



FACILITY ALTERATION PERMIT APPLICATION

Project Name: _____

Project Proponent: _____

FACILITY ALTERATION PERMIT(FAP) APPLICATION

A – PROJECT INFORMATION			
Project Title:			
Project Scope: (Please use separate sheet if more space is required.)			
Project Location(s): (Please use separate sheet if more space is required.)			
Designated Project Representative (DPR & Company Info.) for Invoicing & Payment of any associated fees:			
<input type="checkbox"/> Nieuport	<input type="checkbox"/> Tenant	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other
Estimated value of project:			
Area of Construction (m ²):			
Proposed use:			
Duration of Construction:			

B – PROJECT PROPONENT		<input type="checkbox"/> Nieuport	<input type="checkbox"/> Tenant	<input type="checkbox"/> Other
Company Name:				
Billing Address:				
Project Initiator:			Title:	
Phone:			E-mail:	
Project directory (designers) – A directory of designers, and others who are involved in the design. This should include company names, contact person, mailing address, phone numbers, fax or email address and cell phone numbers.				
Letters of Assurance from each of the Engineers of Record responsible for the design. (For projects without building code issues, an MFP from the applicant will be accepted instead of the letters of assurance)				

C – FAP APPLICANT		<input type="checkbox"/> Nieuport/Tenant (see contact info above)	<input type="checkbox"/> Authorized Agent
Company Name:			
Billing Address:			
Project Initiator:		Title:	
Phone:		E-mail:	

D – CONTRACTOR INFORMATION	
Contractor Name:	
Billing Address:	
Contact Name:	Title:
Phone:	E-mail:
Site Superintendent or 24/7 Emergency Contact Name:	Project Emergency 24/7 Contact Phone Number:
Site contact name:	Site contact number:

E – POTENTIAL OPERATIONAL IMPACTS			
<input type="checkbox"/> Passenger Flow Disruptions	<input type="checkbox"/> Aircraft traffic flow	<input type="checkbox"/> Building Systems Shutdowns	<input type="checkbox"/> Other (comment below)
<input type="checkbox"/> Working from Heights	<input type="checkbox"/> Noise	<input type="checkbox"/> Hot Works	
Other Impacts Specific to Your Scope of Work (e.g. Hoarding, Barriers etc.):			

F – Documentation			
Documents	<input type="checkbox"/> Detailed project schedule with demolition, delivery, construction and inspection dates	<input type="checkbox"/> WSIB & copy of NOC Form1000	<input type="checkbox"/> Non-Disclosure Agreement (NDA)
	<input type="checkbox"/> License of Copyright	<input type="checkbox"/> Major Systems/critical systems shut down request	<input type="checkbox"/> Site Specific Safety Management Plan
	<input type="checkbox"/> Contingencies	<input type="checkbox"/> Site Specific Security Management Plan	<input type="checkbox"/> Utilities Locates
	<input type="checkbox"/> Waste Management Plan	<input type="checkbox"/> Hot work requirements	<input type="checkbox"/> Regulatory requirements & Code Compliance Review
	<input type="checkbox"/> Security Guard Requirements	<input type="checkbox"/> Logistics plan	<input type="checkbox"/> Power usage
	<input type="checkbox"/> Business Continuity Plan	<input type="checkbox"/> Risk Assessment	<input type="checkbox"/> Electrical Infrastructure Change Request (Demand/Load requirements)
	<input type="checkbox"/> Proof of current GL/PL insurance	<input type="checkbox"/> Fire Safety Plan (During & Post Construction)	<input type="checkbox"/> Environmental Plan
	<input type="checkbox"/> Site Plan	<input type="checkbox"/> Org. Chart/Escalation Chart	<input type="checkbox"/> Communications Plan

F – Documentation			
Drawings	<input type="checkbox"/> Architectural	<input type="checkbox"/> Structural	<input type="checkbox"/> Electrical
	<input type="checkbox"/> Mechanical	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Civil
	<input type="checkbox"/> Fire Suppression	<input type="checkbox"/> Cabling	<input type="checkbox"/> Lease-Line/Lease boundaries
	<input type="checkbox"/> Hoarding/Fencing	<input type="checkbox"/> IT/PLC Tie-Ins	
	Contractors' As-Built Drawings (If final as-built drawings are not available, PDF red-lined construction drawings can be submitted plus a confirmation date for the submission of the final as-builts.) All drawings must be submitted in CAD and PDF versions.		
Other drawings or documentation required (Please use separate sheet if more space is required.)			

LICENSE TO USE PLANS AND SPECIFICATIONS

The undersigned assigns to and gives Nieuport Aviation Infrastructure Partner GP in the right of Canada an irrevocable license to use the drawings, plans and specifications for the purpose of the Work or for any alterations to the Work and the undersigned expressly agrees that Nieuport Aviation Infrastructure Partner GP shall not be held responsible for any costs or expenses incurred or to be incurred in connection with their preparations or subsequent use by Nieuport Aviation Infrastructure Partner GP are entitled to use them for any purpose related to the Work at any time without any further consent or payment.

INDEMNITY AND RELEASE

In return for the Nieuport Aviation Infrastructure Partner GP considering this application, the applicant hereby releases and discharges and shall forever hold harmless the Nieuport Aviation Infrastructure Partner GP, and its directors, officers, employees and agents from and against any and all claim or claims, action or actions, cause or causes of action, demands, costs, losses, damages and expenses which the applicant or any other person or persons whatsoever may at any time hereafter have or incur for and in respect of or in any way arising in whole or in part out of the rendering or failure to render any services by Nieuport Aviation Infrastructure Partner GP, or by any one or more of its directors, officers, employees, or agents, in relation to the issuance, waiver, or failure or refusal to issue a Development Permit, a Facility Permit, or Occupancy/Use Permit for the Project. This release and indemnity supersedes and shall be effective notwithstanding any previous written or oral agreement between the applicant and Nieuport Aviation Infrastructure Partner GP to the contrary.

RULES AND REGULATIONS

In return for the Nieuport Aviation Infrastructure Partner GP considering this application, I agree that I as well as all of my employees, consultants and contractors are bound by the requirements and conditions of the Nieuport Aviation Infrastructure Partner GP and all referenced rules, regulations, codes and standards.

G- Applicant
Authorized Signatory:
Date:
Name and position of person signing on behalf of Company
H- FAP Approval
Nieuport Approval:
Date:
Project Number: