



**AVENS – A Community for Seniors  
Annual General Meeting Minutes  
Zoom Conferencing Platform  
September 23, 2020 - 7:00pm**

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- Present:** Marion LaVigne, President  
Matthew Spence, 1<sup>st</sup> Vice President  
Debbie DeLancey, 2<sup>nd</sup> Vice President  
Lynda Koe, Director  
Ron Allen, Director  
Sandra Turner, Director  
Kelly Hayden, Director  
Bronwyn Watters, Director
- Regrets:** None
- Guests:** See Attached List
- Staff:** Daryl Dolynny, CEO  
Frances Bower, Director of Care  
Maxime Carpentier, Director of Operations  
Lindsey Dwojak, Director of Human Resources  
Sara Fullerton, Director of Finance  
Randie Salaveria, Housekeeping Supervisor  
Carole Norwegian, Health and Wellness Supervisor  
Lawrence, Malaque, Food Services Supervisor  
Laurence Wilson, Union of Northern Workers Representative
- Recorder:** Chelsea Pukanich, Executive Assistant
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**1. Welcome and Introductions**

- President welcomed members, partners, and guests to AVENS Annual General Meeting.
- President introduced the AVENS Board of Directors present and stated that all Directors are up for re-election this year and have agreed to remain on the Board for another term.
- President introduced the CEO
- CEO introduced management team and staff

**2. Housekeeping Items**

- Basic instructions and etiquette on using Zoom
- When speaking or making motions please state your name for the record
- Definition of members for the purpose of voting
- Cell phones were asked to be turned off

**3. Call to Order**

The President called the meeting to order at 7:13 p.m.

**4. Opening Prayer**

The President introduced Carol Norwegian who opened the meeting with a traditional prayer.

**5. Approval of the Agenda**

Colin Baile asked for an addition to the agenda – Public Attendance at the AGM

**Motion #:2199 to approve the Agenda for the AGM with addition**

**Moved by: Bronwyn Watters**

**Seconded by: Debbie DeLancey**

**Carried unanimously**

**6. Adoption of minutes from previous AGM, September 24, 2019**

**Motion #2200: To approve the meeting minutes of September 24, 2019**

**Moved by: Matthew Spence**

**Seconded by: Ron Allen**

**Carried unanimously**

**7. President's Message**

The President presented the annual report on behalf of the AVENS Board and staff, and made note on the following:

- Highlights are provided in the Annual Report, including a few in the past year:
  - AVENS Greenhouse program (AGCO) made significant leaps forward this year due to funding. We finalized the permitting process and started are first growing season!
  - Our new Pavilion project soared to new heights and we are one step closer to securing safe and affordable housing for seniors.
  - A triumph this year was the successful signing of a 5-year Collective Bargaining Agreement with the Union of Northern Workers.
  - AVENS Housing Committee undertook a revision to the admission process and updated the admission criteria, improving there over all process.
- Coping with COVID: The president commented and thanked AVENS Staff for their true dedication and professionalism during dealing with the unprecedented COVID19 pandemic.

- AVENS CEO, Daryl Dolynny, took a moment to thank Uphere Magazine for their work on the Annual Report.
- The Yellowknife Seniors Society and NWT Seniors Society were acknowledged as important advocates for Seniors and for providing a wide range of quality programs.

## 8. Guest Speakers

- The newly appointed Minister of Health and Social Services, Responsible for Seniors and Persons with Disabilities, Julie Green, provided a few words on her new role as minister and was thanked for her continued support as AVENS works with them to meet the Long-Term Care and dementia needs of NWT Seniors.
- NWT Housing Corporation President and CEO, Tom Williams, provided comments relative to its support for AVENS role in developing housing for seniors; NWT Housing Corporation continues to work closely with AVENS, acknowledging the good ideas, and is thankful for the partnership.
- Expansion Project
  - Director Kelly Hayden provided a brief overview presentation of the expansion project which focusses on independent and supportive living options; It was explained that we are still securing funding, before moving forward onto the next steps.
  - Members were given the opportunity to ask questions and were assured that at the appropriate time, community input would be solicited.
  - The following topics were brought forward to the floor and were addressed.
    1. Colin Baile: Parking
    2. Judy Murdock: Traffic and Safety
    3. Marilyn Malakoe: Parking and Traffic Safety
    4. Darcy Milkowski: Traffic and Parking
    5. David Hatto: Parking and City Investment/Involvement

## 9. Financial Highlights

- 2019/2020 Audited Financial Statements
  - Matthew Spence, Chair of the Audit Committee, presented summary slides from the Annual Report for the fiscal year 2019/2020. Audited financial statements were available at the meeting and online. The Audit committee reported no issues pertaining to the financial statements. Matt Spence noted, however, the ongoing financial challenges faced by AVENS and reiterated the need to ensure AVENS' contract with the GNWT fully covers the cost of delivering LTC services on their behalf.
  - Members were provided the opportunity to ask questions – no questions were posed to the Audit Chair.

