



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Preliminary Board of Health Meeting Agenda
July 17, 2023 at 3:00 pm at the Douglas County Public
Services Building, Hearing Room, 140 19th St. NW, East
Wenatchee

This Board meeting will be a hybrid of in person and online. Participants can attend via computer, phone or in person. Meeting attendance instructions are posted on the landing page of cdhd.wa.gov

I. General Business:

- a. Call Meeting to Order- Roll Call
- b. Approval of the Agenda

II. Public Comment (20 Minutes):

- a. *CDHD is providing opportunities for public comment in person, remotely, or by submitting written comment. The Chair will ask if there are any citizens wishing to address the Board. When recognized, please step up to the microphone (or unmute your screen), state your name and the county jurisdiction you reside in. The Chair will direct Citizen comments to two to three minutes each.*

III. Consent Agenda:

- a. Approval of the June 26, 2023 Board Meeting Minutes
- b. Approval of June Payroll in the amount of \$282,900.00
- c. Approval of June Benefits in the amount of \$101,669.88
- d. Approval of Payment of 2023 Vouchers No.20230406 - 20230460 in the amount of \$121,891.48
- e. Approval of the Contract Matrix

IV. New Business:

- a. Contracts
 - i. Multi-County Interlocal Agreement: Chelan-Douglas, Grant, Okanogan, and Kittitas County
- b. Surplus List

V. Reports:

- a. Health Officer Update – Dr. James Wallace
- b. Fiscal Report- Diane Forhan Page 24
- c. Personal Health Report- Cari Hammond Page 28
- d. Health Communications Report- Luke Davies Page 33
- e. Environmental Health Report- Mariana Fletcher Page 36
- f. Administrator Report/Quarterly Program Highlights – Luke Davies Page 37

VI. Board Discussion (if time allows):

VII. Exempt Session: RCW 42.30.140(b) Collective Bargaining

VIII. Adjournment



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Board of Health Regular Meeting Minutes – June 26, 2023

Board Members Present (quorum):

Marc Straub, Chair (4)
Kevin Overbay (1)
Dan Sutton (3)
Bindu Nayak (8)
Joseph Hunter (11)

Jerrilea Crawford, Vice Chair (5)
Shon Smith (2)
Marissa Smith (7)
Bill Sullivan (10)
Carin Smith (Alternate 9)

Board Members Absent:

Sharon Waters (6)

Alma Chacon (9)

Alternate Board Members Present:

None

Staff Present:

Luke Davies, Administrator
Kent Sisson, EPR
Dr. James Wallace, Interim Health Officer
Cari Hammond, Personal Health Director

Diane Forhan, Operations Director
Erin McCool, CDHD Attorney
Hollie Casey, Clerk of the Board
Chuck Zimmerman, CDHD Attorney

Public Present –

The meeting was held in person and via zoom and phone conferencing with members of the public attending and listening to the meeting.

Meeting –

Chair Marc Straub called the meeting to order at 3:00 PM and requested the Board Clerk to take attendance.

Approval of Agenda – (2:32)

Kevin Overbay moved to approve the agenda as presented. Dan Sutton seconded the motion and the motion passed unanimously.

Public Comment – (2:50)

Chair Marc Straub explained that 20 minutes has been set aside for public comment and asked for those present in person and via Zoom who wanted to speak during public comment to identify themselves. Once Chair Straub identified the number of members of the public that wanted to speak, he allotted three minutes to each presenter.

- Charyl Baziak of Douglas County gave the Board a handout from The Gazette of Medical Sciences and spoke about the printed materials.

- Laurie Buhler of Douglas County spoke of information that she stated she read about COVID-19 vaccine adverse events of serious musculoskeletal reactions in women and myocarditis in men.
- Chris Carlsen of Chelan County made a comment about the sound quality of the meeting recordings and wanted the Board's reaction to the Governor's newly rescinded mandate of COVID-19 vaccine requirements for state employees.
- Lisa Templeton of King County read an article in News Week that she stated was written by Kevin Bass about the COVID-19 vaccine.
- Joan Steichen of Chelan County stated that she sent the Board two documents to read about COVID-19 vaccine and other information.

Consent Agenda – (17:10)

- Approval of the May 15, 2023 Board Meeting Minutes
- Approval of May Payroll in the amount of \$288,293.98
- Approval of May Benefits in the amount of \$101,614.08
- Approval of Payment of 2023 Vouchers No. 20230301-0405 in the amount of \$209,322.73
- Approval of the Contract Matrix

Vice Chair Jerrilea Crawford moved to approve the Consent Agenda items a, b, c and e and have further discussion on item d. Dan Sutton seconded the motion and the motion passed unanimously.

Vice Chair Crawford asked for clarification on the rise in cost of computer expenses. Vice Chair Crawford then moved to approve Consent Agenda item d after clarification. Joseph Hunter seconded the motion and the motion passed unanimously.

New Business-- (21:00)

- Preliminary 2023 Budget Amendment
Health Administrator Luke Davies and Fiscal Director Diane Forhan reviewed the preliminary 2023 Budget Amendment and explained that it will be ready for review at the July meeting. Board discussion followed.

Old Business-- (35:16)

- Update of Deputy Administrator and Environmental Health Director (35:25)
Health Administrator Luke Davies told the Board that an Environmental Health Director, Mariana Fletcher, began at the District today. Mariana comes to us from Galveston, Texas. There were also offers made to two other Environmental Health Generalist positions that will begin in July. This will bring the Environmental Health program back up to nearly fully staffed. Luke also noted that Dr. Kristen Hosey resigned from the Board as an Alternate Member to apply for the position of Deputy Administrator at the District. Dr. Hosey was offered the position and will begin in July. Board discussion followed.
- Administrator Compensation Review/Action (39:15)

Chair Marc Straub stated that the Health Administrator's review results are that overall our Administrator exceeds expectations. Chair Straub stated that Administrator Davies' current annual compensation is \$125,000. Chair Straub shared that he met with the Executive Committee and Commissioner Kevin Overbay and explained how they arrived at the salary increase they propose for the Administrator. Kevin Overbay stated that he put together numbers from surrounding LHJs that were based on statistics equivalent to Chelan and Douglas Counties and averaged the salaries to get the suggested increase in scale for salary. The recommendation is to increase the annual compensation of the Administrator to \$142,600 effective July 1, 2023. Board discussion followed.

Joseph Hunter moved to increase the Health Administrator's annual compensation from \$125,000 to \$142,600 beginning July 1, 2023. Dan Sutton seconded the motion and the motion passed with nine (9) Members in favor, none opposed, and one (1) abstained (Sullivan).

Reports– (54:04)

Health Officer Report Dr. James Wallace, Health Officer (54:10)

Interim Health Officer Dr. James Wallace gave the Board an update on COVID and the Washington State Association of Local Public Health Officials (WSALPHO) meeting that he attended last month in Leavenworth. The COVID-19 surveillance is showing very low numbers nation-wide as well as in Washington State. Hospitalizations for COVID saw only three at this point in June locally. The Wenatchee wastewater surveillance has remained low as well. New Omicron sub-variants are coming through, with more expected to come, so far none of the sub-variants have been more severe. Dr. Wallace revealed there was a lot of discussion about wildfire smoke at the recent WSALPHO meeting and collaboration from Ecology, LHJs, and other local emergency response partners. Dr. Wallace believes Chelan-Douglas is well prepared for wildfire smoke events. Dr. Wallace noted that the District's Kent Sisson, has put together a very strong draft of an emergency response plan for Chelan-Douglas that outlines a collaborative process for activities, responses, recommendations, and communications plans to get out to the communities. Dr. Wallace explained the recent air quality numbers that show good current air quality and walked the Board through the different stages of air quality index (AQI). Dr. Wallace explained how the AQI can impact community members of all ages and activities. Dr. Wallace also touched on opioid overdoses and fentanyl response locally. He also touched on Xylazine and the connection with opioid overdose deaths. LHJs are working on comprehensive, unique plans and strategies to reduce overdose rates across the state, and open access to support, treatment services, and recovery. The State Board of Health is developing standardized approaches for cleanup operations for the clandestine drug labs that seem to be popping up more frequently across the state. Board discussion followed.

