

Minutes
Board of Health Meeting
Chelan-Douglas Health District
January 27, 2020

Doug England, Chelan County Commissioner and Board of Health Chair, called the meeting to order at 3:00 p.m.

Board Members Present:

Doug England, Chelan County Commissioner
Jill Thompson, Mayor, Town of Waterville
Marc Straub, Douglas County Commissioner
John Sterk, East Wenatchee City Council
Dan Sutton, Douglas County Commissioner
Ruth Esparza, Wenatchee City Council
Kevin Overbay, Chelan County Commissioner

Administrative Staff Present:

Barry Kling, Administrator and Environmental Health Director
Dr. Francis Collins, Health Officer
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Carol McCormick, Associate Administrator, Personal Health Services
Veronica Farias, Health Communications Coordinator
Lorena Orozco, Chief Deputy Registrar, Fiscal Assistant, Board Secretary

Public Present:

Sharon Waters, City of Leavenworth
Travis Hornby, City of Wenatchee

Introduction of New Members

Doug England, Chelan County Commissioner and Board Chair, formally introduced Ruth Esparza, City of Wenatchee Council member, as the new City of Wenatchee representative for the Board.

Election of Officers

Dan Sutton, Douglas County Commissioner, nominated Jill Thompson, Mayor of Waterville, to serve as 2020 Board of Health Chair. Kevin

Overbay, Chelan County Commissioner, seconded the nomination and it carried unanimously.

Kevin Overbay, Chelan County Commissioner, nominated Dan Sutton, Douglas County Commissioner, to serve at Vice Chair. Marc Straub, Douglas County Commissioner, seconded the nomination and it carried unanimously.

Consent Agenda

John Sterk, City of East Wenatchee, made a motion to approve the consent agenda that includes the December, 2019 Board Meeting Minutes, December Payroll in the amount of \$232,340.03, December Benefits in the amount of \$79,915.65, and the approval of payment of 2019 Vouchers No. 2019-0791 to 2019-0824 in the amount of \$15,875.86 and approval of payment of 2020 Vouchers No. 2020-00001 to 2020-0046 in the amount of \$25,992.32.

- 1. Overdose Prevention and Response Mentorship Program**
- 2. Community Learning Grant**
- 3. Consolidated Contract-CLH18238 Amendment 11-Healthy Communities**
- 4. Consolidated Contract-CLH18238 Amendment 11-FPH Lead Case Management**
- 5. Consolidated Contract-CLH18238 Amendment 11-FFY20 WIC Client SVS Contracts**
- 6. Consolidated Contract-CLH18238 Amendment 11-FFY19 PHEP BP1 LHJ Funding**
- 7. Consolidated Contract-CLH18238 Amendment 11-FFY20 CSS USDA BF Peer Counseling**

Dan Sutton, Douglas County Commissioner and Vice Chair, seconded the motion and it carried unanimously.

Program Update

Veronica Farias, Health Communications Coordinator, gave an update on the Community Health Needs Assessment. Veronica provided a brief overview of the assessment and passed around a copy of the report. Veronica stated that this was a collaborative approach to help identify community healthcare needs in North Central Washington. It is a regional assessment that involves various agencies throughout Okanogan, Chelan, Douglas and Grant County. A community survey, called the Community Voice Survey, was used to collect information regarding

important issues. Veronica stated that the 2019 CHNA Steering Committee came up with five health needs that include access to care (behavioral and physical health), affordable housing, chronic disease, education and substance use.

Board Discussion

None

Public Comment

None

New Business

Barry Kling, Administrator/Environmental Health Director, wanted to request a possible amendment of the 2020 budget in order to allow us to hire a Regional Epidemiologist for assessment. Barry stated that Foundation Public Health Services (FPHS) funding was allocated to local health jurisdictions to fund basic operations, but a small portion was withheld to fund special projects. A committee of LHJ leaders decided based on our region's success with our Regional Epidemiologist for emergency preparedness, to fund a comparable regional Epidemiology position, but for assessment. The position will serve Grant and Okanogan Counties in addition to ours, and will be overseen by the administrators of the three jurisdictions. Barry stated that there will be no increased cost to the Health District, since the position will be funded with additional FPHS dollars, but that it was not part of the 2020 budget approved by the Board. Therefore, Barry is requesting a budget amendment in order for us to hire someone for this position.

