



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Board of Health Regular Meeting Minutes – December 19, 2022

Board Members Present (quorum):

Kevin Overbay, Chair (1)	Dan Sutton (3)
Marc Straub, Vice Chair (4)	Jerrilea Crawford (5)
Maria Hansen (11)	Bill Sullivan (10)
Bindu Nayak (8)	Alma Chacon (9)
Tiffany Gering (2)	Sharon Waters (6)
Marissa Smith (7)	

Board Members Absent:

Joseph Hunter (11)

Alternate Board Members Present:

Kristen Hosey (8)	Daniel Moody (10)
Michael Peterson (7)	Carin Smith (9)

Staff Present:

Luke Davies, Health Administrator	Rob Eastman, Environmental Health Director
Dr. James Wallace, Interim Health Officer	Erin McCool, CDHD Attorney
Diane Forhan, Operations Director	Hollie Casey, Clerk of the Board
Cari Hammond, Personal Health Director	Chuck Zimmerman, CDHD Attorney
Veronica Farias, Communications & Outreach Director	Kent Sisson, RERC
Janey van den Broek, NFP Supervisor	

Public Present –

Meeting was held in person and via zoom and phone conferencing with members of the public attending and listening to the meeting.

Meeting –

Chair Kevin Overbay called the meeting to order at 3:01 pm and asked the Clerk of the Board to take roll call.

Public Comment – (2:04)

Joan Steichen (for Greg and Mandy Busch) of Chelan County; Laurie Buhler of Douglas County; Brian McInnes of Chelan County; Jeannette O'Donnell of Douglas County; Teresa Drollman of Chelan County; Chris Carlson of Chelan County (questions regarding the recording of the meetings and the minutes); Bernadette Pajer, state of Tennessee; Lisa Templeton of King County; and April Featherkile of Douglas County shared their standpoints with the Board against COVID mandates and vaccine, concerns relating to the informed consent and adverse reactions to the COVID vaccine.

Consent Agenda – (39)

- a. Approval of the November 21, 2022 Board Meeting Minutes
- b. Approval of November Payroll in the amount of \$280,330.52
- c. Approval of November Benefits in the amount of \$91,887.42
- d. Approval of Payment of 2022 Vouchers No. 20220943 – 20221012 in the amount of \$265,796.69
- e. Approval of the Contract Matrix, dated December 19, 2022

Commissioner Dan Sutton moved to approve the Consent Agenda items B-E, excluding item A, the November minutes. Councilwoman Sharon Waters seconded the motion and the motion passed unanimously.

Board Member Bill Sullivan moved to approve the November minutes with an amendment of the minutes to reflect his recollection of what was said under Board Discussion. Board Member Maria Hansen seconded. The motion passed with eight (8) in favor, none opposed, and three (3) abstained because they were not present at the November Board meeting (Overbay, Waters, Smith).

Program Update – (47:20)

The Nurse Family Partnership (NFP) program was represented by program Supervisor, Janey van den Broek. Janey gave an overview of what the NFP program does here at the District. Board discussion followed.

Reports –

Health Officer Report – (1:16.44)

Interim Health Officer, Dr. James Wallace:

Dr. Wallace touched on COVID, respiratory illnesses, Monkeypox, and Ebola. COVID case rates are staying low at about 82 per 100k in the state, but the accuracy is unknown due to decreased testing and reporting. COVID hospitalizations are low as well with a rate in Washington State of about seven per 100k, with Chelan and Douglas counties showing even lower. Influenza types of illness are high causing continued stress on hospitals and healthcare with 98% of medical and surgical beds and 95% of ICU beds occupied. Influenza-like illness is high in Washington State with 40 influenza-like illness deaths. The RSV may have peaked- still seeing cases but influenza is now more prevalent. Other pathogens circulating are strep and hand-foot-mouth disease. Monkeypox cases are low- vaccines and treatment remain available. Ebola cases are decreasing but LHJs continue to monitor travelers from Uganda. Board discussion followed.

