



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Board of Health Regular Meeting Minutes – March 20, 2023

Board Members Present (quorum):

Marc Straub, Chair (4)	Marissa Smith (7)
Jerrilea Crawford, Vice Chair (5)	Bindu Nayak (8)
Kevin Overbay (1)	Alma Chacon (9)
Shon Smith (2)	Bill Sullivan (10)
Joseph Hunter (11)	Sharon Waters (6)

Board Members Absent:

Dan Sutton (3)

Alternate Board Members Present:

Michael Peterson (7)	Kristen Hosey (8)
Carin Smith (9)	

Staff Present:

Luke Davies, Administrator	Rob Eastman, Environmental Health Director
Dr. James Wallace, Interim Health Officer	Diane Forhan, Operations Director
Erin McCool, CDHD Attorney	Chuck Zimmerman, CDHD Attorney
Cari Hammond, Personal Health Director	Hollie Casey, Clerk of the Board

Public Present –

Meeting was held in person and via zoom and phone conferencing with members of the public attending and listening to the meeting.

Meeting –

Chair Marc Straub called the meeting to order at 3:00 PM and requested the Board Clerk to take roll to document Board member attendance.

Approval of Agenda –

Kevin Overbay moved to approve the agenda as presented. Alma Chacon seconded the motion and the motion passed unanimously.

Public Comment –

Chair Marc Straub explained that 20 minutes has been set aside for public comment and asked for those present in person and via Zoom who wanted to speak during public comment to identify themselves. Once Chair Straub identified the number of members of the public that wanted to speak, he allotted three minutes to each presenter.

- Laurie Buhler of Douglas County shared information she brought that supported her concern of harm and disabilities to individuals caused by COVID vaccines.

- Darlene Crum of Douglas County stated that in light of March being Women’s Health Month, spoke of the history of women’s health and their fetuses from the effects of radiation due to the COVID-19 vaccine.

Consent Agenda –

- a. Approval of the February 27, 2023 Board Meeting Minutes
- b. Approval of the February Payroll in the amount of \$298,660.25
- c. Approval of the February Benefits in the amount of \$104,785.97
- d. Approval of Payment of 2023 Vouchers No. 20230127 – 20230176 in the amount of \$126,050.09

Vice Chair Jerrilea Crawford moved to approve the Consent Agenda. Bill Sullivan seconded the motion and the motion passed unanimously.

Program Update –

Sheila Borden, Infection Specialist, gave the Board a brief overview of what her position covers and what her program encompasses at the Chelan-Douglas Health District. Board discussion followed.

Reports -

Luke Davies, Administrator

Luke Davies, Health Administrator, began his report by explaining that the District is reviewing the updated Data Sharing Agreements (DSAs) from the DOH and making sure that the HIPAA IT policy is in line with those DSAs. The policy will be reviewed at next month’s meeting. Luke shared highlights from Fiscal, Personal Health, Communications, Environmental Health, and Emergency Response Preparedness. Written program reports were provided in the packet.

During the Administrator’s report, Bill Sullivan provided the Board with a flier for a Care-A-Van program of DOH and related DOH COVID vaccine incentive of a \$50 gift card for an October 29, 2022 Café associated event that occurred in Wenatchee. Shon Smith expressed concern. Luke explained that the cash card incentive was a DOH expenditure and the stated purpose associated with creating equitable access to healthcare, including the COVID vaccine. Following Board discussion, Chair Marc Straub stated future Care-A-Van programs will be reviewed by the Board before the District is associated with the event as an apparent sponsor or event supporter. Board discussion followed.

Interim Health Officer, Dr. James Wallace

Dr. James Wallace, Interim Health Officer, shared a PowerPoint with the Board and public. The COVID XBB.1.5 variant is still predominant in Washington state. Okanogan County is at a high rate for the state at over 100 cases per 100k. Cases in Chelan and Douglas Counties are dropping over the last two weeks. The Federal COVID emergency rollbacks include Public Health Emergency and FEMA funding, the mask mandate in healthcare, and transitions back to direct care providers all go into effect in April and May. Telehealth and mobile units will likely continue. Vaccine reimbursement will probably come from state

agencies. Dr. Wallace also reviewed lead surveillance and response. He gave examples of some common sources of lead and reviewed lead symptoms. He also noted that there is an increased risk of lead poisoning among the low income populations, children, and in homes built prior to the 1970's. Board discussion followed.

Fiscal Report --

Diane Forhan, Operations Director

Report provided in the Board packet.

Personal Health Report --

Carl Hammond, Personal Health Director

Report provided in the Board packet.

Health Communications Report --

Veronica Farias, Communications & Outreach Director

Report provided in the Board packet.

Environmental Health Report --

Rob Eastman, Environmental Health Director

Report provided in the Board packet.

Emergency Preparedness Response --

Kent Sisson, Emergency Preparedness Response

Report provided in the Board packet.

Board Discussion-

- a. Annual Evaluation of Health Administrator and Interim Health Officer Process Discussion
Chair Marc Straub led a discussion about how he planned to conduct the review of the Administrator. His plan is to work with Vice Chair Jerrilea Crawford and past Chair Kevin Overbay to develop a review similar to Rivercom and Link Transit past reviews and seek peer reviews of other local health jurisdiction administrators. The process will also include some level of review by subordinates. Board Member input will be sought over the next couple of weeks. The combined review team consisting of the Chair, Vice Chair, and past Chair will review the feedback and create the proposed review and share that with the Board in an executive session, then obtain Board approval of the review in open session before conducting the review with the Administrator. Board consensus was to move forward with this proposed process. Chair Straub also stated that he would like to get approval from the Board to move forward with offering Dr. Wallace the permanent position of Health Officer for the District. This will be a general agenda item for discussion and possible action at the next meeting.

Bill Sullivan moved to stand up two committees: one to address safety signals associated with the COVID vaccines, and the other to address the emerging health crisis related to substance abuse. The motion died for lack of a second.

Chair Marc Straub declared the meeting adjourned at 4:32 PM.

Following the Board Meeting, the Board met in a closed exempt session to discuss union negotiations pursuant to RCW 42.30.140(4) until 5:20 PM. No action was taken following the closed exempt session.



Marc Straub, Board Chair



Hollie Casey, Clerk of the Board