

# *Maker with Rame Parish Council*



**Chairman: Cllr John Weale**  
**Vice Chairman: Cllr Jon Kidd**  
**Clerk/ RFO: Carolyn Y. May**

## **DRAFT**

### **Minutes of the Parish Council Meeting held at 7pm on 27<sup>th</sup> November 2023 at Maker with Rame Community Hall**

**Present:** Cllrs. Weale (Chairman), Lingard, Murray, Hurlbatt, Browning

**Apologies:** Cllr Kidd, Cllr Ewert (Cornwall Council)

**Also Present:** Carolyn May (Clerk), and three members of the public

**Declarations of Interest:** Cllr Hurlbatt (Kingsand Institute)  
Cllr Lingard (Sandways Planning Application)

## **AGENDA**

### **95.23 Chairman's Report**

Cllr. Weale welcomed the attendees to the meeting. In his report, the Councillor commented on the positive feedback received by the Parish Council, in respect of the actions undertaken by the same. The Chairman also alluded to the following matters:

**Fourlanesend Traffic Meeting** - Cllr Lingard had attended a meeting, with Cllr Ewert and Will Glassup (Cornwall Highways Department), in relation to the traffic issues at the site. Cllr Lingard stated that the meeting had gone well and that the children from the school had been involved in the discussions. A central feature of the discussion related to the issues of cost (budget) versus safety.

Options being considered include reduction in the speed that vehicles are able to travel in the area, the possibility of a crossing being installed, addressing the parking issues, and the creation of a virtual pavement at the site.

The Parish Council had earmarked the sum of £10,000 towards this project (EOI II). However, it is possible that the funding may not be required.

**Dark Skies** – The Cornwall Council proposal, to turn off street lighting between midnight and five a.m. was discussed. The proposal is as a cost cutting measure on the part of the principal council. There appear to be no definite plans, as yet, to implement the proposed action but Members

agreed that a 'watching brief' should be kept, and that vulnerable areas within the parish should be identified.

**Parking Permits** – Cllr Kidd has issued a Freedom of Information Request to Cornwall Council, in relation to the parking issues within the parish.

As non-residents of the parish are not entitled to purchase parking permits, more vehicles are being left at Jackman's Meadow. It also appears that more parking permits, than available parking spaces are being sold. That situation is a cause for concern.

**Sea Defences** – Correspondence has been forwarded to both Cornwall Council and the Environment Agency, in relation to the condition of the wall to the slipway, from Garrett Street and in respect of the possible provision of a flood barrier from the slipway to Girt Beach.

**Mt Edgumbe Historic Buildings Plan** – this matter is being addressed by Plymouth City Council and Cornwall Council.

**Sandways Planning Application** – The application had been discussed by the Cornwall Council Planning Committee, on 27<sup>th</sup> November 2023. The matter was adjourned in order to enable the application form to be amended, and re-indorsed, as it had been noted that the document had not been correctly completed.

Cllr Lingard (Interest Declared) was invited to address the meeting. She stated that the situation had arisen as a result of the issues that arose in the Cornwall Council Planning application document. There is no appropriate area on the form, which permits the differentiation between a tenant and a lessee. This had caused difficulties for the Members of the said committee.

The matter will be determined at the Planning Committee meeting, scheduled for the end of January 2024.

**Project Titan** – Cllr Gary Davies was not present to discuss the project, and the issues raised in correspondence by the Chairman (inter alia: lack of consultation, increased footfall, and abandoned cycles).

## **96.23 Public Discussion**

**Failure to Maintain Gate** - a member of the public raised her concerns, in relation to an incident which had occurred recently. The swing-gate, to the public footpath which runs along the back of Cawsand Fort, is defective and does not close properly. This has resulted in cattle escaping from the field and trampling her garden.

Recently, 15 cows invaded her garden, causing a great deal of damage.

The gate/ path are the responsibility of Cornwall Council which, despite previous complaints from the farmer, has failed to address the problem. Further to the damage caused to property, the cattle also represent a hazard to pedestrians, and to traffic (once the cattle reach the road).