Health Administrator Report – (1:42.12)

Luke Davies, Health Administrator:

Luke Davies gave a very brief report. Interviews went well for the open HR Manager position and the District will be sending an offer to a candidate. Working on updating the District's procedures and policies.

Closed session per RCW 42.30.140(b) Collective Bargaining –

At 4:50 pm Commissioner Dan Sutton moved to begin the Exempt Session for 20 minutes per RCW 42.30.140(b) Collective Bargaining. Board Member Bill Sullivan seconded the motion and the motion passed unanimously.

The Board extended the Exempt Session for 10 minutes at 5:10 pm. At 5:20 pm, the Board extended the Exempt Session for 10 more minutes. The Exempt Closed Session ended at 5:30 pm, and the Board returned to Open Session.

Old Business – (1:45.30)

a. Fees 2023

Health Administrator, Luke Davies, reviewed the Environmental Health (EH) current fees and requested fee increases for EH services calculated using the Consumer Price Index (CPI) for the region as well as the state. The fee increase request was about 20% to match the total CPI increases over the last several years. Board discussion followed.

Mayor Jerrilea Crawford moved to approve the 2023 Fees as presented. Vice Chair Marc Straub seconded and the motion passed unanimously (Only elected officials serving as Board members participated in this vote).

b. Budget 2023

Health Administrator, Luke Davies, discussed the budget summary included in the packet. The proposed 2023 Budget is based on the 2023 Fees that were just approved. Board discussion followed.

Commissioner Tiffany Gering moved to approve the 2023 Budget as presented. Commissioner Dan Sutton seconded and the motion passed unanimously.

Following the above action items, District Legal Counsel Chuck Zimmerman indicated Commissioner Dan Sutton requested that the meeting minutes include a general statement of the Board in response to the public comments. District Legal Counsel Chuck Zimmerman suggested that may require Board consideration and action.

Following a Board Discussion, Board Member Bill Sullivan moved to approve the statement that “The Chelan-Douglas Health District encourages individuals to review and consider potential side effects of vaccines when making vaccine decisions as part of their informed consent process.” Vice Chair Marc Straub seconded the motion and the motion passed unanimously.

Board Discussion –

No Board discussion at this meeting due to time constraints.

New Business- (2:06.20)

a. Election of Chair and Vice Chair

Mayor Jerrilea Crawford nominated Vice Chair Marc Straub to serve as Chair for 2023. Commissioner Dan Sutton nominated Mayor Jerrilea Crawford to serve as Vice Chair for 2023. There were no other suggestions for nominations.

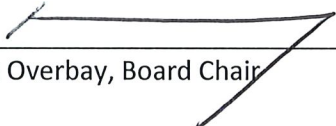
The vote for Mayor Jerrilea Crawford as the Vice Chair and Commissioner Marc Straub as Chair for the 2023 Board passed with ten (10) in favor, none opposed, and one (1) abstained (Sullivan).

Board Member Bill Sullivan questioned the Chair’s authority to decide to remove the Board Discussion from the agenda as well as removing another agenda item as done in a previous meeting. Chair Kevin Overbay stated that this meeting was 51 minutes over the slated time as is, but left it to the Board to decide by vote. He then asked the Board to vote whether they should adjourn.


Mayor Jerrilea Crawford moved to adjourn. Board Member Alma Chacon seconded. Board Member Bill Sullivan requested more discussion.

Following additional discussion, Mayor Jerrilea Crawford moved to call the question on the motion to end further discussion on the pending motion to adjourn. Board Member Alma Chacon seconded. Chair Kevin Overbay then called for a roll call vote on the motion to call the question. The roll call vote satisfied the two-thirds procedural majority vote of eight (8) in favor and three (3) opposed (Gering, Sullivan, Hansen) and therefore passed, ending further discussion on whether to adjourn.

Chair Kevin Overbay requested a roll call vote on the motion to adjourn and the vote passed with eight (8) in favor and three (3) opposed (Gering, Sullivan, Hansen), therefore Chair Kevin Overbay declared the meeting adjourned at 5:55 pm.



Kevin Overbay, Board Chair



Hollie Casey, Clerk of the Board