vaccine in males with previous infection, and in non-immune females with co-morbidity, and myocarditis in males younger than 50 years of age in comparison to the actual infection.
- Darlene Crum of Douglas County spoke about the World Council of Health in the UK, and shared supposed findings regarding bacterial DNA sequence in COVID vaccine trials. She stated that the study allegedly concluded that the COVID vaccine promotes a cancer sequence, genetic modifications to the recipients and their offspring, and impair DNA repair.

Consent Agenda – (9:22)

- a. Approval of the September 18, 2023 Board Meeting Minutes
- b. Approval of September Payroll in the amount of \$278,636.56
- c. Approval of September Benefits in the amount of \$95,342.71
- d. Approval of Payment of 2023 Vouchers No. 20230609-20230680 in the amount of \$182,957.08

Kevin Overbay moved to approve the Consent Agenda as presented. Dan Sutton seconded the motion and the motion passed unanimously.

Old Business – (10:40)

- a. 2024 Preliminary Budget (11:47)

Diane Forhan, Operations Director, explained to the Board that she provided the requested software expense detail and made a few changes to increase the revenue slightly for an epidemiology grant that goes through July of 2024. Also, some adjustments were made for clinical supplies due to the intent to run vaccine clinics next fall. More details about that will be in the December version of the presented budget. Board discussion followed.

Reports -- (19:40)

Health Officer Report

Dr. James Wallace, Interim Health Officer (19:45)

Dr. James Wallace, Interim Health Officer, stated that in his report he will review the respiratory illness season preparation and an overview of the Washington State meetings and conferences that were attended over the last month. Respiratory illness is currently reporting low in the region, and healthcare services are working on access, vaccines, and transmission prevention. We are presently seeing a low level of Covid in the ER- the lowest level in the past few years. Influenza is below the national baseline but is beginning to increase- higher than in previous years at this time. RSV is on the rise mainly in the southern portion of the United States. There have been no regional RSV visits in the ER so far this season. We are working with DOH to try to get back to the LHJ county level for reporting and for more localized collaboration with healthcare partners for recommendations, data, and changes to create a baseline that we can use for tracking illnesses and rising rates of illness. The Washington State BOH conference was recently hosted in Wenatchee. The Washington State BOH is looking at ways to improve the state level policy and discussed topics on newborn screening additions, as well as On-Site Sewage

rule updates. The Washington State BOH has ongoing work in making recreational water facilities more accessible for the disabled, childhood auditory screening, lead prevention programs in schools, and fentanyl drug lab contamination and remediation. Dr. Wallace and other state-wide Health Officers also met with the Secretary of Health to build resilience and capacity in the workforce to better serve the health of the public. Other items of interest were case studies for the highly pathogenic Avian Influenza, opioid overdose prevention, wildfire/heat/COVID emergency response, and healthcare system collaboration. Also, he attended the Washington State Public Health Association meeting and some of the themes of the conference were climate change and public health preparedness, public and veterinary environment health, opioid and substance use disorder responses, and public health and primary care collaboration. Board discussion followed.

Fiscal Report –

Diane Forhan, Operations Director (56:20)

Diane Forhan presented an overview of her report provided in the Board packet. The Board expressed appreciation to Diane and her team for a clean State Audit.

Community and Family Health Report –

Carl Hammond, Community and Personal Health Director (58:42)

Cari Hammond presented an overview of her report provided in the Board packet. Board discussion followed.

Health Communications Report –

Kristen Hosey, Deputy Director (1:03:13)

Kristen Hosey presented an overview of her report provided in the Board packet. Board discussion followed.

CD/Epi Report –

Kristen Hosey, Deputy Director (1:16:13)

Kristen Hosey presented an overview of her report provided in the Board packet. Board discussion followed.

Environmental Health Report –

Mariana Fletcher, Environmental Health Director (1:41:47)

Mariana Fletcher presented an overview of her report provided in the Board packet. Board discussion followed.

Emergency Preparedness and Response Report –

Kent Sisson, EPR Director (1:54:35)

Kent Sisson presented an overview of his report provided in the Board packet.

Administrator Report –

Kristen Hosey, Deputy Administrator (2:01:30)

In Luke Davies, the Health Administrator's absence, Kristen Hosey presented an overview of the Administrator's report provided in the Board packet. Board discussion followed.

Board Discussion — (2:08:40)

a. Filling Alternate Board Member Position (2:08:45)

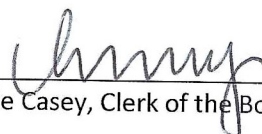
Chair, Marc Straub and CDHD attorney, Chuck Zimmerman outlined the procedural options for the Chelan and Douglas County Commissioners to select a new board alternate for position 8 and to fill board positions 7 and 9 which have current term expiration dates on December 31, 2023. Board discussion followed.

