

23 April 2021

Dear All

The purpose of this note is to provide an update on a few things arising from trustee meetings following the incorporation of the CIO a few weeks ago.

As you will know the trustees are:

- Phil Aiken – Barclays
- Dan Bastide – Irwin Mitchell
- Jo Carver – Lloyds
- Michael Cavers – CMS
- Kate Dodd – Pinsent Masons
- Bola Gibson – Osborne Clarke
- Martin Hamilton – Capsticks
- Hanim Hamzah – Zico Law
- Jonathan Hoey – TLT
- Mary Peterson – Addleshaw Goddard
- Moira Slape – Travers Smith
- Lizzy Stewart – 4 New Square

They have met a couple of times now, much of the discussion being about putting in place structure and process for the better operation of MBC going forward. Some of this is quite mundane – appointment of accountants, opening bank accounts, formalising the terms of appointment of byrne dean and so on. Some is more substantive such as agreeing the process for onboarding new signatories.

The main thing the trustees wanted to update you on was the allocation of responsibilities between them. Of course all trustees share collective responsibility for the different areas, but it was felt helpful to delegate particular focus for some areas. These will no doubt evolve over time but for the moment this is the set up that has been agreed:

- Mary Peterson has been elected **chair of the trustees** and Michael Cavers **vice chair**. These roles require little explanation.
- Dan Bastide and Jo Carver have taken on responsibility for **finance**. This will include oversight of income and expenditure (budgeted and the reality), oversight of the bank account, relationship with accountants and oversight of the preparation of statutory accounts.
- Kate Dodd will lead a group of trustees focussed on **new signatories**. This is about how we get more members and a major focus will be on empowering existing signatories to be advocates for MBC and bringing new organisations in. Alongside Kate will be Hanim Hamzah (with a more ASEAN perspective), Lizzy Stewart, Phil Aiken and Moira Slape.
- Along with his role as vice chair, Michael Cavers will have a responsibility around **existing signatories** and this focus will also include Lizzy Stewart and Jonathan Hoey. This is primarily about making sure signatories are getting what they want/need from MBC and ensuring their input into the future direction of the movement. There may also be a role from time to time in engaging with signatories who appear less engaged with MBC.

be brave.



- Mary Peterson and Moira Slape will have a role **managing byrne dean**. This is about holding byrne dean accountable and giving us feedback, as well as helping us know where to direct our energy and effort.
- The trustees felt it important to have focus on ensuring the **ongoing relevance** of MBC, keeping it up to date, and this will be the focus of Martin Hamilton, Phil Aiken and Jonathan Hoey.
- Finally, we need to keep in mind that alongside the interests of the signatory members, we have a responsibility as a CIO to focus on the **wider public benefit** of our purpose. Keeping us honest in this respect will be Bola Gibson and Martin Hamilton.

If you have thoughts or concerns about any of these areas, or anything else, you can always raise them with byrne dean, but our hope is that you will also feel able and empowered to raise them with specific trustees where appropriate.

We continue to add content to the members area of the website – for example a recording of the recent stress awareness sessions we ran should be up there shortly. If you have materials you think it would be useful to share with other signatories then please let us have it and we can add it easily.

We are still going through the slow process of opening a bank account which will then enable us to issue invoices for membership fees for the current year (1 September 2020 to 31 August 2021). Please just have in mind that as time passes (and we are trying to get this sorted ASAP of course) it will mean that invoices for the next membership year will follow within a few months of those for this year.

Finally a request – an area where the trustees feel they lack expertise is around PR. If you know of someone with that kind of skill who might be able to provide some support and insight from time to time then please do let us know.

All the best

Richard

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(he/him/his)

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