

**Minutes
Board of Health Meeting
Chelan-Douglas Health District
October 21, 2019**

Doug England, Chelan County Commissioner and Board of Health Chair, called the meeting to order at 3:05 p.m.

Board Members Present:

Doug England, Chelan County Commissioner
Jill Thompson, Waterville City Council
Marc Straub, Douglas County Commissioner
John Sterk, East Wenatchee City Council
Dan Sutton, Douglas County Commissioner
Keith Huffaker, Wenatchee City Council
Kevin Overbay, Chelan County Commissioner

Administrative Staff Present:

Barry Kling, Administrator and Environmental Health Director
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Carol McCormick, Associate Administrator, Personal Health Services
Veronica Farias, Health Communications Coordinator
Lorena Orozco, Chief Deputy Registrar, Fiscal Assistant, Board Secretary

Public Present:

Sharon Waters, Leavenworth City Council
Stephanie Snitily, Chelan-Douglas Health District
Rob Eastman, Chelan-Douglas Health District
Tawnee Tidd, Student Nurse

Consent Agenda

Doug England, Chelan County Commissioner, made a motion to approve the consent agenda that includes the September, 2019 Board Meeting Minutes, September Payroll in the amount of \$224,728.85, September Benefits in the amount of \$79,461.09, and the approval of payment of 2019 Vouchers No. 2019-0597 to 2019-0667 in the amount of \$28,105.07, and it carried unanimously.

Program Update

Carol McCormick, Personal Health Associate Administrator, provided a Hepatitis A update: In July 2019, with 13 new cases, Washington State declared a Hepatitis A outbreak. To date, there are now 84 Hepatitis A confirmed cases. Hepatitis A is contracted through contaminated food, water or by person-to-person contact with an infected person. In its new outbreak, as in the rest of the country, the population is mainly among people who are unsheltered and the primary mode of spread is person-to-person. Carol stated the best way to prevent Hepatitis A and control the outbreak is through Hepatitis A vaccination. Public Health will be providing the vaccine to vulnerable populations, who are known to be at elevated risk of contracting the disease. Hepatitis A outbreaks in other communities, especially among the homeless, have already occurred in many cities and given the substantial homeless population in our area it makes sense to be as prepared as possible for an outbreak here.

Stephanie Snitily, Communicable Disease Nurse, also reported that they are observing a case of a homeless woman who contracted the virus in Spokane, but resides in Chelan County.

Board Discussion

None

Public Comment

Sharon Water, Leavenworth City Council, asked if the issue regarding the County rule permitting swimming pools to be drained into septic systems had been resolved.

Doug England, Chelan County Commissioner and Board Chair, stated that it has been corrected.

New Business

Kandis Boersema, Associate Administrator of Fiscal and Support Services, presented the 2020 preliminary budget report for review and answered questions from the Board. Kandis stated that management is proposing two new positions for 2020, which are Environmental Health Director and Administrative Associate and proposing to hire a new fiscal assistant to replace a retiring employee. Management is also proposing a 3.5% fee

increase for Environmental Health programs, which is based on the CPI numbers available from the Department of Labor.

Barry Kling, Administrator, stated that this is the preliminary budget, but actual passage occurs in December.

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator of Fiscal and Support Services, reported that through September 2019, 75% of the year completed, the revenue was 64% of budget and expenses were 73% of budget. She explained that revenue is low in comparison to the budget because the majority of the fee-for-service revenue for the Food Safety Program is collected at year-end during the permit renewal process.

Kandis also reported that the State Auditor's office completed the audit last month and held the exit conference last week. Kandis stated that it was a clean audit with no findings and a few minor housekeeping recommendations.

Carol McCormick, Associate Administrator for Personal Health, distributed a newsletter created by Stephanie Snitily BSN, covering Vaping and Influenza. Carol stated there have been 12 cases of lung injuries due to vaping reported in Washington since April 2019. Carol reported the TB program is investigating contacts of a TB patient who has recently moved out of state. Carol also stated that flu activity in Washington is currently low and there have been zero deaths related to flu to date.

Veronica Farias, Health Communications Coordinator, provided an update on their outreach events. The outreach team participated in three events last month. Veronica stated that their biggest event was Fiestas Mexicanas where about 700 people approached their booth throughout both days of the event. Their other outreach events were Chelan Fire Safety Day and East Wenatchee Wings and Wheels. She also stated that they received great feedback at the Wings and Wheels event regarding the Safe Kid's medicine cabinet. A display that shows the similarities between medicine and candy. Veronica also gave a brief update on our social media accounts and stated that we are currently promoting our page via Facebook Ads and are receiving a lot of likes on Facebook. Veronica also stated that the first draft

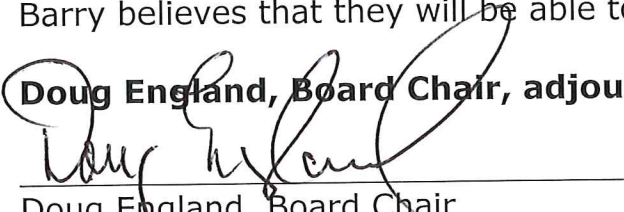
of the Community Health Needs Assessment was completed and she is excited to present that to the Board. She shared that her and Carol visited the flea market in Pasco with Parques Padrinos, a local citizen group, that is interested in starting a flea market here as well. Parques Padrinos has become an important and unifying community event for the Latino community in the Pasco area, so it is actually more important in that sense than a simple flea market would be.

Barry Kling, Administrator/Environmental Health Director, shared more information on the issue of vaping. He stated that the Governor declared a State of Emergency due to the 12 cases of lung injury related to vaping that met CDC's case definition. Barry stated that the Governor also requested that the State Board of Health ban all flavored vaping products. The Governor also ordered the Liquor and Cannabis Board to post warning signs, developed by DOH, regarding the health risks of vaping at retailers where vapor products containing THC are sold.

Barry also gave a brief update on the Land Use/Onsite and Food programs. He stated that the Land Use/Onsite program is running a little behind than previous years. The Food program is doing very well and is running about the same as last year.

Rob Eastman, Food Program Supervisor, asked a question regarding the new EH Director Position. He asked if a current employee would be able to apply for the position. Barry Kling, Administrator and Environmental Health Director, replied that they are required to announce the position internally and anyone is able to apply for the position. If they are not able to find a qualified applicant with five days, then they post an external announcement. Barry believes that they will be able to hire someone internally.

Doug England, Board Chair, adjourned the meeting at 4:06p.m.



Doug England, Board Chair