Bill Sullivan made the following motion: "Upon considering advice from the Chelan-Douglas Medical Officer and other relevant information, the Chelan-Douglas Board of Health has determined that the COVID vaccine is both safe and effective". Chair Marc Straub provided an opportunity for the motion to be seconded and no second was made, therefore the motion failed. Following failure of the motion, Board members expressed their desire to reserve their individual right to state what failure of this motion means to them.

Chair Marc Straub declared the meeting adjourned at 5:26PM.



Marc Straub, Board Chair



Hollie Casey, Clerk of the Board

Program	Category - Software	Description	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
12 - Public Health EPR		Formatting Software - EPR Plans	2024	-	-	-	150.00	-	-	-	-	-	-	-	-	150.00
10 - Epi & Surveillance		GIS Software	2024	-	3,000.00	-	-	-	-	-	-	-	-	-	-	3,000.00
16 - Business Competencies		M365	2024	-	-	-	-	-	-	-	30,000.00	-	-	-	-	30,000.00
16 - Business Competencies		QBO	2024	-	-	-	-	-	-	-	-	-	-	-	2,500.00	2,500.00
16 - Business Competencies		Dancing numbers (QBO App)	2024	-	-	-	-	-	-	-	-	-	-	-	150.00	150.00
16 - Business Competencies		Budgyt	2024	-	-	-	-	-	5,000.00	-	-	-	-	-	-	5,000.00
16 - Business Competencies		Granicus - Public Records	2024	-	-	-	-	-	-	-	-	7,500.00	-	-	-	7,500.00
16 - Business Competencies		ADP	2024	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	42,000.00
16 - Business Competencies		Shai - Website Management	2024	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	36,000.00
40 - EH Data & Planning		GIS Software	2024	-	3,000.00	-	-	-	-	-	-	-	-	-	-	3,000.00
40 - EH Data & Planning		SmartGov	2024	-	-	-	-	-	40,000.00	-	-	-	-	-	-	40,000.00
40 - EH Data & Planning		BlueBeam	2024	233.33	233.33	233.33	233.33	233.33	233.33	233.33	233.33	233.33	233.33	233.33	233.37	2,800.00
														Total		172,100.00

Chelan-Douglas Health District
 2024 Preliminary Budget
 10/16/2023

Description	Total
Cash Reconciliation	
Description	
Est Beginning Cash Balance 1-1-24	4,032,524
Less ARPA Reserves for Building Remodel	(967,213)
Less District's Contribution to Cap Improvements	(280,000)
Less Cash Reserves	<u>(2,500,000)</u>
Carryover from 2023	285,311
Program Revenue	7,065,356
Program Expenses	<u>(7,354,682)</u>
12-31-2024 Surplus	(4,015)

Description	2024 Preliminary 10/16/2023	2023 Revised Budget	2023 Actual 9/30/23
Beginning Balance	285,311		
Revenue			
Permits			
640.001.32120.00.000 - HEALTH - BUSINESS LICENSES AND PERMITS	634,904	648,585	260,333
640.001.32210.00.000 - BUILDINGS, STRUCTURES AND EQUIPMENT PERMITS	436,276	438,700	304,949
Federal Grants			
640.001.33310.55.000 - SPEC SUPPLEMENTAL NUTRITION PROGRAM-WIC	185,520	196,231	158,048
640.001.33321.07.000 - WORKFORCE DEVELOPMENT GRANT	100,000		
640.001.33321.07.000 CORONAVIRUS STATE & LOCAL FISCAL RECOVERY FUNDS	-	967,213	967,213
640.001.33393.06.000 - PUBLIC HEALTH EMERGENCY PREPAREDNESS	218,000	239,808	159,454
640.001.33393.10.300 - FDA RESEARCH	5,000	6,307	6,307
640.001.33393.26.000 - IMMUNIZATION GRANT	244,504	287,196	145,917
640.001.33393.32.000 - EPIDEMIOLOGY/LAB CAPACITY (ELC)	99,866	387,292	287,821
640.001.33393.35.000 - PUBLIC HEALTH WORKFORCE DEVELOPMENT	100,008	100,000	-
640.001.33393.77.000 - MEDICAID MATCH	171,872	141,322	163,397
640.001.33393.99.000 - PREVENTATIVE HEALTH/MCH BLOCK GRANT	125,160	98,187	61,552
640.001.33397.03.000 FEMA DISASTER ASSISTANCE	-	185,515	185,515
State Grants			
640.001.33403.10.000 - DEPARTMENT OF ECOLOGY	115,000	93,667	65,917
640.001.33404.91.000 - DEPT OF HEALTH - GENERAL FUND	6,469	6,469	6,469
640.001.33406.90.000 - HCA GENERAL FUNDS	419,004	472,129	321,682
State Entitlements			
640.001.33604.24.000 - PUBLIC HEALTH ASSISTANCE	399,000	399,634	399,634
640.001.33604.25.000 - FOUNDATIONAL PUBLIC HEALTH SERVICES	2,715,000	2,439,000	1,081,500
Intergovernmental Revenue			
640.001.33862.00.000 - PUBLIC HEALTH ASSESSMENTS	457,819	457,811	343,364
Fees for Service			
640.001.34620.00.000 - PUBLIC HEALTH CLINIC	43,996	6,058	4,022
640.001.34650.00.000 - ENVIRONMENTAL HEALTH FEE FOR SERVICES	360,680	350,748	274,970
640.001.34670.00.000 - OTHER PUBLIC HEALTH FEES (VITAL STATS)	105,000	105,384	77,951
Miscellaneous Revenue			
640.001.35000.00.000 - FINES AND FORFEITS	-	600	600
640.001.36000.00.000 - MISCELLANEOUS REVENUE	-		
640.001.36111.00.000 - INVESTMENT INTEREST	120,000	103,815	77,599
640.001.36900.00.000 - OTHER MISCELLANEOUS REVENUES	2,278	3,038	5,038
Total Revenue	7,065,356	8,134,707	5,359,250

