

**Minutes
Board of Health Meeting
Chelan-Douglas Health District
April 15, 2019**

Doug England, Chelan County Commissioner and Board of Health Chair, called the meeting to order at 3:00 p.m. and asked, Dan Sutton, Douglas County Commissioner, to lead the attendees in the Pledge of Allegiance.

Board Members Present:

John Sterk, East Wenatchee City Council
Dan Sutton, Douglas County Commissioner
Ruth Esparza, Wenatchee City Council
Doug England, Chelan County Commissioner
Jill Thompson, Waterville Town Council
Marc Straub, Douglas County Commissioner

Administrative Staff Present:

Barry Kling, Administrator and Environmental Health Director
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Carol McCormick, Associate Administrator, Personal Health Services
Lorena Orozco, Chief Deputy Registrar/Fiscal Assistant/Board Secretary

Public Present:

Sharon Waters, Leavenworth City Council

Consent Agenda

- 1. Jill Thompson, Waterville City Council, made a motion to approve the consent agenda that includes the March 18, 2019 Board Meeting Minutes, March Payroll in the amount of \$227,457.68, March Benefits in the amount of \$79,840.14, the approval of payment of 2019 Vouchers No. 2019-0158 to 2019-0215 in the amount of \$50,169.77**

Dan Sutton, Douglas County Commissioner, seconded the motion and it carried unanimously.

Program Update

Carol McCormick, Associate Administrator for Personal Health Services, gave an update on the Nurse Family Partnership program (NFP). She reported that the NFP program is designed to serve low-income women that are having their first child. She explained the reasons for addressing this segment of the population, and the positive outcomes seen nationally from providing this evidence-based program such as decrease in child abuse, improved kindergarten readiness, improved graduation rates, and increased employment. Carol also distributed a handout showing statistics to support the information she provided.

Board Discussion

None

Public Comment

None

New Business

Barry Kling, Administrator, gave a brief update on the Foundation Public Health Services bill. He stated that it recently passed through legislature and was signed by the Governor. The policy bill sets forth the allocation of state funding for core (or foundational) services in all communities to allow public health to rebuild its statewide system with added efficiency. Barry stated that public health is essential and believes it is the State's responsibility and not the County's, to provide funding in order to be able to protect and serve our communities.

Unfinished Business

Barry Kling, Administrator, briefly discussed the draft policy that the Board had asked CDHD management to develop in order to avoid issues regarding enforcement actions on Fridays when the Health District is closed to the public. This came up in relation to closing food service operations that did not pay their renewal permits by February 1st, which fell on a Friday this year. The policy basically states that we would provide a grace period through the end of the next business day (Monday), before taking any enforcement actions. Doug England, Chelan County Commissioner/Board Chair, proposed that this be discussed further at next month's meeting before making any decisions.

Barry also reviewed the proposed Strategic Plan and briefly went over the new changes from the previous draft. He hopes that the Board will adopt it as our strategic plan.

Doug England, Chelan County Commissioner and Board Chair, entertained a motion to adopt the Strategic Plan.

Dan Sutton, Douglas County Commissioner, made a motion to accept the Strategic Plan. Jill Thompson, Waterville City Council, second the motion and it carried unanimously.

Reports

Kandis Boersema, Associate Administrator of Fiscal and Support Services, reported that through March 2019, 25% of the year completed, the revenue was 20% of budget and expenses were 23% of budget.

She also gave a breakdown of the visa voucher expenses that were illustrated on page 14 of the Board packet.

Carol McCormick, Associate Administrator for Personal Health Services, stated the one TB patient is on schedule to complete treatment in June. She reported that there was one influenza death in March and two in February. She also reported that the Nurse Family Partnership program has hired Cari Hammond, Immunization Nurse, as part-time supervisor, Alicia Kramar as a full-time nurse home visitor and Rosa Perez as a part-time data entry clerk. Carol also reported that Personal Health continues to provide policy oversight for licensed daycare centers. Some of the daycare centers have asked if Personal Health nursing staff could also provide educational services for the parents and staff. Staff will provide this service as time permits.

Veronica Farias, Health Communications Coordinator, was unable to attend due to a FEMA (?) training she was attending. Her health communications report was included in the Board packet.

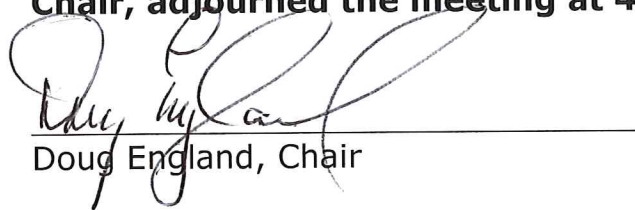
Barry Kling, Administrator/Environmental Health Director, shared on Veronica's behalf. Barry briefly went over the health communications report and the outreach events. Barry pointed out the graph on the bottom of page 19 of the Board packet. He stated that the graph illustrates how much utilization our website gets, which was something Dan Sutton, Douglas County Commissioner, had requested from Veronica. Barry also stated that Veronica is involved in a community health needs assessment, something

the Health District is required to do every three years and has joined up with Confluence Health since all public hospitals are required to do it as well. She is also working on preparing the 2018 Annual Report.

Barry Kling, Administrator/Environmental Health Director, gave a brief update on the Land Use/Onsite and Food Programs. He stated that both programs are roughly on track as compared to previous years.

Barry also wanted to update members about a December 2018 advisory from DOH regarding recent court decisions that were based on a 2008 Supreme Court ruling. This guidance places more restrictions on waivers regarding minimum lot size for properties using septic systems, but there have been some exaggerated rumors in the on-site and realty community to the effect that no further subdivision of rural lands will be approved for septic systems. This is far from the case, although it will limit the options for owners having lots around one acre in size who want to subdivide and build/sell a new home on part of the parcel. These restrictions will not be applied retroactively but will be in effect for any lot of record created after January 1, 2019. The administrator will email a copy of the 1-page DOH guidance on this to all BOH members.

Doug England, Chelan County Commissioner and Board of Health Chair, adjourned the meeting at 4:01p.m.



Doug England, Chair