

**Minutes
Board of Health Meeting
Chelan-Douglas Health District
February 24, 2020**

Jill Thompson, Mayor, Town of Waterville and Board of Health Chair, called the meeting to order at 3:02 p.m.

Board Members Present:

Doug England, Chelan County Commissioner
Jill Thompson, Mayor, Town of Waterville
Marc Straub, Douglas County Commissioner
John Sterk, East Wenatchee City Council
Dan Sutton, Douglas County Commissioner
Kevin Overbay, Chelan County Commissioner

Staff Present:

Barry Kling, Administrator and Environmental Health Director
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Veronica Farias, Health Communications Coordinator
Lorena Orozco, Chief Deputy Registrar, Fiscal Assistant, Board Secretary
Joyous Van Meter, Chelan-Douglas Health District
Cari Hammond, Chelan-Douglas Health District

Public Present:

Tiffany Gering, Lake Chelan Chamber of Commerce

Board Member Vacancy

Jill Thompson, Mayor of Waterville and Board Chair, entertained a motion to accept the nomination by small city mayors of Chelan County of Sharon Waters, Leavenworth City Council member, as the new Board of Health member to represent the small cities of Chelan County.

Dan Sutton, Douglas County Commissioner, made a motion to accept the nomination. Kevin Overbay, Chelan County Commissioner, seconded the motion and it carried unanimously.

Consent Agenda

Kevin Overbay, Chelan County Commissioner, made a motion to approve the consent agenda that includes the January, 2020 Board Meeting Minutes, January Payroll in the amount of \$221,824.79, January Benefits in the amount of \$78,595.29, and approval of payment of 2020 Vouchers No. 2020-0047 to 2020-0091 in the amount of \$43,036.70 and the Contract Matrix including the following.

- 1. Voluntary National Retail Food Regulatory Program/Standards Grant Program-Continuing Education & Training Project**
- 2. Voluntary National Retail Food Regulatory Program/Standards Grant Program-HACCP Principles and Foodborne Illness/Food Defense Preparedness and Response Projects**
- 3. Voluntary National Retail Food Regulatory Program/Standards Grant Program-Continuing Education & Training Project**

Marc Straub, Douglas County Commissioner, seconded the motion and it carried unanimously.

Program Update

Joyous Van Meter, Regional Epidemiologist, provided an update regarding the Coronavirus also known as COVID-19. Joyous reported that the virus was first reported in Wuhan, China. It is a respiratory illness characterized by fever and upper respiratory symptoms. Joyous stated that there are currently 79,737 confirmed cases worldwide, including 2,628 fatalities. She also stated that the majority of cases are in the Hubei province. Joyous reported that there are currently 53 cases of the Coronavirus in the United States and one reported case in Washington that tested positive. Joyous stated that the Center for Disease Control (CDC) will be starting active surveillance in five cities including Seattle, Chicago, Los Angeles, New York and San Francisco. The CDC will start testing those with Influenza-like Illnesses (ILI), but have tested negative for Influenza. Joyous also included some information from the CDC for China in her report. She also gave a brief update on the overall cases in China. She pointed out that there are not very many cases in children and the case fatality is very low in children and young adults. Most fatalities occur in cases where the person is 80 years of age or older and have comorbid conditions. Joyous also stated that the CDC for China reported that the majority of the cases they have

been seeing are mild in severity. Joyous also discussed how she is working with Central Washington Hospital in regional preparedness in case of a crisis.

Board Discussion

None

Public Comment

None

New Business

Dan Sutton, Douglas County Commissioner, had a question regarding pre-app meeting fees. He asked if we are charging pre-app meeting fees and if not, are we considering charging a fee for pre-app meetings.

Barry Kling, Administrator, stated that there is a small fee to cover for the work that is done when staff members work on a project. Barry stated that he is not sure if that fee is being charged at this time, but he believes we will start charging a pre-app meeting fee soon. Barry stated that he will verify with Richmond Petty, On-site Supervisor, to find out if we are charging this fee or not.

Marc Straub, Douglas County Commissioner, stated that if pre-app meetings are conducted the way they are intended it should pay for itself. Both Dan Sutton and Marc Straub expressed that they were very opposed to charging a pre-app meeting fee.

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator of Fiscal and Support Services, reported that through January 2020 with 9% of the year completed, the revenues were at 16% of budget and expenditures were at 8% of budget. Kandis stated that revenues are higher given that 50% of the State Public Health Assistance funding for the year was received as a lump sum in January.

Carol McCormick, Associate Administrator for Personal Health, was unable to attend the meeting. Cari Hammond, Immunization Nurse, provided an update on her behalf. Cari reported on the major highlights on personal health. Cari stated that the Clerk III position has been filled by AnaMaria Ruelas. In addition to her front desk duties, she will serve as a backup for the WIC program. Cari also stated they are continuing their Hepatitis A vaccine outreach efforts focusing on the homeless and incarcerated population at the Chelan County Regional jail. Cari stated that they have vaccinated 70 adults with the Hepatitis A vaccine. Cari also mentioned that they are still searching for a replacement for Dr. Spitters, the TB consultant.

Veronica Farias, Health Communications Coordinator, provided an update on the community outreach events and our website and social media communications. Veronica stated that their next outreach event is the Eastmont District Parent Advisory Committee Meeting. The focus at this event will be on hand washing and providing flu information. Veronica provided a brief update on our social media efforts. She stated that the Coronavirus is the main topic that has been trending on our Facebook page and Twitter account. Veronica also stated that the careers page on the CDHD website received 600 visitors since last month. Veronica mentioned that she is working on the 2019 Annual Report and will share it with everyone as soon as it is published.

Barry Kling, Administrator/Environmental Health Director, provided an update on the Environmental Health program. Barry stated that we were able to fill the Environmental Health Director position with a current employee and we selected Hilary Knelleken. Barry stated that Hilary has been directing the Solid Waste program and was previously in the two other EH programs. Hilary will begin her new position effective in March and will be giving the Environmental Health report at the next Board meeting.

Barry also gave a brief update on the Land Use/Onsite and Food programs. He stated that activities in both programs are pretty much on track.

Barry also mentioned that Joyous Van Meter, Regional Epidemiologist, applied for a \$50,000 grant and received a grant from the National Association of County and City Health Officials (NACCHO). The grant provides mentorship for local health departments to learn from other jurisdictions related to opioid related issues.

Dan Sutton, Douglas County Commissioner, mentioned the Blue Zone Project and there was a brief discussion about that effort, which is ongoing.

Dan Sutton, Douglas County Commissioner, made a motion to go into a Closed Session at 3:57 p.m. Marc Straub, Douglas County Commissioner, seconded the motion and it passed unanimously.

The Closed Session was adjourned at 4:13 pm.

Jill Thompson, Board Chair, adjourned the regular meeting at 4:13p.m.



Jill Thompson, Board Chair