Luke Davies, Administrator (1:17:35)

Luke Davies, Health Administrator, began his report by letting the Board know that the District will be receiving additional Foundational Public Health Services (FPHS) dollars as part of the 2023 biennium. The

District is experiencing a number of staff members leaving the agency and are working on figuring out the reason for the current attrition. Still working on the after-action report with Village Reach and will be engaging the Board in August once it is finalized. The District is working on increased management training with NASH, Grant, Okanogan, Kittitas, and Chelan-Douglas that will cost \$23,000 for six months of training. Our contract with DOH Associates for the building improvements has been initiated at \$15,500 plus reimbursable expenses. The District has engaged with Tri-Van to finalize improvements for the public health emergency and response mobile unit for \$14,665. Administrator Davies also gave updates on the Fiscal, Personal Health, Communications, and Environmental Health programs that were provided in the packet. Board discussion followed.

Board Discussion-- (1:25:45)

Chair Marc Straub noted that Dr. Kristen Hosey resigned as an Alternate Board Member, which leaves her position open for the remainder of her term. Per the Bylaws and State law, the position should be filled by the two Boards of County Commissioners selecting a person that meets the requirements for the position to serve for the remainder of the unexpired term. Member Bill Sullivan again introduced and read a resolution he created concerning the process for implementing Public Health policies, guidelines, and recommendations during pandemics and public health emergencies.

Member Bill Sullivan moved to approve the resolution he created titled as: “A Motion To Improve The Process For Implementing Public Health Policies, Guidelines, And Recommendations During Pandemics And Public Health Emergencies”. Member Shon Smith seconded the motion. Board discussion followed. Member Sullivan requested a roll call vote by the Board Clerk. The motion failed with a vote of nine (9) opposed and one (1) in favor (Sullivan).

Chair Marc Straub declared the meeting adjourned at 4:59 PM.

Following the Board Meeting, the Board met in exempt session pursuant to RCW 42.30.140(4) to discuss collective bargaining. The exempt session ended at 5:35 pm. No action was taken during or following the exempt session.

Marc Straub, Board Chair

Hollie Casey, Clerk of the Board

Chelan-Douglas Health District
Payroll 6-23-23 for pay period 6-01 to 6-15-23

Gross Pay	141,703.35
Benefits	50,397.41
Total Payroll Cost	<u>192,100.76</u>
Net Pay	106,520.05
Due to IRS	32,406.26
Due to ESD - SUTA	949.41
Due to ESD - WAFMLA	1,133.63
Due to L&I	1,513.74
Due to DRS for PERS	22,737.86
Due to DRS for DCP	682.05
Due to PEBB	24,554.27
Due to AFLAC	435.99
Due to Health Equity FSA	283.33
Due to Health Equity H.S.A	105.00
Due to Union	779.17
Total Payroll Expenses	<u>192,100.76</u>

I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$141,703.35 in salaries and the \$50,397.41 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim


Diane Forner
Signed

6/21/23
Date

Chelan-Douglas Health District
Payroll 7-10-23 for pay period 6-15 to 6-30-23

Gross Pay	141,196.65
Benefits	51,272.47
Total Payroll Cost	<u>192,469.12</u>
Net Pay	105,226.42
Due to IRS	32,391.23
Due to ESD - SUTA	944.89
Due to ESD - WAFMLA	1,129.60
Due to ESD - WACares Fund	783.73
Due to L&I	1,505.75
Due to DRS for PERS	22,187.00
Due to DRS for DCP	430.47
Due to PEBB	26,271.48
Due to AFLAC	435.99
Due to Health Equity FSA	283.33
Due to Health Equity H.S.A	105.00
Due to Union	774.23
Total Payroll Expenses	<u>192,469.12</u>

I, the undersigned, do hereby certify under penalty of perjury, that the services rendered or the labor performed as described herein and that the \$141,196.65 in salaries and the \$51,272.47 in benefits are just, true and unpaid obligations against Chelan-Douglas Health District, and that I am authorized to authenticate and certify to such claim



Signed

7/5/2023
Date

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20230435 through No. 20230460 are approved for payment in the amount of \$94,203.80 this 17 day of July, 2023.



Administrator

President of the Board of Health

Voucher Numb	Claimant		Description	Amount
20230435	4imprint	63/15	Field Supplies Expense	\$ 552.74
20230436	Ag Supply Co.	16	Gas & Supplies Expense	\$ 1,422.29
20230437	Alliance 2020, Inc.	16	Background Check Expense	\$ 236.02
20230438	Alpha Media	41/15	Radio Advertising Expense	\$ 680.00
20230439	Amazon Capital Services	Misc.	Program Supplies and Office Supplies Expense	\$ 2,015.22
20230440	CDHD Petty Cash	Misc.	Supplies, Reimbursement & Other Expenditures	\$ 100.26
20230441	Dickey, Brian	44	License Renewal Expense	\$ 50.00
20230442	Douglas County PUD #1	16/11	Utilities Expense	\$ 396.00
20230443	Douglas County Treasurer	16	Annual Stormwater Payment	\$ 367.20
20230444	Fed Ex	16	Postage Expense	\$ 10.98
20230445	Fletcher, Mariana	40	Relocation Costs Expense	\$ 4,832.84
20230446	InPrint Printing Inc	21	Business Cards Expense	\$ 59.68
20230447	Key Methods, LLC	16	IT Assists Workstation, Remote Access and Service Call Expense	\$ 1,462.04
20230448	MacDonald-Miller Facility Solution:	16	HVAC Maintenance, Smart Building Services, Materials and HVAC Labor on 12/27,	\$ 3,006.81
20230449	Motel 6	12	I&Q Facility for May	\$ 2,689.29
20230450	Mouret, Sean	12	Regional Public Health School Nurse Liaison June	\$ 6,168.00
20230451	Ogden, Murphy, Wallace	1110	Legal Services	\$ 5,597.00
20230452	Outfront Media	15	Advertising Expense	\$ 1,100.00
20230453	Oxarc Inc.	51	Field Supplies Expense	\$ 24.37
20230454	Pure Water Partners	16	Monthly Water Dispenser Expense	\$ 192.05
20230455	SteriCycle, Inc.	12-2/83	Hazardous Drug Disposal	\$ 51.80
20230456	University Of Washington Departm	11	Chelan Douglas NCWCHA Project	\$ 37,500.00
20230457	Village Reach	12/11	Personnel AAR Contract Expense	\$ 12,352.36
20230458	Visa	Misc	Software, Training, Program Supplies, & Other Expenses	\$ 13,053.01
20230459	Willhelm Consulting	16	Coaching Sessions for Luke Davies	\$ 250.00
20230460	Young, Katherine	63	Reimbursement Expense	\$ 33.84
				\$ 94,203.80

We, the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers No. 20230422 through No. 20230434 are approved for payment in the amount of \$8,346.16 this 17 day of July, 2023.



