



MAINTENANCE AND FACILITIES MANAGER

Grant Transit Authority
Moses Lake, Washington

\$82,763-\$134,264

April 22, 2024

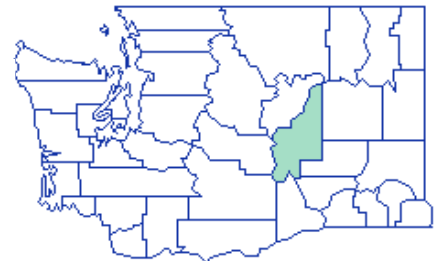
Initial Review of Applicants – Open Until Filled

Seeking a collaborative, goal-oriented, responsible, positive leader for our team at Grant Transit Authority

POSITION SUMMARY Under the General Manager's direction, this position plans, organizes, manages, controls and evaluates the Maintenance and Facilities department(s) for GTA; is responsible for the overall management of preventative maintenance, routine servicing and major repairs of all fleet vehicles and GTA facilities; provides direction, guidance and oversight within areas of responsibility for the development, implementation, planning and forecasting of maintenance and facility services, systems, procedures, programs, budget and policies; oversees the security and quality control within area(s) of responsibility; and assures the timely and effective training, leadership, supervision and performance evaluation of departmental personnel. Individual must perform duties and responsibilities in a timely manner with professionalism, organization, minimal supervision, confidentiality and independent judgment. The Maintenance and Facilities Manager is a fundamental member of GTA's management team and is significant in ensuring all programs, procedures and services promote, support and guide GTA's mission, vision, values and culture. Visit www.granttransit.com for additional position details and full job description.



ABOUT US Grant Transit Authority (GTA) is a Public Transportation Benefit Area located in Grant County, Washington, covering the entire county. Our mission is to provide safe, high quality, cost efficient public transportation services which will enhance the mobility and quality of life for our citizens and promote a healthy economy and positive image for our growing communities. GTA began providing public transportation services in November 1996. Grant Transit Authority (GTA) provides Fixed-Route, Paratransit/Demand Response and Vanpool services throughout Grant County, Washington.



Although GTA is a smaller transit agency, we provide a great deal of rural transportation service. Grant County, Washington is located in the Columbia Basin region of central Washington with a total service area of 2,791 square miles. With this large service area, GTA fixed-route service operates over 1 million miles per year.

Grant Transit Authority operates out of three locations: Ephrata Transportation Center (Ephrata, WA), Operation's Base (Moses Lake, WA) and Multimodal Transit Center (Moses Lake, WA). Our team strives to always perform in accordance to our **Core Values**:

◆ **Integrity** ◆ **Trust** ◆ **Common Truth** ◆ **Respect** ◆ **Compassion** ◆

THE REGION Grant County, Washington includes the following cities and towns: Electric City, Ephrata, Coulee City, George, Grand Coulee, Hartline, Marlin, Mattawa, Moses Lake, Quincy, Royal City, Soap Lake, Warden and Wilson Creek.

Grant County, Washington is the perfect place to experience all four seasons. Grant County provides an amazing assortment of unique communities, along with plenty of sun, water and open space. Grant County has some of the most beautiful landscapes; more than 140 lakes and reservoirs for first-class fishing, hunting, hiking and camping; and is famous for the most amazing sunsets. Some well-known geographic features include: Columbia River, Gorge Amphitheatre, Grand Coulee Dam, Moses Lake, Potholes Reservoir, and Soap Lake.



Being centrally-located in Washington, majestic mountains, shopping and numerous attractions are just a short drive away. Grant County is a leading agricultural and manufacturing area, and continues to experience tremendous growth, within family-friendly communities and small-town atmospheres.

For more information, below are some helpful links:

Grant County Washington	www.grantcountywa.gov
Grant County Tourism	www.tourgrantcounty.com
Moses Lake Chamber of Commerce	www.moseslake.com
Ephrata Chamber of Commerce	www.ephratachamber.org
Quincy Chamber of Commerce	www.quincyvalley.org
Soap Lake Chamber of Commerce	www.soaplakecoc.org

IDEAL CANDIDATE has knowledge of principles, practices, procedures and methods involved in managing the maintenance and facilities functions of a modern public transportation system, including planning, implementing, managing, training, supervision, staffing, budgeting and evaluating programs and services; fleet operations, service quality and safety/training programs; working knowledge of maintenance, routine servicing and major repair of gasoline, diesel and alternatively fueled fleet vehicles which includes battery electric and propane powered fleet vehicle; working knowledge of repair and maintenance of engines, transmissions, hydraulic systems, brakes and fuel injection systems, electrical systems including battery electric drive trains and on-vehicle battery storage systems; and local, regional, state and federal laws pertaining to workplace safety in applicable area(s). Strong interpersonal relations skills; effective verbal, listening and communication skills; possess cultural awareness and sensitivity; recognize unsafe work conditions and potential safety hazards; develop, administer and control the departmental budget; perform tasks with minimum supervision; organize, set priorities, take initiative and exercise sound independent judgment; and establish, maintain and promote highly effective working relationships with GTA management, Board members, staff, and others encountered in the course of work.

Education and Experience: Leadership, mechanical, technical and construction aptitude and working knowledge is essential. Five (5) years of increasingly responsible supervisory experience desired, with repair and maintenance experience including gasoline and diesel-powered vehicles in a transit-related environment. High School diploma and/or equivalent, with technical training and/or college education in management/leadership, construction management and/or automotive/diesel technology desired but not required. Acceptable and verifiable performance and work history, with relevant leadership and decision-making skills.

COMPENSATION AND BENEFITS

- Annual salary **\$82,763-\$134,264** (negotiated dependent upon qualifications and experience)
 - Salaried, FLSA Exempt position with an expectation of at least forty (40) hours per week; may include weekend and nights as needed
 - Medical/Dental/Vision/Life/AD&D/LTD (administered through PEBB)
 - Public Employees' Retirement System (PERS)
 - Paid Time Off, including Paid Holidays
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HOW TO APPLY

Interested and qualified candidates must submit completed application, cover letter and resume via mail to:

Grant Transit Authority
Attn: Human Resources
PO Box 870
Moses Lake WA 98837

Or electronically via email to:
jobs@granttransit.com.

For complete position details and application, please visit: www.granttransit.com. Fax submissions and/or incomplete application packets will not be accepted.

CLOSING DATE All qualified candidates are strongly encouraged to apply by: **April 22, 2024 at 12:00 pm.***
Initial Review - Open Until Filled

*Application materials must be received by Grant Transit Authority by deadline to be included in review. **Subsequent reviews are not guaranteed.**



Grant Transit Authority is an equal opportunity employer and does not unlawfully discriminate on the basis of race, sex, age, color, religion, national origin, marital status, veteran's status, disability status, sexual orientation, or any other basis prohibited by federal, state, or local law. Please let Grant Transit Authority know if you need accommodations in order to participate in the application process.