



**AVENS – A Community for Seniors
Annual General Meeting Minutes
AVENS Multipurpose Room, 5710 50th Avenue
September 27, 2018**

- Present:** Leanne Tait, President
Ron Allen, 1st Vice President
Sandra Turner, 2nd Vice President
Matthew Spence, Director
Caroline Wawzonek, Director
- Regrets:** Larry Adamson, Director
Marion Lavigne, Director
- Guests:** See Attached List
- Staff:** Morgan Gebauer, CEO
Treena Riles, Executive Assistant
Shannon MacNeil, Director of Care
Frances Bower, Care Supervisor
Max Carpentier, Food Services Manager
Carole Norwegian, Volunteer & Recreation Coordinator
- Recorder:** Treena Riles, Executive Assistant
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1. Welcome and Introductions

- ✓ President welcomed members, partners and guests to AVENS Annual General Meeting.
- ✓ Vice President introduced the AVENS Board of Directors present.
- ✓ Vice President introduced CEO Morgan Gebauer
- ✓ CEO introduced management team.
- ✓ Housekeeping items:
 - Instructions in the event of an emergency
 - Washroom location
 - When speaking or making motions please state your name for the record

- Please sign in if you haven't already done so
- Cell phones were asked to be turned off

2. Call to Order

The President called the meeting to order at 7:11 p.m.

3. Approval of the Agenda

Pamela Murray asked for an addition to the agenda to discuss the Housing Committee.

Motion #:2074 to approve the agenda for the AGM with additions

Moved by: Matthew Spence

Seconded by: Sandra Turner

Carried unanimously

4. Adoption of minutes from previous AGM, September 27, 2017

Motion #2075: To approve the meeting minutes of September 27, 2017 with amendment

Moved by: Lynda Koe

Seconded by: Janice McKenna

Carried unanimously

5. President's message

The President provided the annual report on behalf of the entire board.

- ❖ Thanked Marion, Matt and the administrative team at AVENS for preparing the report.
- ❖ Highlights are provided in the Annual Report.
- ❖ The Accreditation process takes place every 4 years. It is a rigorous review to assess us against the national standards for leadership, governance, service excellence and quality.
 - This is a rigorous process, and the standards are very high. But the standards of accreditation are closely aligned with our own vision of providing a Safe and Caring Community for Life.
- ❖ AVENS celebrated its 30 year Anniversary
 - On September 15, 2017 AVENS celebrated its 30th Anniversary. There was cake in the Manor for residents and staff.
- ❖ Strategic Plan
 - The most important job of the Board of Directors is to provide strategic direction for AVENS. It is our job to ensure we know what is important to those we serve; to identify what the organization should be focussing on. Our board sets the vision and goals for AVENS, and then hands those goals over to the CEO and team to turn them into operational realities.

- GNWT approach to how LTC at Stanton will be managed is evolving. Once the GNWT settles on its approach, AVENS would be happy to engage in a continued dialogue on what, if any, role AVENS might have.
- The Federal Housing Strategy provides Funding for vulnerable populations. An important part of AVENS mandate is to provide housing choices for seniors. AVENS sees a high and growing demand for seniors' housing.
- There is a huge gap in the housing continuum for seniors, in particular in the areas of assisted living, independent living, and subsidized housing. AVENS has an opportunity working with partners and NHS (National Housing Strategy)
- AVENS has many opportunities, working with partners and NHS (National Housing Strategy) to work to address one or more of those gaps, and will be actively pursuing partnership.
- ❖ NWT Housing Corporation provided comments relative to its support for AVENS role in developing housing for seniors
 - National Housing Strategy (NHS) was launched by CMHC in November of last year and NWT Housing Corporation can access these funds for affordable housing projects.
 - NWT Housing Corporation is looking towards partnerships between AVENS, NWTHC, and CMHC to invest in senior housing infrastructure in Yellowknife.
- ❖ Kitchen and Laundry:
 - AVENS is working with GNWT on plans for the kitchen and laundry expansion. In light of the potential expansion of housing on AVENS' campus, it is prudent to review the kitchen and laundry expansion in light of this bigger picture.
- ❖ Operational Review:
 - As part of a joint effort by AVENS and the GNWT to ensure the funding provided by government aligns with the cost of delivering LTC services, an operational review was commissioned. The report is expected to be completed by end of October 2018.
 - The report is expected to provide an evidence-based and realistic cost of delivering LTC service to seniors on behalf of the GNWT. AVENS hopes this will inform the establishment of a more realistic funding agreement.
 - The operational review is expected to identify not only costs, but opportunities for efficiency; places where up front investments will result in long-term efficiencies and cost savings while maintaining AVENS quality.