Administrator

President of the Board of Health

Voucher Numb	Claimant		Description	Amount
20230422	Amazon Capital Services	16/63	Office & Field Supplies Expense	\$ 70.09
20230423	Ceballos, Veniece	63	Mileage Reimbursement Expense	\$ 62.23
20230424	East Wenatchee Water District	16	Water Utility Services and Fire Line Connection Expense	\$ 424.60
20230425	Health Equity	16	Healthcare Benefit June 2023 Expense	\$ 129.20
20230426	InPrint Printing Inc	44/82/90/41	Printed Materials Expense	\$ 655.35
20230427	Lamar Companies	15	Advertising Expense	\$ 320.00
20230428	Oxarc Inc.	51	Field Supplies Expense	\$ 36.56
20230429	Pure Water Partners	16	Monthly Water Dispenser Expense for 100th Building	\$ 64.02
20230430	Staples Advantage	16	Janitorial Supplies Expense	\$ 504.17
20230431	Van den Broek, Janey	63	License Renewal Expense	\$ 135.00
20230432	Visa	Misc	Training Registration, Program Supplies, & Other Expenses	\$ 5,562.17
20230433	WA State Department of Labor and	16	Annual Elevator Operating Certificate Renewal Expense	\$ 177.25
20230434	Waxie Sanitary Supply	16	Janitorial Supplies Expense	\$ 205.52
				\$ 8,346.16

With the Administrator and President of the Board of the Chelan-Douglas Health District, do hereby certify that the merchandise or services hereinafter specified have been received and that vouchers **No. 20230406** through **No. 20230421** are approved for payment in the amount of \$19,341.52 this 17 day of July, 2023.



Administrator

President of the Board of Health

Voucher Number	Claimant		Description	Amount
20230406	ADP, Inc	16	Payroll Expense	\$ 200.00
20230407	Amazon Capital Services	Misc.	Supplies Expense	\$ 1,053.12
20230408	CDW Government	40	Computer Hardware Expense	\$ 2,715.45
20230409	Farias, Veronica	16	Medical Expense Reimbursement	\$ 141.86
20230410	Fed Ex	16	Postage Expense	\$ 18.57
20230411	Hammond, Car	60	License Renewal Expense	\$ 135.00
20230412	Lamar Companies	15	Advertising Expense	\$ 1,365.00
20230413	Local-Tel Communications	16	Phone Expenses	\$ 1,010.60
20230414	ODP Business Solutions, LLC	12/16	Office Supplies Expense	\$ 768.84
20230415	Omar Construction LLC	16	Parking lot Maintenance Expense	\$ 2,984.05
20230416	Oxarc Inc.	51	Field Supplies Expense	\$ 19.50
20230417	Sound Telecom	12	Answering Services	\$ 167.14
20230418	SteriCycle, Inc.	12-2/83	Hazardous Drug Disposal	\$ 10.36
20230419	The Hire Method LLC	16	Recruiting Support Expense	\$ 2,500.00
20230420	Verizon Wireless	Misc.	Cell Phone Expense	\$ 2,016.38
20230421	Visa	51/63/12	Shipping, Supplies & Other Expenses	\$ 4,235.65
				\$ 19,341.52

Contract Matrix
July 17, 2023
Prepared by Diane Forhan

	With Whom	Deliverables	New, Renew, or Replace	Term of Contract	Total Amount Of Contract	Impact or Adjustment
Consolidated Contract CLH31004 Amendment #13 FFY24 CDC IQIP Regional Rep	Department of Health	The purpose of the SOW is to define required Vaccine For Children activities for regional reps.	Renew	07/01/23-06/30/24	\$40,000	none
Consolidated Contract CLH31004 Amendment #13 FFY24 CDC VFC Ops	Department of Health	The purpose of the SOW is to conduct activities to improve immunization coverage rates.	New	07/01/23-06/30/24	\$ 7,968	+ \$7,968
Consolidated Contract CLH31004 Amendment #13 FPHS-LOCAL HEALTH JURISDICTION	Department of Health	The purpose of the SOW is to build the system's capacity and increase availability of FPHS services statewide per RCW 43.70.512	Renew	07/01/23-06/30/24	\$1,663,000	none
Consolidated Contract CLH31004 Amendment #13 FFY24 CDC PPHF OPS	Department of Health	The purpose of the SOW is to define required Perinatal HepB activities, deliverables, and funding	Renew	07/01/23-06/30/23	\$500	none
Consolidated Contract CLH31004 Amendment #13 FFY23 USDA WIC CLIENT SVS CONTRACT	Department of Health	The purpose of the SOW is to provide WIC Services. The purpose of the amendment is to add funding to Client Services per the District's request	Replace	10/1/22-09/30/24	\$187,941	+15,753

Contract Matrix
July 17, 2023
Prepared by Diane Forhan

	With Whom	Deliverables	New, Renew, or Replace	Term of Contract	Total Amount Of Contract	Impact or Adjustment
Consolidated Contract CLH31004 Amendment #13 FFY21 SHARP HAI ELC	Department of Health	The purpose of the SOW is to provide funding to expand healthcare-associated infection and antimicrobial resistance resources. The purpose of the amendment is to in update task language on the current contract.	Replace	09/01/22-07/31/24	\$195,000	none
Solid Waste Management Local Solid Waste Financial Assistance Agreement No. SWMLSWFA-2023-CDHDEH-00132	Department of Ecology	The purpose of the SOW is to enforce state and local solid waste regulations and to provide education and outreach to prevent solid waste violations. The contract requires a 25% match (\$63,826.67) from the District.	Renew	07/01/23-06/30/25	\$191,480	none

**INTERLOCAL COOPERATIVE AGREEMENT
FOR
PROJECT SUPPORT SERVICES**

THIS INTERLOCAL COOPERATIVE AGREEMENT FOR PROJECT SUPPORT SERVICES (“Agreement”) is entered into by and between the Chelan-Douglas Health District, a quasi-municipal corporation under the laws of the State of Washington, Okanogan County Public Health District, a quasi-municipal corporation under the laws of the State of Washington, Kittitas County, a municipal corporation under the laws of the State of Washington, and Grant County Health District, a quasi-municipal corporation under the laws of the State of Washington, sometimes individually referred to as a “Party,” and collectively referred to as the “Parties.”

RECITALS

WHEREAS, Chapter 39.34 RCW, the Interlocal Cooperation Act, allows governmental agencies to enter into agreements that provide for the efficient use of their powers and to cooperate with each other in providing services;

WHEREAS, the Parties have the need, from time to time, to enter into interlocal agreements in order to provide their services;

WHEREAS, a unified interlocal agreement with specific scopes of work would more efficiently and effectively enable the Parties to provide each other with support services so that they can provide high quality public health services to their respective communities; and

WHEREAS, the Parties find it desirable and in each other’s best interest to enter into this Agreement;

NOW, THEREFORE, the Parties mutually agree as follows:

AGREEMENT

1. **Purpose and Scope.**

The purpose of this Agreement is for the Parties to provide each other, from time to time and on an as-needed basis, project support services related to various public health projects and efforts within their jurisdictions. Specific services to be provided pursuant to the terms of this Agreement shall be identified in written work orders consistent with the template set forth at Exhibit A (the “Work Orders”) that are issued by the Administrator of the Party or Parties requesting the services and accepted in writing by the Administrator of the Party or Parties providing the services.

