

**Minutes
Board of Health Meeting
Chelan-Douglas Health District
March 18, 2019**

Doug England, Chelan County Commissioner and Board of Health Chair, called the meeting to order at 3:02 p.m. and asked, Dan Sutton, Douglas County Commissioner, to lead the attendees in the Pledge of Allegiance.

Board Members Present:

John Sterk, East Wenatchee City Council
Dan Sutton, Douglas County Commissioner
John Alt, Mayor, City of Entiat (via conference call)
Keith Huffaker, Wenatchee City Council
Doug England, Chelan County Commissioner
Jill Thompson, Waterville Town Council
Marc Straub, Douglas County Commissioner
Kevin Overbay, Chelan County Commissioner

Administrative Staff Present:

Barry Kling, Administrator and Environmental Health Director
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Veronica Farias, Health Communications Coordinator
Lorena Orozco, Chief Deputy Registrar/Fiscal Assistant/Board Secretary

Public Present:

Jim Mitchell, Douglas County Prosecutor
Sharon Waters, Leavenworth City Council

Consent Agenda

Jill Thompson, Waterville City Council, made a motion to approve the consent agenda that includes the February 25, 2019 Board Meeting Minutes, February Payroll in the amount of \$210,639.06, February Benefits in the amount of \$77,356.52, the approval of payment of 2019 Vouchers No. 2019-0120 to 2019-0157 in the amount of \$23,929.18 and the Consolidated Contract Matrix including the following:

- 1. Consolidated Contract CLH18238 Amendment 7-Office of Drinking Water Group A Program/Sanitary Survey Fees**
- 2. Consolidated Contract CLH18238 Amendment 7-Office of Drinking Water Group A Program/Sanitary Survey Fees**
- 3. Consolidated Contract CLH18238 Amendment 7-Office of Drinking Water Group A Program/Sanitary Survey Fees**

Dan Sutton, Douglas County Commissioner, seconded the motion and it carried unanimously.

Program Update

Dave Prosch, Solid Waste Program Manager, gave a brief synopsis of the Solid Waste Program and explained their job responsibilities and duties. He stated that the program focuses on preventing hazards related to solid waste, increasing rodent infestations, ground water protection, prevention of disease and public safety. He also briefly described an important project, where he and many of our staff were involved, which was the Legionnaire's outbreak. Dave, himself, played a major role in discovering the source of the water-borne illness.

Board Discussion

Doug England, Chelan County Commissioner and Chairperson, asked Barry to explain with further detail the Foundational Public Health Services (FPHS) bill. Barry gave a brief overview of the bill, which outlines policy for the allocation of state support for core (or foundational) services in all communities to allow public health to rebuild its statewide system with added efficiency. Such support is not yet available in significant amounts, but if it should be appropriated in the future this bill would establish an RCW giving DOH, WSALPHO, the State Board of Health and Tribal governments a right of approval over the proposed allocation. Any future Secretary of Health could use this to largely dictate major aspects of local public health spending and priorities at the local level. This is an unworkable arrangement that would undermine local control and the authority of local boards of health if the state were to provide significant FPHS funding. The bill passed the House but there is hope for amendments to improve it in the Senate.

Public Comment

None

New Business

Barry Kling, Administrator, wanted to discuss the facility's elevator, a topic that was discussed by the Strategic Planning Committee. Barry stated that we have been having many issues with our elevator. Because our elevator is so old, replacement parts are difficult to find, and breakdowns are frequent. Therefore, Barry is asking the Board to allow us to request formal bids in order to update the elevator. The Board would make a final decision on this when bids are available.

Dan Sutton, Douglas County Commissioner, made a motion to allow Chelan-Douglas Health District to request formal bids in order to update the elevator. Jill Thompson, Waterville City Council, seconded the motion and it carried unanimously.

Unfinished Business

Barry Kling, Administrator, briefly reviewed the memo enclosed in the Board packet regarding CDHD being closed to the public on Fridays. This came up in relation to closing food service operations that did not pay their renewal permits by February 1st, which fell on a Friday this year. He stated this was an oversight on our part since the Health District is closed on Fridays, and therefore food service operators would not be able to pay until Monday and would have to close their food establishments for the weekend. This was a more severe penalty than was appropriate, so we provided a grace period through the end of the next business day (Monday), and we will not close food service operations for this reason on a Friday in the future.

Barry stated that we began Friday closures to the public several years ago, after our staffing and budget were cut in half over the period of 2004-2009. Although CDHD is closed to the public on Fridays, many professional staff members still work on Friday. However, the closure reduces the number of support staff needed for the various services for which we get walk-ins when open to the public.

Kandis Boersema, Associate Administrator of Fiscal and Support Services, discussed the several options for CDHD business hours and what it would cost the Health District to be open on Fridays. After discussion, the Board agreed that it would not be advisable for the Health District to open to the public on Fridays considering the additional spending it would require.

The Board asked that management develop a policy to avoid problems regarding enforcement actions on Fridays in the future. The administrator said he would bring a proposal back to the Board at the next meeting.

Reports

Kandis Boersema, Associate Administrator of Fiscal and Support Services, reported that through February 2019, 17% of the year completed, the revenue was 15.2% of budget and expenses were 14.9% of budget.

Carol McCormick, Associate Administrator for Personal Health Services, was unable to attend due to an unexpected family matter.

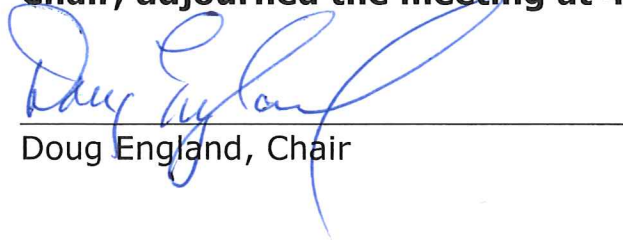
Barry Kling, Administrator/Environmental Health Director, shared on Carol's behalf. Barry stated that Carol is working very hard on getting the Nurse Family Partnership program, off the ground. He also reported that WIC will be starting a new electronic payment system. He also stated that the measles outbreak in Clark County appears to be winding down.

Veronica Farias, Health Communications Coordinator, gave an update on the latest outreach event. The event was called Wenatchee School District Parent Conference, which was more like a workshop/resource fair. CDHD had a booth that included ABCD (Access to Baby and Child Dentistry) program information and handed out toothbrushes and floss. They also had sugar-content display information, which was very popular amongst parents and children. About 200 people attended the outreach event. She reported that the next event is the Fire Strong Workshop in Okanogan County. She stated that she also attended the Opioid Response Conference, which was very eye opening and informative. She also attended the Washington State Public Health Legislation Day and enjoyed her experience at the Capital.

Barry Kling, Administrator/Environmental Health Director, gave a brief update on the Land Use/Onsite and Food Programs. He stated that both programs are running smoothly and are ahead of previous years. Barry also wanted to discuss the Strategic Plan and highlighted the changes that were made by the Strategic Planning Committee to the proposed plan. He briefly reviewed the Strategic Initiatives for 2019-2023 with the Board and answered questions.

Doug England, Chelan County Commissioner and Board of Health made a motion to accept the Strategic Plan as a 1st reading. Jill Thompson, Waterville City Council, seconded the motion and it carried unanimously.

**Doug England, Chelan County Commissioner and Board of Health
Chair, adjourned the meeting at 4:08p.m.**



Doug England, Chair