



ANNUNCIATION HEIGHTS

— C O L O R A D O —

Director of Summer Programs

Estes Park, CO

Full-Time Employee

Experience: 2-5 Years

Education: Undergraduate Degree

Base Pay: Salary

Start Date: Flexible

Send applications or inquiries to: luke.hlavin@annunciationheights.org

Job Description

Annunciation Heights is looking for an experienced, faithful, organized individual to help take our summer youth and family camps to the next level. As a member of the camp's leadership team, the Director of Summer Programs will lead the effort to make our summer programs a transformative experience in Christ for campers and staff. Primary responsibilities will be to cast and execute overall vision of the Annunciation Heights summer camp ministry, including the hiring, training and leading of the summer staff; creating new summer programs for camps and overseeing the entirety of the summer camp operations. The right candidate will develop a culture of excellence and accountability in servant leadership, programmatic and activity offerings, and pastoral care for staff and campers.

Candidates should show experience in the following areas: developing and executing training curriculum for full time and summer staff for effective ministry; coordinating and training teachers and content deliverers, overseeing development of content for parents, campers and staff, ministering to campers, their families, and staff through teaching and speaking ministries. The Director of Summer Programs will implement a process of organizational planning that evaluates process, procedure, design, forecasting, while developing and maintaining a budget for summer ministry. Other responsibilities include, but are not limited to: establishing standards for effective recruiting and hiring practices for summer staff, developing effective policies and procedures for summer; learning and implementing the rules and regulation of the State of Colorado's Child Care Licensing requirements for residential camps, and ultimately working to substantially grow the summer ministries at Annunciation Heights.

If you have a love for and experience with residential summer camps, a deep and mature Catholic Christian faith, a love for the mountains and wish to draw nearer to Christ in creation, while growing and leading a critical ministry at Annunciation Heights, please consider applying.



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Required Qualifications:

- Education: Bachelor's degree, business or Christian ministries is preferred.
- At least 2-5 years of experience in camp ministry and/or in a full-time programmatic leadership role
- Strong leadership qualities and experience/abilities overseeing a staff of 30-50 people

Annunciation Heights offers a competitive compensation package that includes a full time, year around salary, medical, dental, vision, Life, retirement plan, along with PTO and paid holidays.

WHY WORK AT ANNUNCIATION HEIGHTS

Annunciation Heights is a new Catholic youth and family camp nestled at the base of Longs Peak in the heart of Colorado's majestic Rocky Mountains. By living an authentic Catholic culture, we seek to glorify God by leading our guests into the depth and mystery of a personal friendship with Jesus and His Church. Under the patronage of Mary, Undoer of Knots, our goal is to awaken and restore the hearts of Catholics to the radiant joy of knowing and living the Catholic Christian life.