2. **Term, Withdrawal, and Modification.**

2.1 Effective Date/Term.

This Agreement shall take effect upon signature by the Parties, shall be reviewed annually, and shall run for a total of five (5) years, at which time the Agreement will terminate unless extended for a set term by mutual agreement of both Parties as an amendment to this Agreement.

2.2 Withdrawal on Notice.

Except as provided otherwise herein, a Party may withdraw from this Agreement and/or any Work Orders upon thirty (30) days' prior written notice to the other Parties. A Party's withdrawal from this Agreement shall not release the Party from paying any amount that it may then owe under a Work Order to another Party. This Agreement shall automatically terminate if there are less than two (2) Parties to the Agreement.

2.3 Modification.

This Agreement and any Work Order may be modified or amended only in writing and signed by duly authorized officials of the Parties.

3. Administration.

3.1 This Agreement shall be jointly administered by the Administrators of the Parties (the "Administrators").

3.2 Requests for services shall be communicated between the appropriate Administrators.

3.3 The Administrators shall meet on a regular basis or as otherwise requested by a Party regarding services provided.

4. Compensation and Responsibilities of the Parties

4.1 Specific tasks to be provided pursuant to this Agreement shall be identified in the written Work Orders.

4.2 For each Work Order, the applicable Parties shall provide each other with a budget, scope of work, a detailed list of activities and deliverables that includes the cost of supplies, travel, and the faculty, staff, and students full time equivalency (FTE) to complete those deliverables.

4.3 Record of all hours spent by the Party providing the services rendered in the Work Orders, identifying, at a minimum, the following: (a) the monthly hours worked; (b) the individuals performing the services during that

month; (c) a brief description of services provided. If no work occurs no report will be required.

4.4 The Parties providing services under Work Order(s) shall submit itemized billing to the Parties receiving such services at least quarterly and no more than once per month with final billing within thirty (30) days of the Agreement end date.

4.5 The Parties enter into this Agreement with the understanding that the total cost of services described herein shall not exceed the amounts specified in the associated written Work Order.

4.6 The Parties shall reimburse each other for all billed costs and services in accordance with the terms of a Work Order within sixty (60) days of receipt of a completed invoice, provided that said invoices are properly itemized and contain authorized expenses.

5. Independent Contractor.

The Parties agree that they operate as independent contractors with respect to services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the Parties hereto. Neither Party nor any employee of the Parties shall be entitled to any benefits afforded each other's employees by virtue of services provided under this Agreement. Neither Party shall be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the State Industrial Program or otherwise assuming the duties of an employer with respect to either party or any employee of the Parties.

6. Indemnification.

Each Party ("Indemnifying Party") shall defend, indemnify and hold the other Parties ("Indemnified Parties") harmless from and against any and all liability, loss, or damage incurred as a result of third party claims, demands, or actions resulting from any activity undertaken as a part of this Agreement and caused by any negligent, reckless or intentional act or failure to act on the part of the Indemnifying Party, its agents, officers, or employees. A Party shall not be liable for the negligence, errors, or omissions of another Party. This Section 6 shall survive the expiration or termination of this Agreement or a Party's withdrawal from this Agreement.

7. Insurance.

The Parties shall secure and maintain in full force public liability and comprehensive general liability insurance and employer's liability insurance with a minimum coverage of \$1,000,000.00 per occurrence for personal injury, death,

sickness and property damage. Certificates of coverage required herein shall be delivered to either party within fifteen (15) days upon request. A Party may comply with the insurance obligations under this Section 7 through a risk pool authorized by Washington State law which provides liability coverage to the Party for the liabilities contractually assumed by the Party under this Agreement and arising out of the activities pertaining to this Agreement.

8. General Provisions.

8.1 Severability.

In the event any provisions of this Agreement shall be determined to be unenforceable or otherwise invalid for any reason, such provisions shall be enforced and valid to the extent permitted by law. All provisions of this Agreement are severable and the unenforceability or invalidity of a single provision herein shall not affect the remaining provisions.

8.2 Governing Law.

This Agreement shall be governed by the laws of the State of Washington.

8.3 Attorney's Fees.

In the event it is necessary for either Party to utilize the services of an attorney to enforce any of the terms of this Agreement, said enforcing Party shall be entitled to compensation for reasonable attorney's fees and costs. In the event of litigation regarding any of the terms of this Agreement, the substantially prevailing Party shall be entitled, in addition to other relief, to such reasonable attorney's fees and costs as determined by the court.

8.4 Wavier of Breach.

The waiver by either Party of the breach of any provision of this Agreement by the other Party must be in writing and shall not operate or be construed as a waiver of any subsequent breach by such other Party.

8.5 Savings Clause.

Nothing in this Agreement shall be construed so as to require the commission of any acts contrary to law, and wherever there is any conflict between any provision of this Agreement and any statute, law, public regulation, or ordinance, the latter shall prevail, but in such event the provisions of this Agreement affected shall be curtailed and limited only to the extent necessary to bring it within legal requirements.

8.6 Filing.

This Agreement shall be filed with the County Auditor of each Party, or listed by subject on each Party's website, pursuant to RCW 39.34.040.

8.7 Interpretation.

This Agreement has been submitted to the scrutiny of all Parties and their counsel, if desired, and it shall be given a fair and reasonable interpretation in accordance with its words, without consideration or weight given to its being drafted by any Party or its counsel. All words used in the singular shall include the plural; the present tense shall include the future tense; and the masculine gender shall include the feminine and neuter genders.

8.8 Notices.

Notices, except service of process, may be made by the Administrator of this Agreement for the Party sending email notice to the other Parties' Administrators of this Agreement. Such emailed notice shall be considered delivered upon email confirmation of receipt of the same by the Administrator of this Agreement for the receiving Parties. In addition to email notice, notices other than service of process may be delivered personally or send via United States first class mail to the following individuals at the following addresses:

Chelan-Douglas Health District
Attention: Luke Davies, District Administrator
200 Valley Mall Parkway
East Wenatchee, WA 98802
Email: luke.davies@cdhd,wa,gov

Grant County Health District
Attention: Theresa Adkinson, District Administrator
1038 Ivy Street, Suite 1
Moses Lake, WA 98837
Email: tadkinson@granthealth.org

Okanogan County Public Health District
Attention: Lauri Jones, District Administrator
1234 2nd Ave S
Okanogan, WA 98840
Email: ljones@co.okanogan.wa.us

Kittitas County
Attention: Chelsey Loeffers, Administrator
507 N Nanum St, Suite 102
Ellensburg, WA 98926
Email: Chelsey.loeffers@co.kittitas.wa.us

Notices mailed shall be deemed given on the date of mailing. The Parties shall notify each other in writing of any changes of address.

8.9. Nondiscrimination.

Neither Party shall discriminate against any individual based on race, religion, color, sexual orientation, national origin, age, marital status, veteran status, or based on any sensory, mental or physical disability or the use of a trained guide dog or service dog by a disabled person.

8.10 Survival of Terms.

The termination or expiration of this Agreement, or Party's withdrawal from this Agreement, shall not release the Parties from any liability or obligation set forth in the Contract that is expressly stated to survive any such termination or by its nature would be intended to be applicable following any such termination.

8.11 Joinder.

Any party that wishes to join this Agreement as an additional party may do so with the written consent of all existing Parties. The joining party shall be subject to all terms, conditions, representations, and warranties set forth in this Agreement, and shall be bound by and have the same rights and obligations as the original Parties. The joining party shall execute a separate agreement in a form acceptable to the existing Parties, which shall be attached to this Agreement as a joinder agreement. The joinder agreement shall specifically reference this Agreement and acknowledge the joining party's intent to be bound by its terms. Upon execution of the joinder agreement, the joining party shall be deemed a Party to this Agreement for all purposes, and all references to the "Parties" or "Party" in this Agreement shall include the joining party.

