

**Minutes
Board of Health Meeting
Chelan-Douglas Health District
July 15, 2019**

Doug England, Chelan County Commissioner and Board of Health Chair, called the meeting to order at 3:02 p.m. and asked Kevin Overbay, Chelan County Commissioner, to lead the attendees in the Pledge of Allegiance.

Board Members Present:

Doug England, Chelan County Commissioner
Kevin Overbay, Chelan County Commissioner
Jill Thompson, Waterville Town Council
Marc Straub, Douglas County Commissioner
John Sterk, East Wenatchee City Council
Keith Huffaker, Wenatchee City Council

Administrative Staff Present:

Barry Kling, Administrator and Environmental Health Director
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Carol McCormick, Associate Administrator, Personal Health Services
Veronica Farias, Health Communications Coordinator
Lorena Orozco, Chief Deputy Registrar, Fiscal Assistant, Board Secretary

Public Present:

Jim Mitchell, Douglas County Civil Prosecutor

Consent Agenda

Kevin Overbay, Chelan County Commissioner, made a motion to approve the consent agenda that includes the June, 2019 Board Meeting Minutes, June Payroll in the amount of \$224,296.68, June Benefits in the amount of \$81,781.51, the approval of payment of 2019 Vouchers No. 2019-0394 to 2019-0464 in the amount of \$79,667.15

Marc Straub, Douglas County Commissioner, seconded the motion and it carried unanimously.

Program Update

Carol McCormick, Associate Administrator for Personal Health spoke about the new Nurse-Family Partnership program. Carol reported the program is finally fully staffed with two full-time nurses, one part-time supervisor and one part-time data entry person. Nurse-Family Partnership is an evidence-based program designed to serve first time mothers and has been providing services for more than 40 years nationally and 20 years in Washington state. Carol also stated that this program has the best statistical outcomes when compared to other home-visiting programs. Carol cited statistics that show an impressive 5-fold return on investment. Carol stated that the vision for the NFP program is to have healthy children, families that thrive and communities that prosper, and to break the cycle of poverty. The key goals for this program are to improve pregnancy outcomes, child health and development, and improve the economic self-sufficiency of the family.

Board Discussion

None

Public Comment

None

New Business

Barry Kling, Administrator and Environmental Health Director, raised an issue related to the On-Site Program. He provided some background on the process of approving a septic system. He stated that when an on-site septic system is to be installed on a property, one or more test holes are usually dug on the property to determine the soil characteristics, which are critical to septic system design. The CDHD On-Site program believes it is best for CDHD staff to see the open test hole(s) in person, as part of a site assessment done prior to further septic system development. An early assessment of this kind by CDHD staff can prevent problems later in the process, since this also gives CDHD an opportunity to observe other site characteristics, such as the location of steep areas not suitable for a drain field. Kling shared the relevant WAC citation (WAC 246-272A-0260), which authorizes the Health Officer (through designated staff) to visit sites for this purpose. . CDHD requires septic system installers or designers to assure that the test holes are left open and for CDHD inspection for up to two business days for evaluation, after which they can be covered even if CDHD has not been able to visit the site (which is unusual). CDHD counts Fridays as a

business day for this purpose. In the event CDHD is unable to visit the site while the test hole(s) are open, a site visit is made during final installation, which is an option also authorized in WAC 246-272A-0260. Several other public health jurisdictions in the state use this approach.

Some septic installers apparently believe they acquire additional legal liability by leaving a test hole open for a day or two, although no specific instances of liability have been identified involving a properly marked test hole. At least one designer has asked CDHD to clarify that in leaving a hole open they are just doing what the Health District requires. After some discussion the Board agreed that the suggested draft motion should specify the period of time a test hole must remain open, since it is important not to unduly delay construction projects, and the following motion was made by Jill Thompson, Waterville City Council, and seconded by Kevin Overbay, Chelan County Commissioner:

The Chelan-Douglas Board of Health finds that WAC 246-272A-0260, as it exists today, gives the Health Officer and CDHD staff the authority to require that soil test holes, created for site assessments for on-site septic systems, remain open for up to two business days after the Health District is notified the hole has been dug, to allow CDHD staff to perform such assessments. Any licensed septic system installer or designer acting in compliance with this requirement is simply complying with the WAC.

The motion was approved unanimously. It was noted that this was the first reading of the motion, and that it is not adopted until a second reading occurs and the motion passes at the August Board of Health meeting.

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator of Fiscal and Support Services, reported that through June 2019, 50% of the year completed, the revenue was 41% of budget and expenses were 47% of budget.

Kandis also reported that this month is our last mortgage payment for the building. She also stated that most likely, the Auditor's office will be here in September.

Carol McCormick, Associate Administrator for Personal Health Services, reported that highlights from her written report include; the current TB patient completed treatment and was discharged the end of June, Cari Hammond, Immunization program lead, is currently applying for more funds from Washington State for outreach. Carol also stated that Stephanie Snitily, Communicable Disease program lead, spent considerable effort advocating for a Good Samaritan to be tested for blood borne infections after assisting at a scene of a motorcycle accident.

Veronica Farias, Health Communications Coordinator, gave a brief report on CDHD's first health fair. She stated that it was a very good outcome and received a lot of good feedback from the public. She reported that their upcoming outreach events are CVCH Back to School Health Fair, Chelan County Fair and Fiestas Mexicanas. She stated that their next step in the 2019 Community Health Needs Assessment is to identify & prioritize health needs. She also reported on our social media analytics and said that promoting the health fair helped us gain more followers. Veronica also reported that she completed the 2018 Annual Report.

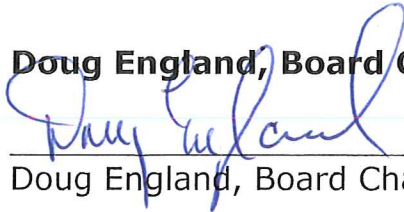
Barry Kling, Administrator/Environmental Health Director, gave a brief update on the Land Use/Onsite and Food Programs. He also stated that there was a quarterly report included in the Board packet that described the activities of the Solid Waste Program. Barry also reported that he is working on the homelessness situation and is moving on that as quickly as possible. He also stated that it is almost time to start negotiating our next Union contract since it will be expiring at the end of this calendar year. We will need a negotiating team to represent the Health District in negotiations, which are expected to begin in September.

Kevin, Overbay, Chelan County Commissioner and **Marc Straub**, Douglas County Commissioner volunteered to sit in on the negotiating team.

Marc Straub, Douglas County Commissioner, had a question regarding the number of births and deaths in Douglas County. He stated that the numbers provided in the Annual Report seemed low.

Veronica Farias, Health Communications Coordinator, stated that those numbers were provided to her from the State, but she would double check and report back next month to confirm.

Doug England, Board Chair, adjourned the meeting at 3:51p.m.



Doug England, Board Chair