



Chelan-Douglas Health District

200 Valley Mall Parkway, East Wenatchee, WA 98802

Chelan-Douglas Health District Board of Health Meeting Minutes – March 15, 2021

Board Members Present:

Dan Sutton, Douglas County Commissioner	Kevin Overbay, Chelan County Commissioner
Jill Thompson, Mayor, Town of Waterville	Tiffany Gering, Chelan County Commissioner
Marc Straub, Douglas County Commissioner	Sharon Waters, Leavenworth City Council
Jerrilea Crawford, Mayor, City of East Wenatchee	Ruth Esparza, Wenatchee City Council

Staff Present:

Luke Davies, Health Administrator	Malcolm Butler, CDHD Health Officer
Chuck Zimmerman, CDHD Attorney	Cari Hammond, Personal Health Director
Janet Perez, Board Secretary	Joyous Van Meter, Epidemiologist & RERC
Veronica Farias, Health Communications Director	

Public Present

Meeting was held via Zoom and phone conferencing with members of the public listening to the meeting.

Meeting – Chairman Dan Sutton called the meeting to order at 3:00 p.m.

Consent Agenda –

- a. Approval of the February 22, 2021 Board Meeting Minutes
- b. Approval of February Payroll in the amount of \$ 255,972.23
- c. Approval of February Benefits in the amount of \$ 90,287.72
- d. Approval of Payment of 2020 Vouchers No. 20210138-20210183
In the amount of \$ 195,708.03

Mayor Jerrilea Crawford moved to approve the consent agenda, Councilwoman Sharon Waters seconded the motion and the motion passed unanimously.

Program Update –

- A. Epidemiologist Update – Joyous Van Meter
 - a. 9,620 Cases in Chelan Douglas County
 - b. Down to 146 per 100,000 for the last 14 days
 - c. Last week- 77 Positives & 1,755 Negatives
 - i. Majority of cases in young adults
 - ii. 15 deaths in the last month
 - d. Roadmap to Reopen
 - i. All counties will move to Phase 3 on March 22
 - ii. Starting April 12, all counties will be evaluated every 3 weeks
 - e. Vaccines
 - i. As of March 10

1. Chelan County – 28% 1st Dose, 19% completed vaccine
2. Douglas County – 21% 1st Dose, 15% completed vaccine
- ii. Weekly forecast – 3 weeks in advance
 1. No supply shortage with the Town Toyota Center
- iii. March 17 – Phase 1B2 group
 1. Next two weeks big push for ag workers and for essential business in the community

Public Comment – No Public Comments

Unfinished Business:

- A. IT Infrastructure Improvements – Health Administrator Luke Davies
 - a. AWS quote on cloud backup
 - i. With Fiscal back up
 - b. Disaster Preparedness funding will be available for future disasters
 - i. Cascadia Earthquake Preparedness Training
 1. Starting to prepare for this event
 - ii. Update IT Infrastructure with funding
 1. Invest in laptops and handheld VHF radios

Reports -

Fiscal/Human Resource Report – Health Administrator Luke Davies

Fiscal Consultants had an on-site assessment in February; the assessment is being finalized. We had a Fiscal Assistant resign last week; the Fiscal consultants are providing support. We will be having the Department of Health here tomorrow and Wednesday performing a fiscal monitoring review. The Department of Health will be sending help for our IT structure. We are working with our Human Resource consultants to fill the 15 vacancies here at the Health District.

Health Officer’s COVID-19 Report – Dr. Butler

Incidence around 120 per 100,000 in the last 14 days. Our healthcare system and our schools are doing well. There have been 15 additional mortalities. Ethnicity of new cases are closer to parity. We anticipate another wave in April related to the new variants.

Personal Health Report – Cari Hammond gave the Personal Health report
 Monthly report provided in the packet. Discussion followed

Health Communications Report – Veronica Farias gave the Health Communications report
 Monthly report provided in the packet. Discussion followed

Health Administrator Report – Health Administrator Luke Davies

Application revenue for 2021 for Environmental health have doubled from last year. Onsite permits are 20 percent above normal; inspectors are working double time to get land use permits done within 30 days per WAC regulations. We are hiring an Environmental Health Specialist to help with the

increase in applications. The Food Department had 550 inspections; the food permit renewals are due April 1. Solid waste inspections are coming in; Scott Reynolds in the Solid Waste department has been working on those.

Chairman Dan Sutton adjourned the meeting at 3:55 pm.



Dan Sutton, Board Chairman



Janet Perez, Board Secretary