

A Family Guide to Communication with the Brent Elementary Team

Main Office	Staffed Monday-Friday from 8am-4:30pm 202-698-3363 brentelementary@k12.dc.gov Emergency line (outside of opening hours): 202-848-4080
Norah Lycknell, Principal	Norah.lycknell@k12.dc.gov School-wide questions and concerns, link to parent leaders, meetings by appointment
Sara Ewbank, Assistant Principal	Sara.ewbank@k12.dc.gov Anti-Bullying Lead, Title IX Concerns, Recess, Lunch, Arrival/Dismissal Procedures and Permissions
Bernardo Boyle, Manager of Strategy and Logistics	Bernardo.boyle@k12.dc.gov School Calendar, Enrollment, Kids Ride Free Card, Facilities, Health Services, Food Services
Shannon Sikorski, Assistant of Strategy and Logistics	Shannon.sikorski@k12.dc.gov Attendance, Technology Support
School Nurse *placed by DC Health at the start of the year	P: 202-727-3890 Health/Dental/Vaccination Records, Medication Administration, Illness (outside of attendance)

Student Support Services	brentsel@k12.dc.gov
Nancy Khuu, ELA Instructional Coach	Nancy.khuu@k12.dc.gov Academic and Curricular Inquiries in Reading, Writing and Social Studies
Rhonda Quintanilla, Math Instructional Coach	Rhonda.quintanilla@k12.dc.gov Academic and Curricular Inquiries in Math and Science
Whitney Paxson, PK and 3-5 Special Education Lead Megan Dunn, K-2 Special Education Lead	Whitney.paxson@12.dc.gov Megan.dunn@k12.dc.gov Special Education Evaluation and Services
Lydia Van Voorhis, School Psychologist	Lydia.vanvoorhis@k12.dc.gov Special Education Evaluation, 504 Coordinator
Sara Duckery, Social Worker	Sara.duckery@k12.dc.gov Mental Health Support, Attendance Intervention, Housing/Food/Community Resources

Communication with Teachers	Caregivers should connect with teachers regarding their students' foundational academic and social emotional needs, scheduling questions, instructional content, and assessments. Teachers will launch caregiver outreach via email on August 22nd.
Teacher Hours	Monday-Friday, 8am-3:30pm
Emails	Firstname.lastname@k12.dc.gov Due to instructional demands, please allow a 48-hour response time.
Best Practices	Direct emergencies to a main office resource. Schedule an in-person or virtual meeting with your child's teachers for more complex issues. It is our job to communicate proactively – be sure to review routine communications including weekly class emails, Tues News, and school calendars.