



Key FOB Application Instructions

To apply for key FOB, visit to Nieuport Aviation website to download the application form and please follow the steps below.

Steps

- Step 1:
You must be in possession of a valid BBTCA RAIC (Permanent or Search Required).
- Step 2:
Complete this application form.
- Step 3:
Print the form and have it signed by an authorised person or your manager.
- Step 4:
Read and sign the "Conditions of Issues and Use" and "Privacy Statement".
- Step 5:
Book an Appointment at <https://calendly.com/davidhenfrey/nieuportaviation>.
- Step 6:
Take the following documents to Nieuport Aviation Main Office.

On the day of your appointment

You must bring the following documents:

- ☐ A valid BBTCA RAIC.
- ☐ Printed and signed application form for Key FOB.

FOB Appointments Hours and Other Concerns

Monday, Wednesday, and Friday 10:00 AM – 01:30 PM

Contact Information

Email: security@nieuport.com

Office Location

The Nieuport Aviation Office is located on the 2nd floor of the terminal building. Open the Nieuport main office door (it's unlocked) and walk down the corridor. It's the first door on your right. Ring the bell, and a member of our security team will greet you.