



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Board of Health Regular Meeting Minutes – April 17, 2023

Board Members Present (quorum):

Marc Straub, Chair (4)
Dan Sutton (3)
Kevin Overbay (1)
Shon Smith (2)
Joseph Hunter (11)
Michael Peterson- Alternate (7)

Jerrilea Crawford, Vice Chair (5)
Bindu Nayak (8)
Alma Chacon (9)
Bill Sullivan (10)
Sharon Waters (6)

Board Members Absent:

Marissa Smith (7)

Alternate Board Members Present:

Kristen Hosey (8)
Maria Hansen (11)

Carin Smith (9)

Staff Present:

Luke Davies, Administrator
Erin McCool, CDHD Attorney
Cari Hammond, Personal Health Director
Veronica Farias, Communications and Outreach Director

Kent Sisson, EPR
Diane Forhan, Operations Director
Chuck Zimmerman, CDHD Attorney
Hollie Casey, Clerk of the Board

Public Present –

Meeting was held in person and via zoom and phone conferencing with members of the public attending and listening to the meeting.

Meeting –

Chair Marc Straub called the meeting to order at 3:00 PM and requested the Board Clerk to take roll to document Board member attendance.

Chair Straub discussed the YouTube censorship and the Board discussed alternative public sites for posting the Zoom audio and video meetings.

Approval of Agenda – (1:10)

Dan Sutton moved to approve the agenda as presented. Sharon Waters seconded the motion and the motion passed unanimously.

Public Comment – (6:27)

Chair Marc Straub explained that 20 minutes has been set aside for public comment and asked for those present in person and via Zoom who wanted to speak during public comment to identify themselves. Once Chair Straub identified the number of members of the public that wanted to speak, he allotted three minutes to each presenter.

- Laurie Buhler of Douglas County shared from the World Health Organization reporting other countries' COVID vaccination recommendations.
- Darlene Crum of Douglas County shared a cited report dated April 12, 2023 from Dr. Peter McCullough about US maternal death rates being up.
- Christopher Carlson of Chelan County commented on the BOH meeting recording from last month not being available after the meeting and suggested using a recording platform that can do both audio and video recordings for ideal public interface.
- Lisa Templeton of King County spoke about a book titled: Cause Unknown, the Epidemiology of Sudden Deaths, and suggested the Board Members should give it a read.

Consent Agenda – (17:40)

- a. Approval of the March 20, 2023 Board Meeting Minutes
- b. Approval of the March Payroll in the amount of \$302,154.31
- c. Approval of the March Benefits in the amount of \$103,588.37
- d. Approval of Payment of 2023 Vouchers No. 20230177 – 20230241 in the amount of \$125,390.61

Kevin Overbay moved to approve the Consent Agenda. Vice Chair Jerrilea Crawford seconded the motion and the motion passed unanimously.

Old Business– (20:30)

- a. Chelan County ARPA Contract
Luke Davies, Health Administrator, gave a short explanation on the 2021 American Rescue Act. He then told the Board that the District plans to update the building and working spaces with the funds received. Board discussion followed.

Dan Sutton moved to approve the Chelan County ARPA Contract as presented. Alma Chacon seconded. Nine were in favor, one abstained (Overbay), and one opposed (Sullivan).

- b. Douglas County ARPA Contract
A brief Board discussion occurred prior to the motion.

Kevin Overbay moved to approve the Douglas County ARPA Contract as presented. Joseph Hunter seconded. Ten were in favor and one opposed (Sullivan).

- c. RFQ- Approval to Move Forward with the CDHD Redesign
The Health Administrator, Luke Davies, stated the District received four responses to the requests for proposals for the redesign. Of the four, the vendor DOH Associates Architects and Planners, is the vendor that the District RFP review team chose. Luke asked the Board to approve moving forward with DOH Associates Architects and Planners for the District's redesign.

Dan Sutton moved to authorize the District Administrator to negotiate and enter into an agreement with DOH Associates Architects and Planners for the CDHD redesign. Joseph Hunter seconded the motion and the motion passed unanimously.

Reports – (40:32)

Health Officer Report given by Luke Davies, Health Administrator (40:42)

Luke Davies, Health Administrator, stood in to give the Health Officer’s report this month. Luke gave an update on COVID activity, stating that case rates are less reliable due to the ability to test from home and lack of reporting home test results. Luke also noted that changes in COVID surveillance are in the works as the District continues to transition out of COVID. Luke reported that the Region 7 Healthcare Alliance has been meeting bimonthly, and will be meeting on April 19th. This meeting will be focusing on opioid overdose prevention. Regional epidemiology is working on community health assessments, communicable disease detection, multidrug resistant infection investigation, wildfire smoke preparedness, and opioid overdose surveillance and response throughout the region. Board discussion followed.

Fiscal Report --

Diane Forhan, Operations Director, provided the Fiscal Department report. Board discussion followed.

Personal Health Report --

Carl Hammond, Personal Health Director, provided the Personal Health Department report. Board discussion followed.

Health Communications Report --

Veronica Farias, Communications and Outreach Director, provided the Health Communications Department report. Board discussion followed.

Environmental Health Report --

Luke Davies, Health Administrator, provided the Environmental Health Department report. Board discussion followed.

Luke Davies, Administrator (1:39:42)

Luke Davies, Health Administrator, began his brief report by thanking his management team for their quarterly reports. Luke reported the District has contracted with and is using GEM for recruiting services for the Deputy Administrator position, as well as other vacancies. GEM is the same company that was used to recruit our current HR Manager. This service will cost the District anywhere between \$30,000 and \$40,000. He explained that the District has quite a few open positions and we are working hard to get these vacancies filled. May 11th ends the emergency declaration, and the District is busy wrapping up all FEMA and COVID related financial activities.

Board Discussion- (1:41:51)

a. May 11th COVID-19 Declaration of Emergency End Date

Chair Marc Straub introduced the original Resolution 2020-001, and requested that CDHD Attorney Chuck Zimmerman to introduce Resolution 2023-001. Chuck explained why the Administrator, Chair, and Vice-Chair believe it is time to end the CDHD COVID-19 emergency concurrent with the Federal emergency declaration ending date.

1. **Resolution 2023-001:** Resolution Repealing COVID-19 Emergency Declarations
This resolution is set to take effect May 11th, 2023, due to fiscal still wrapping up billings related to the COVID activities within the District.

Vice Chair Jerrilea Crawford moved to approve Resolution 2023-001 Terminating the Declaration of Emergency in the District Related to the COVID-19 Virus Effective May 11, 2023 and repealing District Resolution 2020-001. Joseph Hunter seconded the motion and the motion passed unanimously.

Chair Marc Straub declared the meeting adjourned at 4:53 PM.

Following the Board Meeting, the Board met in a closed exempt session to discuss union negotiations pursuant to RCW 42.30.140(4) until 5:45 PM. No action was taken following the closed exempt session.



Marc Straub, Board Chair



Hollie Casey, Clerk of the Board