Description	2024 Preliminary 10/16/2023	2023 Revised Budget	2023 Actual 9/30/23
Salaries & Benefits			
640.001.56200.10.000 - SALARIES & WAGES	4,401,327	3,557,164	2,608,769
640.001.56200.20.000 - PERSONNEL BENEFITS	1,503,981	1,244,643	912,080
Supplies			
640.001.56200.31.100 - OFFICE SUPPLIES	28,884	30,928	22,308
640.001.56200.31.200 - CLINICAL SUPPLIES	5,000	13,147	860
640.001.56200.31.500 - FIELD SUPPLIES	32,400	31,492	27,960
640.001.56200.31.800 - JANITORIAL SUPPLIES	7,200	6,920	4,820
640.001.56200.35.100 - BOOKS, REFERENCES & VIDEOS	1,500	1,880	1,328
640.001.56200.35.200 - SOFTWARE	172,100	163,470	112,538
640.001.56200.35.300 - HARDWARE	23,905	45,068	44,384
640.001.56200.35.000 - SMALL TOOLS & MINOR EQUIPMENT	1,000	268	-
640.001.56200.31.300 - LABORATORY SUPPLIES	1,000	800	-
640.001.56200.31.400 - DRUGS & MEDICINES	20,000	10,000	984
Services			
640.001.56200.41.100 - SERVICES - LEGAL	133,500	130,757	96,277
640.001.56200.41.200 - SERVICES - AUDIT	23,000	15,843	19,279
640.001.56200.41.300 - SERVICES - INTERPRETING	6,204	5,312	2,015
640.001.56200.41.450 - SERVICES - ANSWERING SERVICE	2,400	2,247	1,607
640.001.56200.41.500 - SERVICES - OUTSIDE DRS & DENTISTS	10,000	16,393	14,118
640.001.56200.41.600 - SERVICES - COMPUTER	140,000	74,668	50,964
640.001.56200.41.800 - SERVICES - OUTSIDE LABORATORIES	-	130	130
640.001.56200.41.900 - SERVICES - CONTRACTS & MISC	254,284	436,952	438,904
640.001.56200.41.920 - SERVICES - LANDSCAPE	3,000	2,354	2,354
640.001.56200.41.930 - SERVICES - PARKING LOT MAINT	10,000	13,589	11,921
Communications			
640.001.56200.42.010 - TELEPHONE	46,298	35,946	24,753
640.001.56200.42.020 - POSTAGE	12,000	8,075	10,420
Travel/Training			
640.001.56200.43.100 - TRAVEL - MILEAGE	2,654	2,125	891
640.001.56200.43.200 - TRAVEL - GASOLINE/ROUTINE MAINT	19,908	16,811	11,334
640.001.56200.43.300 - PROFESSIONAL TRAVEL AND TRAINING	92,267	127,615	41,837
640.001.56200.43.400 - TRAVEL - CONFERENCES - MEALS & LODGING	21,754	27,117	25,443
640.001.56200.43.500 - TRAVEL - OTHER (PLANE/BOAT/PARKING, ETC)	6,228	13,395	13,153
Advertising			
640.001.56200.44.100 - ADVERTISING - NEWSPAPER	4,000	4,081	745
640.001.56200.44.200 - ADVERTISING - OTHER	35,800	93,028	76,090
Leases			

