

Agenda for second trustee meeting

Date: 20 April 2021

Time: 10am

Via Zoom

Standing items

1. Apologies for absence
2. Declarations of interest
3. Noting requirement to have in mind wider public interest
4. Approval of minutes of the previous meeting
5. Matters arising (and not dealt with elsewhere)
To include trustee liability insurance and financial issues
6. Byrne Dean report on activity and issues to raise with trustees

Trustee meetings

7. Delegation of responsibility of trustees for each of:
 - a. Vice chair
 - b. Finance
 - c. Managing the relationship with byrne dean
 - d. New signatories
 - e. Existing signatories
 - f. Continuing Charter relevance
 - g. PR and Comms
8. Attendance by deputies
9. Venue for future meetings

Members

10. Approval of any current applicants to membership
11. Approval of the admission process for new members going forward
12. AOB
13. Approval of the terms of appointment of byrne dean – substantive discussion will depend on progress made and if such discussion is to take place byrne dean will leave the meeting at that point.

be brave.