The parishioner was advised of the Cornwall Council problem reporting website, and the Parish Clerk undertook to report the problem also.

The Parishioner then alluded to the New Road closure, suggesting that the operation could afford the relevant agencies the opportunity to route new cabling underground.

### 97.23 Minutes

Members considered the Minutes of the Ordinary Parish Council Meeting, held on 30<sup>th</sup> October 2023.

It was **proposed** by Cllr Weale, **seconded** by Cllr Hurlbatt and **RESOLVED** that the Minutes would be accepted as a true and accurate reflection of the meeting. Unanimous. **Carried**

### 98.23 Correspondence

**The following items of correspondence were discussed;**

- **Millbrook Parish Council** – letter received, requesting the agreed donation towards the Skate Park, the total amount of funding required having been met.
- **Lower Anderton Road Closure** – Disseminated to all Members, to be placed on the Parish Council Facebook page.
- **Torpoint Town Council** – request for financial support – All Weather Football Pitch – deferred to January 2024 meeting.
- **Defibrillator Location**- A parishioner has suggested that a defibrillator might be located at Fort Picklecombe. It was **agreed** that this suggestion would be looked into. Cllr. Murray will contact the management committee at the site.

### 99.23 Finance/ Management Report

Having considered the schedule of payments provided, it was **proposed** by Cllr Weale **seconded** by Cllr. Browning and **RESOLVED** that the schedule would be approved. Unanimous. **Carried**.

### 100. 23 Planning Applications - None

### 101.23 Planning Decisions – Noted

### 102.23 Other Planning Matters - None

### 103.23 Request for Funding - Torpoint Town Council/ Community College. Deferred.

### 104.23 Community Capacity Fund Proposal – Pigshill and Clarrick Wood Application – Unanimously supported.

### 105.23 Community Capacity Fund – Peninsula Trust (Old Ship) – this matter was not supported. It was **agreed** that the applicant should be invited to attend the January Parish Council meeting.

### 106.23 Budget and Precept Setting

106.1 The draft Minutes of the Finance Committee Meeting, held on 30<sup>th</sup> October 2023, had been distributed to Members, prior to the meeting.

106.2 The 2023/24 Parish Council Budget had been set at £ 111,376, with the Precept being agreed at £89,444. The estimated full year spend for 2023/24 has been estimated at £91,000.

- 106.3 Members considered the proposed budget schedule, considering the projects to be undertaken by the body, during the next financial year. The proposed budget was presented as follows:

Expenditure	2023/24 Budget	2024/25 Budget
VAT	£ 2,500.00	£ 2,500.00
Playground Maintenance	£ 500.00	£ 2,000.00
Post Office	£ 360.00	£ 360.00
Salaries (Clerk) - Gross	£ 26,000.00	£ 33,500.00
Pension	£ 2,000.00	£ 2,000.00
NI - Employer	£ 3,500.00	£ 3,500.00
Expenses	£ 1,000.00	£ 2,500.00
Stationery	£ 150.00	£ 500.00
Training Subs	£ 1,000.00	£ 1,000.00
Maintenance Gen (incl Bus Shelter)	£ 1,000.00	£ 4,000.00
Grass Control	£ 3,000.00	£ 6,000.00
Boat Park	£ 200.00	£ 200.00
Hall Rent	£ 1,000.00	£ 1,500.00
NDP Website	£ 20.00	£ 20.00
Chairmans Allowance	£ 500.00	£ 500.00
Elections	£ 7,000.00	£ 3,500.00
Comm. Hall BB	£ 550.00	£ 550.00
Audits	£ 800.00	£ 800.00
Grants - S.137	£ 6,556.00	£ 6,556.00
Public Grants	£ 5,000.00	£ 10,000.00
Repair/ Renew Benches	£ 1,000.00	£ 2,000.00
ICO	£ 40.00	£ 40.00
ICT	£ 400.00	£ 400.00
Website Maintenance	£ 1,000.00	£ 1,000.00
Website Upgrade	£ 2,700.00	£ 5,000.00
Toilet Cleaning	£ 13,000.00	£ 13,000.00
Toilet Supplies	£ 3,000.00	£ 3,000.00
Toilet Lighting	£ 3,500.00	£ 3,500.00
Toilet Water	£ 3,000.00	£ 3,000.00
Toilet Maintenance	£ 500.00	£ 1,000.00
Street Lighting	£ 5,000.00	£ 2,500.00
Swimming Buoys	£ 760.00	£ 1,000.00
Defibrillators	£ 2,000.00	£ 6,000.00
Insurance (PC)	£ 1,300.00	£ 1,400.00
Annual Event	£ 5,000.00	£ 3,000.00
Miscellaneous	£ 1,500.00	£ -
Public Services Project	£ 5,000.00	£ -
<b>Total</b>	<b>£ 111,336.00</b>	<b>£ 127,326.00</b>