Description	2024 Preliminary 10/16/2023	2023 Revised Budget	2023 Actual 9/30/23
640.001.56200.45.000 - OPERATING RENTALS & LEASES	41,520	39,343	29,118
Utilities			
640.001.56200.47.000 - PUBLIC UTILITY SERVICES	18,000	17,504	13,747
Repairs & Maintenance			
640.001.56200.48.100 - EQUIPMENT	204	694	949
640.001.56200.48.200 - AUTOS	4,200	10,808	10,386
640.001.56200.48.300 - BUILDING	24,996	29,952	25,587
Printing			
640.001.56200.49.000 - PRINTING - OFFICE	3,500	3,937	3,042
640.001.56200.49.001 - PRINTING - COPIER	18,256	19,352	13,983
640.001.56200.49.200 - PAMPHLETS - PRINTED OR PURCHASED	11,030	4,594	1,321
Dues/Subscriptions			
640.001.56200.49.300 - DUES/MEMBERSHIPS/REGISTRATIONS	15,202	20,744	13,672
640.001.56200.49.400 - SUBSCRIPTIONS	5,000	4,643	3,975
Other Expenditures			
640.001.56200.46.000 - INSURANCE	130,000	119,488	119,488
640.001.56200.49.700 - CONTINUING EDUCATION	500		
640.001.56200.49.500 - OTHER EXPENDITURES	60,680	124,748	118,101
Cap Improvements		30,183	30,183
Expenses	7,354,682	6,558,207	4,961,817
Surplus/Deficit	(4,015)		



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Health Officer Update

James Wallace, MD, MPH

October 16th, 2023

Chelan-Douglas Health Officer Update

Respiratory Illness Preparedness

- Respiratory illness season beginning with low regional activity
- Work continues on local data resources
- Healthcare partners working on access, vaccines and transmission prevention

State Meeting & Conference Review

- State Board of Health
- Department of Health Health Officers' Annual Meeting
- Washington State Public Health Association

Respiratory Illness Preparedness

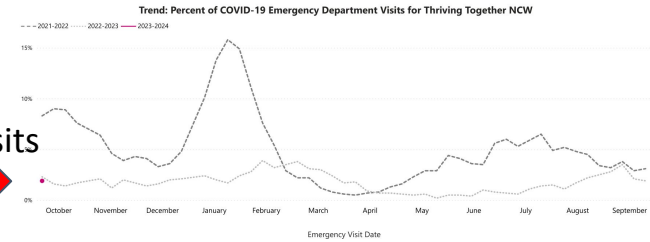
Current Disease Activity

- COVID-19 continues to demonstrate low-level activity, comprising 1.4% of ED visits.
 - 7d hospitalization rates remain <10/100k
- Influenza is below baseline nationally but increasing, and higher than in previous years except 2022-23
- RSV rates began increasing in late August, primarily in the South, with Midwest and West lagging

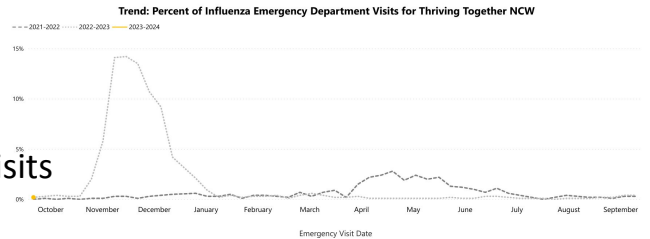
Planning and Preparedness for 2023-24

- Current WA DOH data limited to ACH region
- Thresholds based on ED visits and hospitalization
- Ongoing discussion among LHJs and regional healthcare partners on thresholds and responses

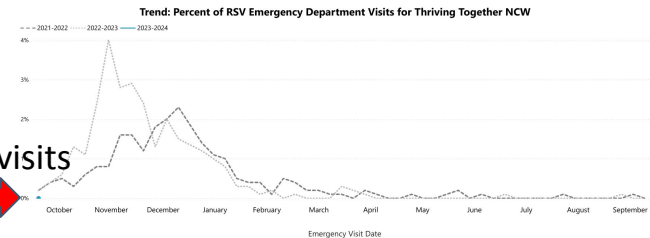
COVID-19
1.9% of ED visits



Influenza
0.2% of ED visits



RSV
0.0% of ED visits



WA State Board of Health

Meeting Agenda Topics

1. Newborn screening additions
GAMT & ARG1-D
2. On-site Sewage rules update

Ongoing & upcoming work

- Recreational Water Rule updates
- Childhood Auditory Screening
- Lead Prevention Programs
- Fentanyl Drug Lab Contamination & Remediation