**Motion #2201 - To accept the 2019/2020 Audited Financial Statements for the Year Ended March 31, 2020 as presented.**

**Moved by: Debbie DeLancey**

**Seconded by: Lynda Koe**

**Carried unanimously**

**Motion # 2202 Appointment of Avery Cooper & Company as Auditor for 1 year term:  
2019/2020.**

**Moved by: Bronwyn Watters**

**Seconded by: Ron Allen**

**Carried Unanimously**

**10. Approval of Proposed Bylaw Changes**

The Governance Committee proposed some necessary changes to the bylaws focusing mainly on minor wording updates and updating our membership provisions.

Debbie DeLancey, Chair of the Governance committee presented the proposed changes. There was a brief discussion regarding residency and ensuring that members can apply electronically or in hard copy format.

**Approval of the Proposed Bylaw Changes**

Colin Baile requested an amendment to the proposed bylaws changes under Article 2. Section 2 to state that e-signatures and electronic membership forms will be accepted in addition to hard copy format.

**Motion #:2203 to approve the proposed bylaw changes with amendment**

**Moved by: Bronwyn Watters**

**Seconded by: Matthew Spence**

**Carried unanimously**

**11. Notice of Re-Election for Current Board Members**

The Nomination Committee which was composed of Ron Allen and Sandra Turner reported that all the presently serving Board Members were interested in being nominated for re-election to another term of office. To avoid any conflict, AVENS CEO, Daryl Dolynny chaired the call for nominations. There were no names put forward. Therefore, the current slate of Board of Directors was elected for another two-year term.

**Motion # 2204 to accept the current slate of Board of Directors for re-election**

**Moved by: Marilyn Jordan**

**Seconded by: Lorraine Sampson**

**Carried Unanimously**

**Motion # 2205 to accept the current slate of Board of Directors for another two-year term**

**Moved by: Gail Leonardis**

**Seconded by: Kim Doyle**

**Carried Unanimously**

The Board of Directors as elected for another two-year term are:

- Marion LaVigne
- Matthew Spence
- Debbie DeLancey
- Lynda Koe
- Ron Allen
- Sandra Turner
- Bronwyn Watters
- Kelly Hayden

A recommendation from the floor was for the Board to have a discussion around a potential term change (staggering of appointments) for the next AGM to avoid all terms coming up for re-election at once.

**12. Car Wash Discussion – Dwight Morley**

Dwight Morley was no longer in attendance when this Agenda item was brought up for discussion. AVENS CEO, Daryl Dolynny will follow up directly.

**13. Public Attendance at the AGM**

The item of public attendance was brought up for discussion. It was noted that public attendance is always welcomed and encouraged at AVENS AGM. This year, due to COVID, we had to host our AGM on a digital video conferencing platform, Zoom. With this unique circumstance and platform, there was necessary restrictions and caveats in place to ensure operational efficiency. Anyone who did not RSVP by September 18<sup>th</sup>, 2020 was not granted access.

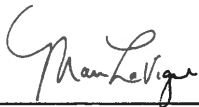
**14. Adjournment**

**Motion #2206 - To adjourn the AVENS 2019/2020 Annual General Meeting**

**Moved by: Matthew Spence**

Meeting was adjourned at 9:16 pm

Reviewed by:



Chair

Recorded by:



Recorder



**AVENS AGM**  
**September 23, 2020**  
**List of Attendees**

<b>Bronwyn Watters</b>	<b>Judy Murdock</b>	<b>Martha MacLellan</b>
<b>Carol Norwegian</b>	<b>Julie Green</b>	<b>Matthew Spence</b>
<b>Chelsea Pukanich</b>	<b>Justin Nelson</b>	<b>Maxime Carpentier</b>
<b>Colin Baile</b>	<b>Kelly Hayden</b>	<b>Metslal Megsun</b>
<b>Darcy Milkowski</b>	<b>Kim Doyle</b>	<b>Randie Salaveria</b>
<b>Daryl Dolynny</b>	<b>Laurence Wilson</b>	<b>Robert James Polson</b>
<b>Dave Hatto</b>	<b>Lawrence Malaque</b>	<b>Ron Allen</b>
<b>Debbie DeLancey</b>	<b>Lindsey Dwojak</b>	<b>Sandra Mann</b>
<b>Didier Bourgois</b>	<b>Lorraine Sampson</b>	<b>Sandra Turner</b>
<b>Dwight Morley</b>	<b>Lynda Koe</b>	<b>Sara Fullerton</b>
<b>Frances Bower</b>	<b>Marilyn Jordan</b>	<b>Sarah Kalnay-Watson</b>
<b>Gail Leonardis</b>	<b>Marilyn Malakoe</b>	<b>Suzette Montreuil</b>
<b>Garth Malakoe</b>	<b>Marion Lavigne</b>	<b>Tom Williams</b>
<b>John Soderberg</b>		

**All members of AVENS who are 19 and older are entitled to vote. Exceptions include:**

1. Employees of AVENS
2. Physicians, Dentists, Pharmacists, Dieticians, Rehabilitation Specialists, or any other Health Care Professionals who provides services at AVENS
3. Employees of our Funders, Health and Social Services and NWT Housing Corporation
4. AVENS' Auditor or Solicitor