8.12 Access to Records Clause.

The Parties and other authorized representatives of the State shall have access to any book, document, paper and record of either party which are pertinent to this Agreement for the purposes of making audits, examination, excerpts and transcriptions. All such records and all other records pertinent to this Agreement and work undertaken pursuant to this Agreement shall be retained by the Parties for a period of three years after the final audit of the Parties' completed projects, pursuant to this Agreement, unless a longer period is required by applicable records retention laws or to resolve audit findings or litigation. In such cases, the Parties may request, and the Parties shall abide by, such longer period for record retention.

[Signature Page Follows]

Approved by the Board of the Chelan-Douglas Health District the _____ day of _____
_____, 2023

CHELAN-DOUGLAS HEALTH DISTRICT

Name:
Title:

Approved by the Board of the Grant County Health District, the ____ day of _____, 2023

GRANT COUNTY HEALTH DISTRICT

Name:
Title:

Approved by the Board of County Commissioners of Kittitas County, Washington the ____ day
of _____, 2023

KITTITAS COUNTY

Name:
Title:

Approved by the Board of the Okanogan County Public Health District the _____ day of
_____, 2023

OKANOGAN COUNTY PUBLIC HEALTH DISTRICT

Name:
Title:

EXHIBIT A

[Work Order Number: [NUMBER]]

This Work Order # _____ ("Work Order"), adopts and incorporates by reference the terms and conditions of the Interlocal Cooperative Agreement for Project Support Services ("Interlocal Agreement"), which was entered into on _____, between the Chelan-Douglas Health District, a quasi-municipal corporation under the laws of the State of Washington, Okanogan County Public Health District, a quasi-municipal corporation under the laws of the State of Washington, Kittitas County, a municipal corporation under the laws of the State of Washington, and Grant County Health District, a quasi-municipal corporation under the laws of the State of Washington, as it may be amended from time to time. This Work Order is effective beginning on _____ ("Work Order Effective Date") and will remain in effect until _____ ("Work Order Expiration Date"), unless earlier terminated in accordance with the Interlocal Agreement. Capitalized terms used but not defined in this Work Order shall have the meanings set forth in the Interlocal Agreement.

1. Parties. The Parties to this Work Order are: [LIST PARTIES].
2. [Defined Terms]. For purposes of this Work Order, the following terms shall have the following meanings:

"**[DEFINED TERM]**" [TEXT OF DEFINITION].

"**[DEFINED TERM]**" [TEXT OF DEFINITION].]

3. Scope of Work. [PROJECT SUMMARY].
4. [Work Schedule] [and] [Deliverables]. [The relevant milestones, completion dates, and terms associated with this Work Order are as follows:

Line Item	Task	Completion Date
1		
2		
3		

]

[The relevant deliverables associated with this Work Order are as follows:

Line Item	Quantity	[Good/Product] [or other] [Deliverable]	Delivery Date	Delivery Location
4				

5				
6				

]

5. Pricing. All costs listed below are based on the scope and assumptions included in this Work Order.

Item	Price [per unit/[OTHER]]	[Cost Structure]
Total:		

6. [Other Work Order-Specific Terms and Conditions. [WORK ORDER-SPECIFIC TERMS AND CONDITIONS].]

7. Authority to Sign. Each individual signing this Work Order represents and warrants that the individual has been given and has received and accepted authority to sign and execute this Work Order on behalf of the Party for whom it is indicated the individual has signed, and further has been expressly given and received and accepted authority to enter into a binding agreement on behalf of such Party with respect to the matters contained herein and as stated herein.

[SIGNATURE PAGE FOLLOWS]

[GRANT COUNTY HEALTH DISTRICT

By_____

Name:

Title: Administrator]

[CHELAN-DOUGLAS HEALTH DISTRICT

By_____

Name:

Title: Administrator]

[OKANOGAN COUNTY PUBLIC HEALTH
DISTRICT

By_____

Name:

Title: Administrator]

[KITITITAS COUNTY

By_____

Name:

Title: Administrator]

Quantity & Description	Serial Number/ ID	Condition
5x Shoretel phones		Heavily used/Non-working
1x intercom master		Heavily used/Non-working
1x Brother DCP-L2540DW multifunction printer	Serial number U63885L7N826213	Obsolete
1x Dell Latitude 3510 Laptop	Dell service tag2202G63	Obsolete
5 Dell D11S tower computers	Dell service tags DT7WXM2, DT9WXM2, 3BCGXD2, DSZ4ZG2, DTRVXM2	Obsolete
1x wood corner table		Not needed
1x (unknown brand) small refrigerator		Heavily used/Non-working

CHELAN-DOUGLAS HEALTH DISTRICT
Cash/Investments
Jun-23

Cash on Hand - Petty Cash	500.00	
General Account - Chelan County Treasurer	79,082.35	
Payroll Clearing Account - Key Bank	35,601.76	
Investment Account - Chelan County Treasurer	3,701,759.62	
<i>Investment broken out as follows:</i>		
<i>Public Health Emergency Reserves</i>		170,211.59
<i>Vehicle Reserves</i>		89,621.61
<i>ARPA Building Remodel Reserves</i>		967,403.09
<i>General Investment</i>		2,474,523.33
 Total Cash/Investments	 3,816,943.73	

CHELAN-DOUGLAS HEALTH DISTRICT
Budget vs Actuals 2023 Budget
YTD June 2023

	Actual	Budget	
Permits	390,063.26	1,108,193.00	35.2%
Federal Grants	905,799.76	2,053,175.75	44.1%
State Grants	271,215.10	561,877.00	48.3%
State Entitlements	1,281,317.00	2,062,633.00	62.1%
County Assessments	228,909.36	457,818.92	50.0%
Fees	235,992.06	427,123.00	55.3%
Interest	37,925.15	30,000.00	126.4%
Other Revenue	4,237.66	60,000.00	7.1%
Total Revenue (less ARPA Funds)	3,355,459.35	6,760,820.67	49.6%
 ARPA Funds Received	 967,213.10		
 Wages	 1,766,042.01	 3,926,861.02	 45.0%
Benefits	621,355.08	1,365,625.32	45.5%
Supplies	148,833.52	262,781.32	56.6%
Services	695,381.27	1,188,576.08	58.5%
Cap Expenditures	14,665.12	-	
Total Expenses	3,246,277.00	6,743,843.74	48.1%