September 2023

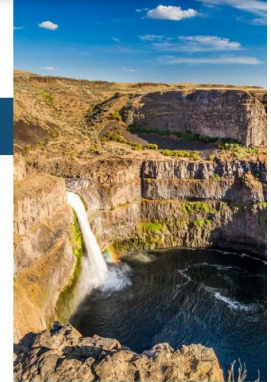
WASHINGTON STATE
BOARD OF HEALTH

COMMUNITY UPDATE

Recent Happenings

The Washington State Board of Health (Board) met [August 9](#), 2023 (watch the [full meeting](#)):

- The Health Impact Review (HIR) Team gave a detailed [Fiscal Year 2023 HIR Update \(Español\)](#) to the Board including an outline of the history, process and this year's HIR statistics. A [Health Impact Review](#) is an objective, nonpartisan, evidence-based analysis that examines how legislative proposals may impact health and equity.
- Board staff gave an overview of the Board's [Rulemaking Process](#).
- Board and Department of Health staff gave an update on rulemaking efforts on the [Sanitary Control of Shellfish, Chapter 246-282 WAC](#).
- The Board acted to extend an emergency rule allowing use of comparable replacement parts in proprietary [on-site sewage systems](#) (OSS) while continuing to revise the permanent rules.
- Board Members received an [update](#) from Thurston County Public Health and Social Services on the diverse programs and services that they provide and the challenges they face.
- Board Members heard an overview of childhood lead poisoning prevention programs provided by the [Department of Health](#) and the [Tacoma-Pierce County Health Department](#).



COMMUNITY COMPENSATION

Compensating community partners for their time is a critical priority for the Washington State Board of Health. As a result, the Board has adopted a new community compensation structure. [Under a new](#)

Secretary of Health - Health Officers' Meeting

Keynote Address

- Workforce Resilience & Public Health Capacity

Breakout Case Studies

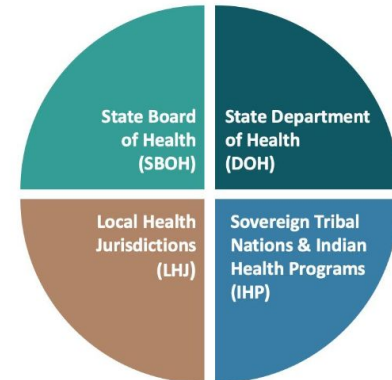
- Highly Pathogenic Avian Influenza
- Opioid overdose prevention
- Wildfire/heat/COVID emergency response
- Healthcare system collaboration

Town Hall Discussion

- ACH alignment & duplication
- Regional vs local data, sharing and publication



Governmental Public Health System



Washington State Public Health Association

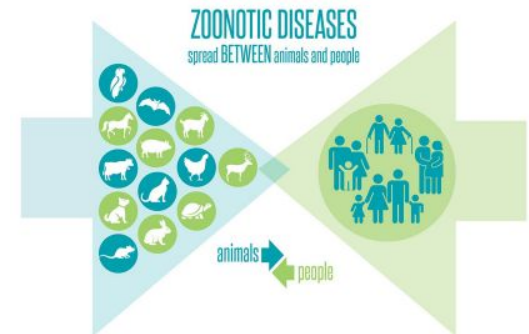
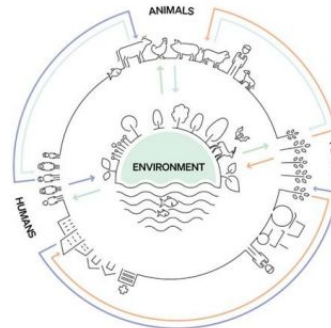
- **Changing Climate & Public Health Preparedness**
 - Wildfire smoke protection
 - Heat emergency planning & response
- **One Health**
 - Public Health, Veterinary & Environment health & wellness
 - Zoonotic illness, antibiotic resistance
 - Inter-agency data & surveillance systems
- **Opioid and Substance Use Disorder Response**
 - Communication strategies to overcome gaps in understanding and opportunities
 - Naloxone vending machine evaluation
 - Peer navigator successes
- **Public Health & Primary Care Collaboration**
 - Lessons learned from COVID-19
 - Maternal Mortality Review
 - Coordination with CBOs

2023 WSPHA Annual Conference for Health

A Time for Reflection, Healing, and Hope for the Future

October 10 - 12th, 2023

Wenatchee, WA



Chelan-Douglas Health Officer Update

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