

**Minutes
Board of Health Meeting
Chelan-Douglas Health District
May 18, 2020**

Jill Thompson, Mayor, Town of Waterville and Board of Health Chair, called the meeting to order via conference call at 3:01 p.m.

Board Members Present:

Jill Thompson, Mayor, Town of Waterville
Doug England, Chelan County Commissioner
Kevin Overbay, Chelan County Commissioner
Marc Straub, Douglas County Commissioner
Dan Sutton, Douglas County Commissioner
Sharon Waters, Leavenworth City Council
John Sterk, East Wenatchee City Council

Staff Present:

Barry Kling, Administrator
Kandis Boersema, Associate Administrator, Fiscal and Support Services;
Veronica Farias, Health Communications Coordinator
Carol McCormick, Associate Administrator, Personal Health
Hilary Knelleken, Associate Administrator, Environmental Health
Lorena Orozco, Chief Deputy Registrar, Fiscal Assistant, Board Secretary

Public Present:

Ninety to a hundred members of the public were present via conference call.

Consent Agenda

Doug England, Chelan County Commissioner, made a motion to approve the consent agenda that includes the April 2020 Board Meeting Minutes, April Payroll in the amount of \$264,408.91, April Benefits in the amount of \$89,068.77, and approval of payment of 2020 Vouchers No. 20200197 to 20200261 in the amount of \$61,143.58 and the Contract Matrix including the following:

- 1. Consolidated Contract CLH18238 Amendment 13 – COVID-19 Disaster Response**

2. Consolidated Contract CLH18238 Amendment 13 – COVID-19 Crisis Response

John Sterk, East Wenatchee City Council, seconded the motion and it carried unanimously.

Program Update

Carol McCormick, Associate Administrator for Personal Health, provided an update on CDHD's COVID-19 Response. Carol stated that at the initial onset of the COVID-19 pandemic, CDHD had to implement a new response program that relied on both divisions and all programs of the health district to support the program. Carol referenced the COVID-19 Incident Command Organizational Chart that illustrates each staff member's job duties and responsibilities. Carol stated that some people hold similar positions to their normal positions and their roles were increased to focus on COVID, while others were assigned to completely new job duties they had never done before. Carol also stated that staff has responded positively and has performed continuously with high standards. Many staff members have also shifted their schedules to balance the needs of the response efforts. Carol stated that the health district trained 15 community health care workers and hired one temporary employee in March to get the message out to the Hispanic community. We have special COVID telephone lines to help answer questions in English and Spanish 24 hours a day. Carol also stated that CDHD is also very involved with local agencies and businesses to help keep our community safe and informed.

Board Discussion

Kevin Overbay, Chelan County Commissioner, wanted to discuss Chelan-Douglas Health Officer's order that was issued on March 20, 2020. Commissioner Overbay stated that keeping this order in place might send the wrong message to the community about the health district accessing fines and encouraging members of the community to report violations.

Marc Straub, Douglas County Commissioner and Dan Sutton both agreed with Commissioner Overbay and were in favor of rescinding the order.

Kevin Overbay, Chelan County Commissioner, made a motion to rescind the Health Officer's order of March 20, 2020. Marc Straub, Douglas County Commissioner, seconded the motion.

Jill Thompson, Board Chair, seeing that there was some confusion about the motion asked to see the order prior to passing a motion on rescinding the order. She asked Barry to provide the order and purposed to table the matter and come back to it when he had it available.

Kevin Overbay, Chelan County Commissioner, made a motion to table the matter to rescind the order, on the condition that the matter be resolved prior to the end of the meeting. **Marc Straub, Douglas County Commissioner**, seconded the motion and it carried unanimously.

Kevin Overbay, Chelan County Commissioner, recommended that CDHD put a team together to review COVID-19 deaths in our community. Health Officer Malcolm Butler, MD, agreed to review records related to those deaths and report back to the Board.