CHELAN-DOUGLAS HEALTH DISTRICT
Budget vs. Actuals 2023 Budget
YTD June 2023

	Actual	Total Budget	% of Budget
Income			
640.001.32120.00.000 HEALTH - BUSINESS LICENSES AND PERMITS	190,592.95	623,121.00	30.59%
640.001.32210.00.000 BUILDINGS, STRUCTURES AND EQUIPMENT PERMITS	199,470.31	485,072.00	41.12%
640.001.33310.55.000 SPEC SUPPLEMENTAL NUTRITION PROGRAM-WIC	109,568.68	168,138.00	65.17%
640.001.33321.07.000 CORONAVIRUS STATE & LOCAL FISCAL RECOVERY FUNDS	967,213.10	0.00	
640.001.33393.06.000 PUBLIC HEALTH EMERGENCY PREPAREDNESS	123,391.90	218,493.00	56.47%
640.001.33393.10.000 FDA RESEARCH	5,130.70		
640.001.33393.26.000 IMMUNIZATION GRANT	122,404.58	439,199.75	27.87%
640.001.33393.32.000 EPIDEMIOLOGY/LAB CAPACITY (ELC)	203,625.61	1,002,186.00	20.32%
640.001.33393.77.000 MEDICAID MATCH	108,704.30	100,000.00	108.70%
640.001.33393.99.000 PREVENTATIVE HEALTH/MCH BLOCK GRANT	47,459.42	125,159.00	37.92%
640.001.33397.03.000 FEMA DISASTER ASSISTANCE	185,514.57		
640.001.33403.10.000 DEPARTMENT OF ECOLOGY	45,103.71	111,000.00	40.63%
640.001.33406.90.000 HCA GENERAL FUNDS	219,642.39	450,877.00	48.71%
640.001.33604.24.000 PUBLIC HEALTH ASSISTANCE	199,817.00	399,633.00	50.00%
640.001.33604.25.000 FOUNDATIONAL PUBLIC HEALTH SERVICES	1,081,500.00	1,663,000.00	65.03%
640.001.33862.00.000 PUBLIC HEALTH	228,909.36	457,818.92	50.00%
640.001.34620.00.000 PUBLIC HEALTH CLINIC	3,169.54	8,000.00	39.62%
640.001.34650.00.000 ENVIRONMENTAL HEALTH FEE FOR SERVICES	180,280.92	314,123.00	57.39%
640.001.34670.00.000 OTHER PUBLIC HEALTH FEES (VITAL STATS)	52,541.60	105,000.00	50.04%
640.001.35000.00.000 FINES AND FORFEITS	1,200.00		
640.001.36111.00.000 INVESTMENT INTEREST	37,925.15	30,000.00	126.42%
640.001.36900.00.000 OTHER MISCELLANEOUS REVENUES	3,037.66	60,000.00	5.06%
Total Income	\$ 4,316,203.45	\$ 6,760,820.67	63.84%

CHELAN-DOUGLAS HEALTH DISTRICT
Budget vs. Actuals 2023 Budget
YTD June 2023

	Actual	Total Budget	% of Budget
Expenses			
640.001.56200.10.000 SALARIES & WAGES	1,766,042.01	3,926,861.02	44.97%
640.001.56200.20.000 PERSONNEL BENEFITS	621,355.08	1,365,625.32	45.50%
640.001.56200.30.000 SUPPLIES	24,367.48	96,381.32	25.28%
640.001.56200.35.000 SMALL TOOLS & MINOR EQUIPMENT	0.00	800.00	0.00%
640.001.56200.35.100 BOOKS, REFERENCES & VIDEOS	1,299.98	1,650.00	78.79%
640.001.56200.35.200 SOFTWARE	79,081.24	162,700.00	48.61%
640.001.56200.35.300 HARDWARE	44,084.82	2,050.00	2150.48%
640.001.56200.41.100 SERVICES - LEGAL	65,849.80	90,000.00	73.17%
640.001.56200.41.200 SERVICES - AUDIT	0.00	25,000.00	0.00%
640.001.56200.41.300 SERVICES - INTERPRETING	886.64	11,000.00	8.06%
640.001.56200.41.450 SERVICES - ANSWERING SERVICE	1,126.97	2,400.00	46.96%
640.001.56200.41.500 SERVICES - OUTSIDE DRS & DENTISTS	11,843.00	10,000.00	118.43%
640.001.56200.41.600 SERVICES - COMPUTER	22,526.55	4,600.00	489.71%
640.001.56200.41.900 SERVICES - CONTRACTS & MISC	317,549.80	426,144.00	74.52%
640.001.56200.41.920 SERVICES - LANDSCAPING	2,354.45	0.00	
640.001.56200.41.930 SERVICES - PARKING LOT MAINT	10,370.34	5,000.00	207.41%
640.001.56200.42.010 TELEPHONE	16,414.26	39,776.00	41.27%
640.001.56200.42.020 POSTAGE	6,161.58	3,500.00	176.05%
640.001.56200.43.000 TRAVEL/TRAINING	52,583.99	83,223.00	63.18%
640.001.56200.40.000 ADVERTISING	51,942.62	82,500.04	62.96%
640.001.56200.45.000 OPERATING RENTALS & LEASES	18,993.00	31,500.00	60.30%
640.001.56200.46.000 INSURANCE	0.00	125,000.00	0.00%
640.001.56200.47.000 PUBLIC UTILITY SERVICES	9,318.24	16,000.00	58.24%
640.001.56200.48.000 REPAIRS	19,125.15	24,200.00	79.03%
640.001.56200.49.000 PRINTING - OFFICE	1,799.37	4,299.96	41.85%
640.001.56200.49.001 PRINTING - COPIER	8,848.74	18,000.00	49.16%
640.001.56200.49.200 PAMPHLETS - PRINTED OR PURCHASED	740.28	10,000.00	7.40%
640.001.56200.49.300 DUES & MEMBERSHIPS	12,932.79	21,200.04	61.00%
640.001.56200.49.400 SUBSCRIPTIONS	3,085.25	2,000.04	154.26%
640.001.56200.49.500 OTHER EXPENDITURES	60,928.45	152,233.00	40.02%
640.001.56200.49.700 CONTINUING EDUCATION	0.00	1,000.00	0.00%
640.001.56200.64.000 OTHER MACH, EQUIP	14,665.12	0.00	
Total Expenses	\$ 3,246,277.00	\$ 6,743,843.74	48.14%



Fiscal & Operations Quarterly BOH Report

Second Quarter 2023

Highlights:

The Fiscal team has automated the Purchase order process, and we are now using our accounting software to issue purchase orders.

WA Department of Children, Youth & Families (DCYF) has notified the District that they will conduct subrecipient monitoring for the NFP grant. This will be a desk audit only; they will not be conducting a site visit. DCYF has asked for policies, processes, and a list of transactions for the Fiscal Year ending 6-30-23 to be forwarded to them no later than August 3. Once they have that information, they will randomly select a list of transactions for review.

The District's IT Director, Randy Ott, resigned as of July 7. The District has hired Nuvodia, an IT consulting firm out of Spokane, to help with IT Services in the short term. Additionally, Bob Edgerton, the District's Facility Manager, has taken on additional IT duties. By the August Board Meeting, the the Management Team will determine if it makes sense to hire a new IT Director or stay with an IT consulting firm.

The District will be using new budgeting software for the 2024 budget. The software program is called "Budgyt", and it will be a step up from our current multi-tab excel spreadsheet format. We plan to have the software fully functioning in time to present the first copy of the 2024 budget in September.

I am working with members of the Environmental Health Staff to go through filing cabinets full of documentation regarding closed landfills and other Solid Waste matters. Using the Secretary of State's Public Health Retention Schedule, we are determining what needs to be kept in the District's records and what can be sent to the Secretary of State for permanent archiving. The records that need to be kept in house will be digitized, freeing up a dozen filing cabinets full of paper records.

Essential Data:

With 50% of the year complete, the District is at 49.6% of budgeted revenue and 48.1% of budgeted expenses.



Personal Health Report

Second Quarter 2023

Introduction:

The Personal Health Team continues to provide client-based services (WIC, NFP, ABCD, CYSHCN, TB case management, Immunizations) via in- person visits, tele visits, and home visits.

We are in the process of staff transition and currently have 3 open positions: Infection Preventionist, Immunization Coordinator, and MCH lead/NFP Supervisor.

