



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Board of Health Meeting Minutes December 21, 2020

Board Members Present:

Dan Sutton, Douglas County Commissioner
Kevin Overbay, Chelan County Commissioner
Jill Thompson, Mayor, Town of Waterville
Doug England, Chelan County Commissioner
Marc Straub, Douglas County Commissioner
Sharon Waters, Leavenworth City Council
Jerrilea Crawford, Mayor, City of East Wenatchee
Travis Hornby, Wenatchee City Council

Staff Present:

Nathan Weed, Interim Health Administrator
Malcolm Butler, CDHD Health Officer
Chuck Zimmerman, CDHD Attorney
Janet Perez, Administrative Associate, Board Secretary
Veronica Farias, Associate Administrator, Health Communications Director
Joyous Van Meter, Public Health Epidemiologist & RERC
Susan Shelton, Environmental Health Director
Allen Hunter, IT

Public Present

Meeting was held via Zoom and phone conferencing with members of the public listening to the meeting.

Meeting – Chairman Sutton called the meeting to order at 3:04 p.m.

Consent Agenda –

- a. Approval of the November 16, 2020 Board Meeting Minutes
- b. Approval of the December 7, 2020 Special Meeting Minutes
- c. Approval of November Payroll in the amount of \$ 247,145.25
- d. Approval of November Benefits in the amount of \$ 82,159.55
- e. Approval of Payment of 2020 Vouchers No. 20200689-20200751
in the amount of \$105,553.23

- f. Ratification of the decision to offer the Health Administrator position to Luke Davies

District Attorney Chuck Zimmerman suggested minor modifications to the December 7, 2020 special meeting minutes.

Mayor Jerrilea Crawford moved to approve the consent agenda with the amendments to the December 7, 2020 special meeting minutes as suggested by District Attorney Mr. Zimmerman, Commissioner Marc Straub seconded the motion. Motion passed unanimously.

Program Update – Health Officer’s Covid-19 Report – Dr. Malcolm Butler

Health Officer’s COVID-19 Report – Dr. Malcolm Butler shared a PowerPoint presentation on the current Covid- 19 pandemic. Current Surge looks to be settling, healthcare system capacity near maximal, improving. Chelan and Douglas schools safely expanding classroom instruction. Vaccinations of “Phase 1a” workers has begun. Masking will remain most important until broad vaccination begins next summer. Discussion followed.

Public Comment – Chairman Dan Sutton asked for comments from the public. Laura Turner had a question to Dr. Butler concerning the vaccine.

New Business

A. 2021 Budget

- a. The current covid-19 pandemic has affected program revenue. Chairman Dan Sutton states the 2021 budget will need to be amend as necessary.
- b. Action Item to be reviewed on a monthly basis
- c. Board of Health to be involved
- d. 2021 Bargain for Union COLA is two percent.
- e. Board consensus was to review the budget during 2021 for possible amendment

Commissioner Marc Straub moved to approve the 2021 Budget, Council member Travis Hornby seconded the motion. Motion passed unanimously.

B. Proposed IT infrastructure improvements

- a. Allen Hunter presented the board with proposed IT improvements
- b. Chairman Dan Sutton stated the improvements for IT would be placed on the agenda for the January meeting for further discussion

Reports -

Fiscal Report – Interim Health Administrator Nate Weed

Monthly report provided in the packet. Nate gave an update to the board. Discussion followed.

Personal Health Report – Cari Hammond gave the personal health report

Monthly report provided in the packet. Joyous Van Meter gave an update to the board.

Health Communications Report – Veronica Farias

Monthly report provided in the packet. Veronica gave an update to the board.

Environmental Health Report – Susan Shelton

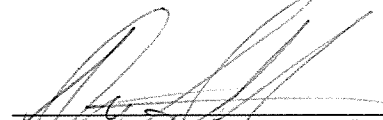
Susan gave an update to the board.

Administrator Report – Interim Health Administrator Nate Weed has stated his last day is today, he will be available remotely for consultation as needed. The new Health Administrator Luke Davies will begin on January 11. Interim Health Administrator Weed will support Mr. Davies as needed. On December 10 there was a community partnership to plan an advisory group to make well-informed decisions. The 2019 expenditure report is available on the DOH website.

Interim Health Administrator Weed presented an MOU with Protec 17 that was approved by the Union after board packet delivery on December 18.

Mayor Jill Thompson moved to motion to accept the MOU with Protec 17. Mayor Jerrilea Crawford seconded the motion and the motion carried unanimously.

Chairman Dan Sutton adjourned the meeting at 4:44 pm.



Dan Sutton, Board Chairman

Janet Perez, Board Secretary