

**Minutes
Board of Health Meeting
Chelan-Douglas Health District
April 20, 2020**

Jill Thompson, Mayor, Town of Waterville and Board of Health Chair, called the meeting to order at 3:02 p.m.

Board Members Present:

Jill Thompson, Mayor, Town of Waterville
Doug England, Chelan County Commissioner
Kevin Overbay, Chelan County Commissioner
Marc Straub, Douglas County Commissioner
Dan Sutton, Douglas County Commissioner
Ruth Esparza, Wenatchee City Council
Sharon Waters, Leavenworth City Council
John Sterk, East Wenatchee City Council

Staff Present:

Barry Kling, Administrator
Kandis Boersema, Associate Administrator, Fiscal and Support Services;
Veronica Farias, Health Communications Coordinator
Carol McCormick, Associate Administrator, Personal Health
Hilary Knelleken, Associate Administrator, Environmental Health
Lorena Orozco, Chief Deputy Registrar, Fiscal Assistant, Board Secretary

Public Present:

Dr. Malcolm Butler, Columbia Valley Community Health

Consent Agenda

Dan Sutton, Douglas County Commissioner, made a motion to approve the consent agenda that includes the March 2020 Board Meeting Minutes, March Payroll in the amount of \$225,950.79, March Benefits in the amount of \$80,262.66, and approval of payment of 2020 Vouchers No. 20200128 to 20200196 in the amount of \$41,627.17

Marc Straub, Douglas County Commissioner, seconded the motion and it carried unanimously.

Program Update

Barry Kling, Administrator, presented Resolution 2020-002 for Board authorization to appoint Malcolm Butler, M.D., Medical Director of Columbia Valley Community Health, as Health Officer. Barry expressed gratitude and appreciation towards Dr. Collins in his exemplary service to Chelan-Douglas Health District. Barry stated that Dr. Collins has served as a wise and effective Health Officer for many years and will continue to play an important part in support of the public health staff.

Ruth Esparza, Wenatchee City Council, made a motion to approve Resolution 2020-002 to appoint Malcolm Butler, M.D. as Health Officer for Chelan-Douglas Health District. **John Sterk, East Wenatchee City Council**, seconded the motion and it carried unanimously.

Board Discussion

None

New Business

None

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator of Fiscal and Support Services, provided a brief update on the fiscal services department. Kandis also provided a breakdown of the COVID-19 expenditures in her report.

Carol McCormick, Associate Administrator for Personal Health, reported most support staff and Personal health staff has been working on COVID-19 related concerns. Carol stated Stephanie Snitily, Communicable Disease Nurse, is central to COVID-19 investigations and response efforts and has shouldered much work. Along with other staff, Carol is hoping to find ways for Stephanie to get time off. Other programs are running at a reduced rate: WIC continues to provide services by phone as well as

Children with Special Health Care Needs and Access to Baby and Child Dentistry has helped with emergency dental needs. Nurse Family Partnership has been offering phone visits and finding them sometimes challenging. There are no new TB cases at this time.

Veronica Farias, Health Communications Coordinator, provided a brief update on social media efforts. Veronica reported that she has collaborated with Susan Hartman – a retired PIO from Chelan PUD. Veronica stated that they continue to reach the public with traditional media. There are 12 major local radio stations doing public service announcements (PSA) and one more direct mail piece that will be going out. Veronica also thanked Commissioner Overbay who made a PSA video regarding COVID-19 that had over 4,100 views.

Hilary Knelleken, Associate Administrator for Environmental Health, provided a brief update on the Environmental Health programs. Hilary stated that as March 25, the majority of the Solid Waste and Food Safety routine work has been suspended. The On-site/Land-Use Program is working at a reduced rate. Currently, all of the EH Staff has been assisting with COVID-19 and everyone is keeping busy with the current situation. She reported that the Food program activity is somewhat lower due to the COVID-19 situation.

Hilary also stated that they have decided to delay the job offer of the On-Site Inspector position due to the escalating concerns of COVID-19 until the current situation is more stable.

Barry Kling, Administrator, gave a brief update of what all CDHD staff members are doing in response to the COVID-19 situation. Barry stated that almost every staff member is involved in the efforts of COVID-19 and we are preparing for the next step.

Barry also reported that over the weekend there was an incident where 36 individuals housed at a Stemilt Housing Facility tested positive for COVID-19. Barry stated that the group is in isolation and Stemilt Ag Services (SAS) is following CDHD protocol for confirmed cases. This is the first wide scale testing done in Chelan and Douglas County on asymptomatic agriculture workers and he is impressed by how well Stemilt Ag Services and Confluence Health has handled the situation.

Barry reported that COVID-19 test kits provided to CDHD by Washington State Department of Health (DOH) were recalled and resulted in having to destroy the test kits due to manufacturing defects.

Barry also stated that the Professional and Technical Employees Local 17 Union Members accepted the final offer of the Union contract and CDHD Administration is moving forward to implement the terms of the agreement.

Jill Thompson, Board Chair, adjourned the regular meeting at 4:07p.m.



Jill Thompson, Board Chair