Marc Straub, Douglas County Commissioner, stated that the Douglas County Board of Commissioners would like to request that Dr. Malcolm Butler, CDHD Health Officer, sign a statement agreeing to several propositions related to COVID-19. Commissioner Straub read the eight points aloud. He was asked to provide them to Dr. Butler, who had not received a copy in advance of this meeting, and agreed to do so. Dr. Butler stated that he would have to review them before he could determine whether to sign the proposed document.

New Business

None

Unfinished Business

Kevin Overbay, Chelan County Commissioner, made a motion to reactivate the discussion of the tabled motion. **Marc Straub, Douglas County Commissioner**, seconded the motion and it carried unanimously.

Jill Thompson, Board Chair, suggested that the motion to rescind the CDHD Health Officer's order be amended to specify provisions 2.1 and 2.2 since they were the key provisions in the order.

Kevin Overbay, Chelan County Commissioner, made a motion to amend the motion to include provisions 2.1 and 2.2 in the Health

Officer's order. Marc Overbay, Douglas County Commissioner, seconded the motion and it carried unanimously.

After further discussion Kevin Overbay, Chelan County Commissioner, amended the current motion such that it would rescind the entire Health Officer's order. This was accepted by Marc Straub, Douglas County Commissioner, who had seconded the motion. The chair called for the question and the motion carried unanimously.

Reports

Kandis Boersema, Associate Administrator of Fiscal and Support Services, provided a brief update on the fiscal services department. Kandis also provided a breakdown of the latest COVID-19 expenditures. Kandis presented Resolution 2020-003 Cancellation of Outstanding Warrants for Board approval. She stated that this resolution allows two unclaimed warrants to be cancelled and reissued.

Kevin Overbay, Chelan County Commissioner, made a motion to approve Resolution 2020-003 Cancellation of Outstanding Warrants. Doug England, Chelan County Commissioner, seconded the motion and it carried unanimously.

Carol McCormick, Associate Administrator for Personal Health, provided a brief update on personal health services. Carol stated that most programs are running very minimally and continue to provide services remotely. Carol reported that Stephanie Snitily, Communicable Disease Nurse, is the center for COVID-19 response efforts and continues to be very busy with COVID work along with her normal job duties. Carol reported that they have recently started to refer investigations to the State in order to focus on COVID-19 contacts.

Veronica Farias, Health Communications Coordinator, reported that 81 percent of confirmed cases are Hispanic and much of the communication efforts has been to the Spanish speaking community. Veronica also stated that they have collaborated with North Central Washington Accountable Community of Health (NCACH) who has taken the lead on coordinating Spanish messaging for our region. Veronica also stated that there are currently two advisory groups to help distribute COVID-19 information and education. Veronica also gave a brief update on the current and future Spanish communication efforts.

Hilary Knelleken, Associate Administrator for Environmental Health, was unable to attend the meeting. Barry Kling, Administrator, reported on her behalf. Barry stated that in spite of COVID-19, both Food and Onsite/Land Use programs are active. However, due to the decrease in inspections, the Food program is performing at a much-reduced rate as last year.

Public Comment

Jill Thompson, Board Chair, opened the floor for comments from the public.

Jesse Jensen stated that he was running for the congressional district that covers a lot of the area and was thankful for the opportunity to be a part of the meeting. He also stated that he was happy to answer any questions.

Lee Pflugrath with Building North Central Washington stated that they represent about 300 small businesses in North Central Washington and was in support of Commissioner Overbay and Straub's proposals regarding reopening the economy and supporting small businesses.

Shon Smith from Wok-about Grill was also concerned about small businesses not opening soon enough and recovering from COVID-19. He stated that they do not have the fortitude to withstand much longer of the closure. He stated that something needs to be done to change the public's perception of when it will be safe to go out into the community without fearing for their lives.

Teresa Zepeda expressed her concerns about agricultural workers. She stated that we need to educate them and keep them safe as well.

Brandi Hightower expressed concerns regarding the public's perception about reopening playgrounds. She stated that she posted a picture of children holding a sign that read "open playgrounds" and received backlash from the public.

Jill Thompson, Board Chair, adjourned the meeting at 4:52p.m.



Jill Thompson, Board Chair