



## SUFFOLK AME TUITION REIMBURSEMENT

**ENHANCE YOUR CAREER!** 

The Tuition Reimbursement Program is designed to give financial assistance to County employees who wish to take courses that will either improve their ability to perform on the job or will enhance their career opportunities within the County.

## **About the Tuition Reimbursement Program**

- Suffolk AME Members can become eligible after 1 year of service.
- Approved Members can receive 75% reimbursement for the cost of their tuition only, so long as the Tuition Reimbursement Committee approves their application.
- Reimbursement is available for up to a maximum of 20 credits per calendar year.
- Following recent expansions to the Tuition Reimbursement Program, participants do not need to stay within their current career ladder, rather, the program can be used to enhance career opportunities within the full Suffolk County workforce.
- Approval is subject to determination by the Tuition Reimbursement Committee.
- Once completed, the application form should be forwarded to Suffolk AME <u>prior to</u> <u>the starting date</u> for the academic term in which the course is being held.

For an application, please reach out to Suffolk AME HQ by calling 631-589-8400