## 106.4 Project Expenditure

Project	
Street Light Conversion (Dark Skies)	£ 12,000.00
Play Area Improvement	£ 20,000.00
Lavatories	£ 12,000.00
EOI (2)	£ 10,000.00
Community Liaison Officer	£ 20,000.00
Noticeboards	£ 10,000.00
Flood Barrier	£ 10,000.00
Orchard	£ 5,000.00
<b>Project Estimate</b>	<b>£ 99,000.00</b>

106.5 Cllr Hurlbatt raised the issues of required repairs to the public lavatories and charging for use of the lavatories. Members considered the actions implemented by other Parish/ Town Councils, to raise revenue for public convenience. It was **agreed** that this would be a matter to investigate. However, prior to any action being taken in that regard, it will be necessary to properly understand the state of the lavatory buildings and determine the repairs that may be required. It was **agreed** that a surveyor's report should be obtained in early course.

106.6 It was **proposed** by Cllr. Weale, **seconded** by Cllr. Browning and **RESOLVED** that the 2024/25 Parish Council budget would be set at the sum of £127,326. Unanimous. **Carried.**

106.7 It was **proposed** by Cllr. Weale, **seconded** by Cllr. Hurlbatt and **RESOLVED** that the 2024/25 Parish Precept would be set at the sum of £89,444. No change from 2023/24. Unanimous. **Carried.**

## 107.23 Actions List

Date	Action	Responsibility	Status
27/11/2023	<b>Defibrillators</b>  <b>Action:</b> Assessment for new defibrillators in the Parish to be completed and presented at the November meeting.	CLLR MURRAY	It was agreed that two further defibrillators would be purchased at present, with further units being available at £1,000 each, if purchased within the twelve-month period.  One unit to be placed at the Rising Sun.  Cllr Murray to contact the Fort Picklecoombe Management Committee to enquire if a unit can be placed at the site.
27/11/2023	<b>Emergency Plan</b>  <b>Action:</b> The document is to be sent to the Environment Agency.	CLLR WEALE	Cllr Weale has completed the plan and submitted the same to the Environment Agency for comment.

	A proposal for a flood gate on the entrance to Girt Beach to be discussed at the November meeting.		
27/11/2023	<b>Support for Maker Heritage</b>  Report by Clerk at the March 2024 meeting.	CLERK	<b>ON GOING</b>
27/11/2023	<b>Rame Head Finger Post</b>  This item is awaiting the precise location for siting. ASAP	CLERK	The Clerk is to arrange for the delivery of the post, and (again) request a precise location for the same.  Arrangement to be made to have the post placed at the site. The Farmer to be copied into correspondence.
27/11/2023	<b>Sea Defences</b>	CLLR WEALE	Letters written to Cornwall Council/ EA.
27/11/2023	<b>Coombe Park Play Area</b>  The consultation flyer has been printed and disseminated to residents. Completed documents to be analysed. Report to November meeting.	CLLR HURLBATT CLLR BROWNING CLERK	CLlr Browning reported that the pivot swing seat has been identified as defective. The cost of repair is £7,600 (plus VAT). It was agreed that the structure would be removed.  CLlr Hurlbatt reported that consultation leaflets were delivered to all Coombe Park and Green Park residents homes . Additional leaflets were available at the Community Hall.  We received 15 completed leaflets.  <b>Responses:</b>  <b>Question 1: ownership of PP land - transfer from CC to PC</b> YES-15 NO-0 <b>Question 2:How do you wish refurbishment to take place?</b> INCREMENTALLY-over several years - 6 SINGLE  DEVELOPMENT 3 SUBSTANTIAL DEVELOPMENT(with annual additions) 6 DO NOT REPLACE 0  <b>Question 3:PC seek Public works loan for refurbishment?</b> Yes-12

