

Agenda for third trustee meeting

Date: 24 June 2021

Time: 10am

Join Zoom Meeting

<https://us02web.zoom.us/j/85890474530?pwd=V3E1UytnSWNsMWVhOURzd2c1dnlxUT09>

Meeting ID: 858 9047 4530

Passcode: 529472

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Standing items

1. Apologies for absence
2. Declarations of interest
3. Noting requirement to have in mind wider public interest
4. Approval of minutes of the previous meeting
5. Matters arising (and not dealt with elsewhere)

Byrne dean

6. Byrne Dean report on activity and issues to raise with trustees:
 - Finance
 - VAT and billing
 - Good Business Charter
 - Mental Health at Work Commitment document
 - Singapore
 - Website upgrades

Trustees

7. Updates on areas of trustee responsibility:

be brave.



- Managing the relationship with byrne dean – Mary and Moira to report – NB this items may be deferred to later to allow discussion in the absence of byrne dean
- Wider public benefit – Richard to report briefly based on briefing note
- New signatories – Kate to report
- Ongoing Relevance – Phil to report

New Members

8. Approval of current applicants to membership:
 - Branscombe Group
9. Proposal for Branscombe Group to provide PR services in lieu of membership fee

Upcoming events

10. Proposals for:
 - Richard Foley to speak at October event re introducing new members
 - Event on returning to workplaces
 - Shine Offline
11. AOB
12. Requests for membership fee waivers

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