



4729 Neta Lane  
Wichita Falls, TX 76309  
(940) 687-1643  
www.wichitachristian.com

*Wichita Christian School is an equal opportunity employer.  
WCS does not discriminate on the basis of age, race, color,  
national origin, disability, or veteran status.*

## Certified Employee Application

### Statement of Faith:

Dedicated supporters of Wichita Christian School believe that children of God are brothers and sisters within the Christian Family. They use their diverse backgrounds and talents to work together in unity toward the glorification of God. Members of the Christian family are those that have accepted Jesus as the Son of God and have entered a relationship with Him through obedience to the commandments and teachings of God's plan of salvation as outlined through His inspired word. As a result, it is the prayer of those dedicated supporters that the students of Wichita Christian School are brought to an understanding of their role within this Christian Family.

Have you read and agree with the statement of Faith of Wichita Christian School? \_\_\_\_\_  
(If there are areas of disagreement with our beliefs, state which areas and explain your position, using a separate sheet of paper.)

I give Wichita Christian School permission to make a thorough investigation of my entire work history and to verify all data given in my application for employment, related papers, and oral interviews. I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered as a result of this investigation, may prevent my being hired, or if hired, may subject me to immediate dismissal.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

Have you ever been convicted of a Felony? \_\_\_\_\_

*The mission of Wichita Christian School is to provide a quality education in a Christian environment that inspires hearts, minds, and souls for successful liv-*



COPIES OF TRANSCRIPTS MUST ACCOMPANY APPLICATION FOR FILE TO BE COMPLETE  
Please complete in ink or typewritten form. All information will be held in confidence.

### **Personal Information**

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Drivers License # \_\_\_\_\_

Email address: \_\_\_\_\_

### **Spiritual Information**

Church Affiliation: \_\_\_\_\_

Member for how long? \_\_\_\_\_

How would you describe your Church involvement?

\_\_\_\_\_ Very Active  
\_\_\_\_\_ Attend regularly  
\_\_\_\_\_ Attend occasionally  
\_\_\_\_\_ Do not attend

Ministries you have been active in? \_\_\_\_\_

### **Education**

<u>Name of School</u>	<u>Degree or Diploma</u>	<u>Date</u>	<u>Honors or special recognitions</u>
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<u>High School</u>	_____	_____	_____
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<u>College/University</u>	_____	_____	_____
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Special Training: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Complete Teaching Experience if Applicable:**

1. School: \_\_\_\_\_ Address: \_\_\_\_\_

Subject(s) taught: \_\_\_\_\_

Grade(s): \_\_\_\_\_ Do you hold a valid teaching certificate? \_\_\_\_\_

If so, what kind? \_\_\_\_\_ state it was issued \_\_\_\_\_

2. School: \_\_\_\_\_ Address: \_\_\_\_\_

Subject(s) taught: \_\_\_\_\_ Grade(s): \_\_\_\_\_

3. School: \_\_\_\_\_ Address: \_\_\_\_\_

Subject(s) taught: \_\_\_\_\_ Grade(s): \_\_\_\_\_

**All applicants complete the Remainder of the Application:**

Do you have any special training or memberships to professional organizations? \_\_\_\_\_

\_\_\_\_\_

When can you begin work at Wichita Christian School? \_\_\_\_\_

**Professional Reference:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Position/ Title \_\_\_\_\_

**Spiritual Reference:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Position/ Title \_\_\_\_\_

**Personal Reference:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Position/ Title \_\_\_\_\_

**Questionnaire:**

**Teachers and Administrators Complete Below:**

1. What other school activities would you be willing sponsor, coach, or assist if needed?  
  

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2. What is your philosophy of Christian education? (use another sheet if necessary)  
  

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3. How would your teaching of subject matter, or administrative work if applicable in a Christian school differ from working in a non-Christian school?  
  

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4. As a teacher, or administrator in a Christian School, how would you handle discipline with your pupils?  
  

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5. What is the role of a family in Christian education?  
  

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**Teachers Only Complete Below:**

1. What grades or subjects are you prepared to teach?  
  

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2. How would you integrate technology into your classroom?  
  

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# IdentoGO

Wichita Christian School

Texas Fingerprint Service Code Form

**Service Name: Wichita Christian School**

To schedule your ten-minute fingerprint appointment, simply visit  
**<https://uenroll.identogo.com>** and enter the following Service Code

11F26K

When prompted, please provide the following Contractor ID Number

26562

### Criminal History Check Authorization

I certify that all information I provided in relation to this criminal history record check is true and accurate. I authorize the Texas Department of Public Safety (DPS) to access Texas and Federal criminal history record information that pertains to me and disseminate that information to the designated Authorized Agency or Qualified Entity with which I am or am seeking to be employed or to serve as a volunteer, through the DPS Fingerprint-based Applicant Clearinghouse of Texas and as authorized by Texas Government Code Chapter 411 and any other applicable state or federal statute or policy.

I authorize the Texas Department of Public Safety to submit my fingerprints and other application information to the FBI for the purpose of comparing the submitted information to available records in order to identify other information that may be pertinent to the application. I authorize the FBI to disclose potentially pertinent information to the DPS during the processing of this application and for as long hereafter as may be relevant to the activity for which this application is being submitted. I understand that the FBI may also retain my fingerprints and other applicant information in the FBI's permanent collection of fingerprints and related information, where all such data will be subject to comparisons against other submissions received by the FBI and to further disseminations by the FBI as may be authorized under the Privacy Act of 1974 (5 USC 552a). I understand my fingerprints will be searched by and against civil, criminal and latent fingerprints in the Next Generation Identification (NGI) system. I understand I am entitled to obtain a copy of any criminal history record check and challenge the accuracy and completeness of the information before a final determination is made by the Qualified Entity. I also understand the Qualified Entity may deny me access to children, the elderly, or individuals with disabilities until the criminal history record check is completed. If a need arises to challenge the FBI record response, you may contact the agency that submitted the information to the FBI, or you may send a written challenge request to the FBI's Criminal Justice Information Services (CJIS) Division at FBI CJIS Division, Attention: Correspondence Group, 1000 Custer Hollow Road, Clarksburg, WV 26306.



Don't have access to the Internet? You can still schedule an appointment by calling 888.467.2080