



ACH Authorization Form

PHONE: (605) 229-4749

ADDRESS: PO Box 51 Aberdeen, SD 57402-0051

EMAIL: office@webwater.org

Here's how the Automatic Payment Plan Works:

You authorize monthly scheduled payments to be made from your checking or savings account. Your payments will be drawn automatically on or about the 20th day of the month. Proof of payment will appear with your statement. Your monthly water bill is mailed out approximately the 3rd of each month indicating the amount that will be taken out of your account. If still required to report your monthly meter reading you can call it in, email us at office@webwater.org, or mail in your billing stub, whichever is most convenient for you. The Automatic Payment Plan is dependable, flexible, convenient, and easy. To take advantage of this service, simply complete the attached authorization form, attach a voided check, and return it to us.

PLEASE CHECK ONE: ☐ NEW ☐ CHANGE ☐ CANCEL

WEB Account Number(s): _____

Customer's Name: _____

Billing Address: _____ City: _____ State: _____ Zip: _____

BANK ACCOUNT INFORMATION: (complete only for new requests or changes)

Name of Financial Institution: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Your Bank Account Number: _____ ☐ Checking ☐ Savings

Bank Routing Number: _____

AUTHORIZATION: (check appropriate line)

☐ I AUTHORIZE WEB WATER DEVELOPMENT AND THE FINANCIAL INSTITUTION NAMED ABOVE TO INITATE ENTRIES TO MY CHECKING/SAVINGS ACCOUNT FOR MY MONTHLY WATER BILL. THIS AUTHORITY WILL REMAIN IN EFFECT UNTIL I NOTIFY YOU IN WRITING TO CANCEL IT IN SUCH TIME AS TO AFFORD THE FINANCIAL INSTITUTION A REASONABLE OPPORTUNITY TO ACT ON IT. I UNDERSTAND I WILL CONTINUE TO RECEIVE A BILLING STATEMENT SHOWING THAT MONTHS CHARGES. IF STILL REQUIRED, I WILL REPORT MY METER READING MONTHLY BY EITHER CALLING, EMAILING, OR RETURNING THE BILLING STUB.

☐ I HEREBY CANCEL MY ACH AUTOMATIC PAYMENT AUTHORIZATION

Signature: _____ Date: _____

REMEMBER TO ATTACH A VOIDED CHECK

WEB Water Development Association, Inc is an Equal Opportunity Provider