Nurse-Family Partnership (NFP):

Number of Families Enrolled	Number of Families Served	Number of Children Served	New Clients Enrolled	Clients Closed	Number of Graduates	Total Completed Encounters for the period	Total Outgoing Referrals to Other Services
65	65	55	9	8	4	258 (214 in-person, 44 via telehealth)	100

Access to Baby & Child Dentistry (ABCD):

In addition to the community outreach the Coordinator completed, she also supported the State ABCD Program in Advancing Oral Health in Our Communities Outreach to Clients and Families, attended the quarterly ABCD Coordinator meeting in Spokane, and participated in a Digital Navigation Training.

Number of Children Enrolled	Number of Community Outreach Events / total # reached	Number of Letters Sent to Eligible Participants	Total Outgoing Referrals to Other Services
73	13/1,834	3,233	27

Women Infants & Children (WIC):

USDA Proposed Rule to Modernize WIC Shopping Experience Federal Nutrition Services (FNS) has proposed changes which will allow online ordering and further modernize WIC. The proposed rule was open for public comment from February 23 to May 24, 2023.

The Department of Health filed a proposing rule to implement the Fruit and Vegetable Incentives Program. The Fruit and Vegetable Incentives Program includes farmers’ market Basic Food incentives, grocery store Basic Food incentives, and fruit and vegetable vouchers. These incentives allow eligible participants to receive extra benefits to purchase fruits and vegetables.

Started issuing FMNP benefits to our WIC families, using QR codes. Each WIC participant receives \$28 in benefits with a maximum of \$84 per family, nutrition information, and helpful tips to eat more fresh fruits and vegetables, including how to prepare and store produce purchased at the farmers markets.

WIC staff completed 8 hours of breastfeeding education and Farmers Market training.

Clinic Site	Total Women Enrolled	Total Infants Enrolled	Total Children Enrolled	Total Caseload
East Wenatchee	125	130	376	631
Leavenworth	1	1	5	7

**This data only reflects April; May & June caseload data is not available yet. **

Children & Youth with Special Health Care Needs (CYSHCN):

Provided case management for 4 children with elevated blood lead
 Tested 166 children at Wenatchee Head Start for elevated blood lead- resulted in zero elevated cases above mcg/dL.
 Received 1 WorkFirst referral- completed an evaluation per contract requirements
 Received WDRS training for reporting elevated childhood blood lead
 Attended 12 outreach events- reached 1,473 people

Number of Clients Enrolled	New Referrals Received	New Clients Enrolled	Clients Closed	Total Completed Encounters for the period	Total Outgoing Referrals to Other Services
28	3	0	14	183	97

Public Health Nutrition:

Weight Loss Support Group:
 April - 12 attendees (17.7 lbs lost)
 May - 6 attendees (42 lbs lost)
 June- 14 attendees (62 lbs lost)



Personal Health Report

Second Quarter 2023

Farmers Market Nutrition Education - partnered with Confluence Health RD and Wenatchee Valley Farmers Market (WVFM) to make nutrition education at the farmers market accessible to all market goers. In June, created a recipe for Carrot Kohlrabi Coleslaw to teach the nutritional properties and benefits and preparation techniques of Kohlrabi, which often people are unsure of how to utilize in cooking.

Attended Child Services Home Visiting Community Advisory Board Meeting at Catholic Charities.

Childcare Consultation:

Completed 6 consult visits with the 2 contracted licensed childcare facilities

Tuberculosis:

Provided clinical support to Infectious Disease Provider for a presumed non-pulmonary TB case

Immunization Program:

Completed 15 CVP Compliance Visits

Completed 4 IQIP Visits and 1 2-month follow-up visit

2 Vaccine Clinics at CCRJ

Homebound Vaccine Visits (5/18/23)

Attended Immunization Summit in Tacoma with WDOH

Total Vaccines given:

COVID-8

FLU- 8

Hep A- 9

Health Education:

Diabetes Support Group – 20 participants

YWCA Healthy Cooking Class – 6 participants

Recorded Un Buen Consejo interview with Café on the subject of epigenetics

Connected with Chelan Douglas Community Action Council about supporting their efforts for a Produce Prescription Project.

Communicable Disease:

These cases reflect reports submitted to the Chelan-Douglas Health District per WAC 246-101. At this time these reports do not reflect the total number of any condition circulating in the community at any given time. As capacity grows for increased disease surveillance with

technology and increased staffing capacity, the ability to identify regional incidence and prevalence will improve our understanding of the level and spread of disease.

Enteric (food borne) and Water Borne illnesses including: Campylobacter, Cryptosporidiosis, Giardia E. coli, Salmonella, Shiga Toxin producing E. coli, Vibrio and Yersiniosis. Several of the enteric cases reported out of country travel during part or all of their exposure period. A few had potential high-risk household exposures and others had no identified risk factors for exposure.

The most commonly reported enteric condition for the second quarter of 2023 was shiga toxin producing E.coli.

Vaccine Preventable No vaccine preventable diseases were reported in the second quarter of 2023.

Living Environment and Zoonotic (diseases from animals): illnesses can include - Coccidioidomycosis (Valley Fever), Cryptosporidium, Lyme disease, Tularemia, and rabies. A few individuals received rabies post-exposure prophylaxis for encounters with wild animals where the animal was not available for rabies testing.

Sexually Transmitted Infections and Blood Borne Pathogens including: Chlamydia, Gonorrhea, Syphilis, HIV, Herpes Simplex Virus, and Hepatitis C. The majority of cases were Chlamydia and Gonorrhea, with several new cases of Syphilis and HIV. All of the reports we received for Hepatitis C were patients who were diagnosed with chronic disease, meaning they were not acute (new) infections.

HAIs: 3 COVID & 3 norovirus outbreaks in LTC settings.

Definitions:

MCH- Maternal Child Health
NFP- Nurse-Family Partnership
NSO- National Service Office
USDA- United States Department of Agriculture
FMNP- Farmers Market Nutrition Program
ABCD- Access to Baby and Child Dentistry
WIC- Women, Infants, Children
CYSHCN- Children & Youth with Special Health Care Needs
WDRS- Washington Disease Reporting System
TB- Tuberculosis
LTBI- Latent TB Infection
EDN- Electronic Disease Notification
DOC- Department of Corrections
CVP- Childhood Vaccine Program
IQIP- Immunization Quality Improvement for Providers
AVP- Adult Vaccine Program
CCRJ- Chelan County Regional Jail
CD- Communicable Disease



Personal Health Report

Second Quarter 2023

HAI- Healthcare Associated Infection
HCV- Hepatitis C Virus
HBV- Hepatitis B Virus
FBI- Foodborne Illness
PEP- Post Exposure Prophylaxis
STIs- Sexually Transmitted Infections
SNF- Skilled Nursing Facility
ALF- Assisted Living Facility
AFH- Adult Family Home
LTCF- Long-Term Care Facility



Communications & Outreach Report

Second Quarter 2023

Introduction:

In the second quarter, the communications team continued the yearlong emergency preparedness campaign and continued the ongoing Environmental Health permit reminders. The outreach team participated in over 32 outreach events in the second quarter and made over 3,813 connections with community members!

Communications:

EH: CDHD’s latest billboard located on Maple St. in Wenatchee, Highway 97A and Sunset Highway. This billboard is in partnership with CDHD’s Environmental Health Department and promotes being “Food Safe.”