6. Financial Report

Matt Spence, Chair of the Audit Committee, presented the audited financial statements for the previous fiscal year. Audited financial statements were provided at the meeting and were also made available online. The Audit committee reported no issues pertaining to the financial statements. Matt Spence noted, however, the ongoing financial challenges faced by AVENS and reiterated the need to ensure AVENS' contract with the GNWT fully covers the cost of delivering LTC services on their behalf.

- ❖ Some of the issues relative to the current funding agreement include the following:
 - Core Funding with NWT Health & Social Services has not increased year over year to reflect increasing costs. The GNWT has, however, made one-time top ups to cover a portion of overages. Core Funding has remained unchanged through two collective agreements, and staffing costs, which is AVENS' large expense, has increased. Financial Statements reflect an adjustment of the value of fixed assets; the rate at which depreciation of assets is shown on the financial statements reduced from 57 years down to 40 years.

Motion #2076 - To accept the 2017/2018 Audited Financial Statements for the Year Ended March 31, 2018 as presented.

Moved by: Matthew Spence

Seconded by: Pamela Murray

Carried unanimously

Motion # 2077 Appointment of Avery Cooper & Company as Auditor for 1 year term: 2018/2019.

Moved by: Matt Spence

Seconded by: Caroline Wawzonek

Carried Unanimously

7. Dialogue

Members and guest in attendance were asked to discuss and provide feedback to the board on 3 questions:

- ❖ Feedback included discussion of:
 - Swipe Card policy and access to residence. Two cards are issued per family. Enforcement of swipe card policy is to respond to safety of residents.
- ❖ Affordable housing
 - Many seniors cannot afford housing, there needs to be a mixture of subsidized, affordable and market housing.
 - Recommended that a rent subsidy might be an approach to consider
 - Lower interest rates locked in for seniors wanting who own a home.
- ❖ Safety and security
 - RCMP and City Bylaw regular monitor of AVENS campus to ensure safety within our residents, staff and volunteers
 - Excellent communication for our residents
 - Include City of YK program for snow angels assisting with odd jobs for residents
 - Be aware of your surrounding

Motion # 2078 – AVENS Board of Directors to introduce better oversight of the housing committee and clear transparency.

Moved by: Pamela Murray

Seconded by: Janice McKenna

Carried Unanimously

8. Election of Board members

- Nomination Committee Report:
 - The nomination committee is proposing the following slate of individuals for Board of Director positions:
Ron Allen, Sandra Turner, Matthew Spence, Marion Lavigne, Debbie Delancey, Kelly Hayden, Bronwyn Watters, John Hazenberg.
- Election of Officers:
 - Call of nominations from the floor

Motion # 2079 – we would like to nominate Ms. Lynda Koe, and she has agreed to let her name stand for the election of Director.

Moved by: Marilyn Jordan

Seconded by: Janice McKenna

Carried Unanimously

- Election results:
 - The following people have been elected as board of directors for AVENS – A Community for seniors. Ron Allen, Sandra Turner, Matthew Spence, Marion Lavigne, Debbie DeLancey, Kelly Hayden, Bronwyn Watters, Lynda Koe.

9. Adjournment

Motion #2080 - To adjourn the AVENS 2017/2018 Annual General Meeting

Moved by: Julie Green

Meeting was adjourned at 9:41 pm

Reviewed by:



Chair

Recorded by:



Recorder

AVENS AGM List of attendees

Sean Dalton
Loretta Abernethy
Dick Abernethy
Matt Spence
Ajjie Shaw
John Hazenberg
Julie Green
Janice McKenna
Carol Norweigan
Ron Kapicki
Dave Roy
Pamela Murray
JA Ouelette
Shauna Morgan
Elizabethta Alagh
Wanda Roberts
Justine Riley
Ben Bruiser
Caroline Wawzonek
Leanne Tait
Ron Allen
Susanne Impett
Sandra Turner
Dwight Morley
Raymond Grant
Lynda Koe
Marilyn Jordan
Hilya Hall
Katie Miles
John Soderberg
Kari Hergott
Liliana Canallic
Lorie anne Danielson
Francers Stroder

Maxime Carpentier
Diane Goldstein
Shannon MacNeil
Frances Bower
Victoria Lafferty
Jo-ann Hubert
Morgan Gebauer
Toni Vanthull
Treena Riles
Sarah Heron
Jeannie Rocher