



**AVENS – A Community for Seniors**  
**Annual General Meeting Minutes**  
**AVENS Multipurpose Room, 5710 50<sup>th</sup> Avenue**  
**September 24, 2019**

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- Present:** Ron Allen, President  
Sandra Turner, 1<sup>st</sup> Vice President  
Matthew Spence, 2<sup>nd</sup> Vice President  
Marion LaVigne, Director  
Kelly Hayden, Director  
Lynda Koe, Director
- Regrets:** Debbie DeLancey, Director  
Bronwyn Watters, Director
- Guests:** See Attached List
- Staff:** Daryl Dolynny, CEO  
Frances Bower, Director of Care  
Lindsey Dwojak, Director of Human Resources  
Tim Du, Director of Finance  
Randie Salaveria, Food and Services Supervisor  
Steven Nicholas, Maintenance Supervisor  
Carole Norwegian, Volunteer & Recreation Coordinator  
Ann Clair Russell, Medical Clerk / Receptionist
- Recorder:** Tammy Selman, Executive Assistant
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**1. Welcome and Introductions**

- President welcomed members, partners and guests to AVENS Annual General Meeting.
- Housekeeping items:
  - Instructions in the event of an emergency
  - Washroom location
  - When speaking or making motions please state your name for the record
  - Definition of members for the purpose of voting
  - Cell phones were asked to be turned off

- President introduced the AVENS Board of Directors present and stated that all Directors are in the 2<sup>nd</sup> year of their term and have agreed to remain on the Board for the upcoming year.
- President introduced the CEO
- CEO introduced management team and staff

**2. Call to Order**

The President called the meeting to order at 7:10 p.m.

**3. Opening Prayer**

The President introduced Paul Andrew who opened the meeting with a traditional prayer.

**4. Approval of the Agenda**

Pamela Murray asked for an addition to the agenda - Housing Committee/2017-18 motion 2078.

**Motion #:2141 to approve the Agenda for the AGM with additions**

**Moved by: Pamela Murray**

**Seconded by: Louise Boettger**

**Carried unanimously**

**5. Adoption of minutes from previous AGM, September 27, 2018**

**Motion #2142: To approve the meeting minutes of September 27, 2018**

**Moved by: Pamela Murray**

**Seconded by: Sean Dalton**

**Carried unanimously**

**6. President's Message**

The President presented the annual report on behalf of the AVENS Board and staff, and made note on the following:

- Highlights are provided in the Annual Report, including a few of the programs launched in the past year:
  - The AVENS GEMS Program
  - The Health & Safety Program
  - The Growing Green with Seniors Project
- The Accreditation process takes place every 4 years and AVENS is midway through this cycle
- Strategic Plan - the most important job of the Board of Directors is to provide strategic direction for AVENS. It is our job to ensure we know what is important to those we serve; to identify what the organization should be focussing on.
  - Impact and Community
  - Efficiency and Environment
  - Financial Health
  - Providing Service and Quality

- Operational Review – as part of a joint effort by AVENS and the GNWT to ensure funding aligns with cost of delivering LTC services, an operation review was commissioned. The report was completed in November 2018 and a working group is currently working on recommendations.
- The Yellowknife Seniors Society and NWT Seniors Society were acknowledged as important advocates for Seniors and for providing a wide range of quality programs.
- Department of Health and Social Services was acknowledged and thanked for their continued support as AVENS works with them to meet the Long-Term Care and dementia needs of NWT Seniors.
- NWT Housing Corporation President and CEO, Tom Williams, provided comments relative to its support for AVENS role in developing housing for seniors; NWT Housing Corporation continues to work closely with AVENS, acknowledging the good ideas, and is thankful for the partnership.
- Expansion Project
  - Director Kelly Hayden provided a brief overview presentation of the expansion project which focusses on independent and supportive living options; a needs study will likely occur in November 2019 and AVENS has procured a project manager to help navigate the process.
  - Members were given the opportunity to ask questions and were assured that at the appropriate time, community input would be solicited.
- Confirmation was provided that an agreement had been reached with regards to the collective bargaining agreement and that both sides have now ratified the agreement.

## 7. Financial Highlights

- 2018/2019 Audited Financial Statements
  - Matthew Spence, Chair of the Audit Committee, presented summary slides from the Annual Report for the fiscal year 2018/2019. Audited financial statements were available at the meeting and online. The Audit committee reported no issues pertaining to the financial statements. Matt Spence noted, however, the ongoing financial challenges faced by AVENS and reiterated the need to ensure AVENS' contract with the GNWT fully covers the cost of delivering LTC services on their behalf.
  - Members were provided the opportunity to ask questions – no questions were posed to the Audit Chair.

**Motion #2143 - To accept the 2018/2019 Audited Financial Statements for the Year Ended March 31, 2019 as presented.**

**Moved by: Pamela Murray**

**Seconded by: Ajjie Shaw**

**Carried unanimously**

**Motion # 2144 Appointment of Avery Cooper & Company as Auditor for 1 year term: 2019/2020.**

**Moved by: Matthew Spence**

**Seconded by: Pamela Murray**

**Carried Unanimously**

**8. Housing Committee 2017-18 motion 2078**

“Motion # 2078 – AVENS Board of Directors to introduce better oversight of the housing committee and clear transparency.”

AVENS CEO reviewed the progress and his involvement in the oversight of the Housing Committee, noting the importance of anonymity to ensure there was no undue influence on members relating to applicants seeking a residence. An independent, qualified and non-AVENS member of the Yellowknife public housing community was added to the AVENS Housing Committee. Questions from members were taken and the discussion concluded with the AVENS Audit Chair confirming that the Audit Committee would review the operations of the Housing Committee, as it relates to decisions on new applications, overall committee governance, communication and public reporting.

**9. Adjournment**


**Motion #2145 - To adjourn the AVENS 2018/2019 Annual General Meeting**

**Moved by: Liz Wyman**

Meeting was adjourned at 8:05 pm

Reviewed by:

Chair

  
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Sept 29/20

Recorded by:

Recorder

  
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## AVENS AGM

September 24, 2019

### List of Attendees

Kelly Hayden	Louise Boettger
Ajje Shaw	Liz Wyman
Sandra Turner	Pamela Murray
Katie Miles	Sean Dalton
Marilyn Jordon	Richard Jalbert
Gladys Beland	Margaret Marshall
Lynda Koe	Ron Allen
Matt Spence	Steven Nichols
John Soderberg	Ann Clair Russell
Dwight Morley	Frances Bower
David Desorcy	Lindsey Dwojak
Doreen Ouellette	Randie Salveria
Christine Harris	Marion LaVigne
George Harris	Karin Bucher
Paul Andrew	Tim Du
Chris Johnston	Tammy Selman
Adam Vivian	Tom Williams
John Abernethy	Kimberly Doyle
Loretta Abernethy	Denise McKee
Barb Weatherby	Daryl Dolynny

AK