EPR: The communications team has continued the monthly prepare in a year campaign:

- April: Make a Communications Plan
- May: Create and Action Plan
- June: Store Water



EH: In partnership with Environmental Health, the communications team also continued ongoing EH permit reminders:

- Food Permits
- Temporary Food Permits



Facebook Analytics (5,215 Followers)

Gender:

81% are women

19% are men

Age:

19.5% are ages 18 – 34

53.3% are ages 35 – 54

26.2% are ages 55 – 65+

City:

31% are from Wenatchee

14% are from East Wenatchee

4% are from Chelan

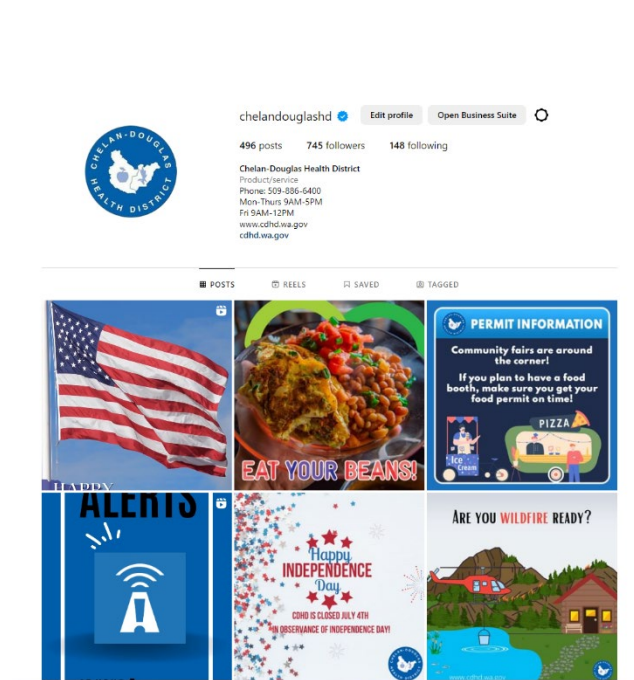
4% are from Leavenworth

2% are from Cashmere

2% are from Manson

2% are from Malaga

41% are from outside Chelan & Douglas counties



CDHD's Instagram Page

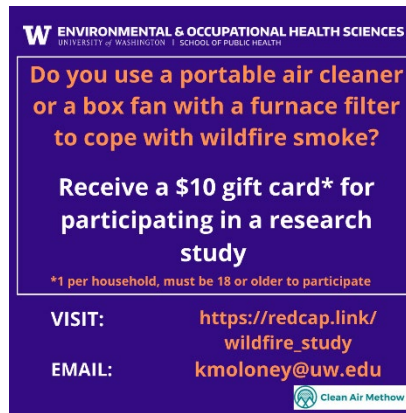
Social Media Posts



CDHD's 5/5 Facebook post on the Spanish Speaking Diabetes Support Group reached 1.7k people and 15 reactions



CDHD's 4/25 post on Partnering with Seattle Children's to give away lifejackets reached 12,090 people and 5 shares



CDHD's 7/5 Twitter post regarding free the UW research study about portable air cleaners reached over 2,579 people



Outreach:

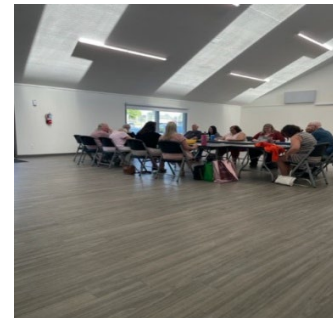
Diabetes Support Group (Started Jan. 23)

CDHD collaborated with *Parque Padrinos* to offer a weekly diabetes support group for Spanish speaking community members. The group is for adults and youth with diabetes, pre-diabetes, family members and friends of diabetics, or anyone interested in preventing diabetes. The weekly sessions include educational components and a facilitated discussion. Total participants from April 3-June 12th: 48 community members.



Weight Loss Support Group (Started Jan. 4)

CDHD collaborated with Confluence Health to offer a monthly support group to help community members in Chelan and Douglas counties achieve long term weight loss and establish healthy habits. Total participants from April 5 – June 7: 40 community members.



Apple Blossom Youth Day (April 30th)

CDHD participated in Apple Blossom Youth Day at Memorial Park. Educational material was provided to the community. Approximately 800 individuals attended the booth and received information and goodies.



Wenatchee Pride Festival (June 3rd)

CDHD participated the Wenatchee Pride event held at Memorial Park in Wenatchee. Individuals participated in activities to help educate and promote sexual and mental health. CDHD staff interacted with approximately 500 individuals attending the one-day event.





Environmental Health BOH Report

Second Quarter 2023

Highlights:

Currently experiencing increased permit levels and are understaffed across the Environmental Health team.

Onboarding two new employees in July.

Training new staff.

Prioritization of essential services for Onsite Septic, Food safety, Drinking Water, and Living Environment.

Essential Data:

Solid Waste/OSS/Land Use	April	May	June
Permits	43	43	60
OSS Complaints	5	6	6
Hazardous Waste Site Visits	-	-	-
Permitted Facility Inspections	-	-	19
Plat Reviews	3	5	2
Installation Insp	17	30	40

Consumer Health	Food Program	Water Rec Program	Schools
Routine Inspections	78	26	3
Pre-Opening Inspections	22	-	-
FU Inspections	-	7	-
Temporary Food Inspections	178	-	-
Plan Reviews Received	25	-	2
Permanent Permit Renewals	7	218	



Administrator's Report

Second Quarter 2023

Foundational Public Health Services (FPHS) steering committee allocated the state allotment for FPHS dollars for the 2023 biennium. The Chelan-Douglas Health District will be receiving a total of \$2,715,000 FPHS dollars annually during the rest of the 2023-2024 biennium. Much of the new funding was proposal based and categorical. It will provide base support to program areas in Environmental Health, Communicable Disease, Mental Health and Substance Abuse, Maternal Child Health, Chronic Disease and Injury Prevention, Fiscal, Communications, and Emergency Planning and Response. This funding cannot be used for programs that are considered Additional Important Services, like direct patient care (See FPHS Definitions – [Hyperlink](#)).

We are still in the finalization process of our re-organization, and with the new ongoing investment from FPHS we will be working on a 2023 Budget Amendment to be reviewed by the Board in August.

Mariana Fletcher has started as our new Environmental Health Director and is in the process of onboarding. Dr. Kristen Hosey will begin July 18th, 2023 as the Deputy Director and will onboard for the rest of July and August.

We currently have a number of vacancies across the District. The management team and the Administrator are meeting with each of the departments and divisions to discuss workplace issues, culture, communication, and internal policies. We are conducting exit interviews and are working on plans to conduct stay interviews as well as provide additional future training for supervisors and managers. We are working on improving agency wide communication and structure for all of our staff to improve retention and recruitment.

For Information Technology we have started a temporary contract with Nuvodia (an IT Consulting firm) to help us evaluate the IT needs of the agency and strategize our next steps. The contract for Nuvodia started on July 7th, 2023 and is a monthly contract of \$7,830 until September 1st, 2023 for a total of \$15,660. We plan on having a proposal for long term strategy for IT during the August Board Meeting.

Tri-Van has finished the build out of the mobile unit, and we are in the process of working with local emergency management and neighboring health jurisdictions on having it available through Mutual Aid Agreements for all hazard events. We look forward to providing additional capacity to crisis response in our region.

We are in the final stages of drafting the after-action report (AAR) with Village Reach and will engage the Board during the August Board of Health Meeting on next steps for lessons learned and strategic planning for the health district starting with the AAR. We anticipate having the report finished and to the public no later than November 1st, 2023.

We have engaged our legal team to review and update the Chelan-Douglas Health District Code that was last updated in 2014. We plan on having the code reviewed and approved by the board by early 2024.