Dan Sutton, Douglas County Commissioner and Vice Chair, made a motion to approve an amendment of the 2020 budget in order to allow recruitment of a Regional Epidemiologist for Assessment. Ruth Esparza, City of Wenatchee, seconded the motion and it carried unanimously.

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator of Fiscal and Support Services, reported that through December 2019 with 100% of the year completed, the revenues were at 96% of budget and expenditures were at 98% of budget. Kandis

stated that expenditures were lower due to the Regional Epidemiologist position being vacant for several more months than budgeted. She also reported that revenue was also slightly lower because of a change in the timing of when we receive Foundational Public Health Funding. DOH has changed the funding to quarterly based on the State's fiscal year instead of lump sum in a calendar year.

Carol McCormick, Associate Administrator for Personal Health. Carol noted a graph in Stephanie Snitily's report showing Influenza like Illness (ILI) demonstrating a slight decrease in activity, but flu continuing to be an on-going issue. She stated that people should continue to take appropriate precautions. Carol also stated that the corona virus has become a major concern, and the CDC and DOH are closely monitoring the situation. Carol stated staff continue to provide Hepatitis A vaccine outreach and recently purchased a specialized case to keep vaccines at the right temperature for several hours. Carol said Cari Hammond applied for funding through DOH for another, larger outreach vaccine case. Carol reported receiving a grant from Group Health Foundation to work with community health workers.

Veronica Farias, Health Communications Coordinator, provided an update on the community outreach events. Veronica stated that they participated in two outreach events this month. The first event was the Washington School District Migrant/Bilingual Parent Advisory Committee Meeting. The focus was on flu information and handed out CDHD hand sanitizers. The second event was the Point-in-time Homeless Count where they administered HEP A vaccines. Veronica also provided a brief update on our social media analytics. She stated that our current social media efforts include public outreach regarding the new coronavirus outbreak and winter safety.

Barry Kling, Administrator/Environmental Health Director, provided an update on the Environmental Health program. Barry stated that Richmond Petty, who was an Environmental Health Specialist, was promoted to fill the Land Use/Onsite manager position as an EHS III, and we are now recruiting for the EHS II position. We are also recruiting internally for the Environment Health Director and will be interviewing for that position very soon.

Barry also gave a brief update on the Land Use/Onsite and Food programs. Barry stated that the number of Land Use/Onsite cases was lower than last year. The Food program, however, is very similar to the last two years. Barry also stated that the number of temporary food permit applications have remained about the same as well. Barry also included a summary update in his report on the Solid Waste program.

Barry passed a handout around and provided a brief update on the compost facility in Leavenworth. He stated that the process is moving along well although it may take longer than they expected. The applicants are working actively with Department of Ecology, from which they need an air quality permit in addition to the CDHD solid waste permit.

Barry also reported that our Solid Waste program staff toured the moderate-risk waste facility that opened in December in Chelan County, and found it was very well put together and is an excellent addition to our community.

Barry also provided an update on lead arsenates. Department of Ecology recently became reinterested in our area and in the Yakima area due to lead arsenate residue in the soils of old orchards where lead arsenate insecticide was used. He stated that there is some concern that if the DOE engages in alarmist messaging it may cause a lot of damage. Barry spoke with Valerie Bond, the supervisor of the toxic clean-up program for our region. She stated that the problem is manageable we just need to approach it responsibly. Commissioner England commented on the discussions he has had with Ecology officials.

Kevin Overbay, Chelan County Commissioner, made a motion to go into a Closed Session at 4:15 p.m. Marc Straub, Douglas County Commissioner, seconded the motion and it passed unanimously.

The Closed Session was adjourned at 4:35 pm.

Jill Thompson, Board Chair, adjourned the regular meeting at 4:35p.m.



Jill Thompson, Board Chair