			<p>No-2</p> <p><b>Question 4: Would you support MUGA.</b></p> <p>Yes-8</p> <p>No-6</p> <p>The Clerk is to facilitate the transfer of the play area to the Parish Council.</p> <p><b>A forward plan for the site is to be devised and presented at the January Meeting.</b></p>
27/11/2023	<p><b>Highways</b></p> <p>Currently awaiting a response.</p>	CLLR WEALE	Currently awaiting a response from Cornwall Council relating to the proposals for Furlansend.
27/11/2023	<p><b>Marine Conservation</b></p> <p>On-going discussions</p>	CLLR WEALE	Cllr Weale is engaged in discussions.
27/11/2023	<b>Community Event Actions</b>	CLLR WEALE CLLR BEBE	Cllr Lingard is currently engaged in planning an appropriate event.
27/11/2023	<p><b>Lavatory Refurbishment</b></p> <p>Entry systems to be researched. Refurbishment plans to be considered, costs to be determined.</p>	CLLR KIDD	A surveyor's report is to be obtained, prior to deciding on refurbishment to be undertaken in the next financial year.
27/11/2023	<b>Signage (Respect our Village)</b>		<b>ON GOING</b>
27/11/2023	<b>Cawsand Triangle/ Telephone Box</b>	CLLR KIDD	<p>Area being cleared next week.</p> <p>Clerk to enquire about purchase of the telephone box.</p>
27/11/2023	<p><b>Identification of Vulnerable Areas</b></p> <p>Report to January 2024 meeting</p>	CLLR BEBE  ALL MEMBERS	Members to identify vulnerable areas in the parish – report at January meeting.
27/11/2023	<b>Rame Traders/ Retailers</b>	CLLR BEBE	Discussions continuing
27/11/2023	<p><b>Salt Bin</b></p> <p>Cllr Kidd to contact supplier. January meeting update.</p>	Cllr KIDD	Cllr Kidd to enquire. January meeting update
27/11/2023	<p><b>Project TITAN</b></p> <p>Levelling-up project. Connecting Torpoint to Rame. Includes cycle charging points/ walking trails/ footpaths. Concerns over lack of consultation and impact on the parish.</p>	CLLR WEALE	We are still awaiting a response, from the Chairman of the group to the letter written by Cllr Weale. There are a number of matters that require addressing, including increased footfall and demand on amenities in the villages, issues of consultation and collection of abandoned cycles.

	Cllr Weale to correspond with Torpoint Council. November meeting update.		The Clerk to follow up.
27/11/2023	<b>Swimming Buoys</b>  Invoice to be requested.	CLLR KIDD	Invoice to be requested.
27/11/2023	<b>Christmas Lights 2024</b>	Cllr Kidd	Request to switch on the 2024 lights on the first Saturday in December 2024.
27/11/2023	<b>Tree</b>  Delivery to be arranged.	Cllr. Kidd	Silver Birch delivered; it is unsuitable for the chosen site. A rowan tree is to be obtained in lieu of the birch.
27/11/2023	<b>Village in Bloom</b>		<b>ON GOING</b>
27/11/2023		Clerk	<b>Invite:</b> <b>Peninsula Trust</b> <b>Community Hall</b>  <b>Correspond with :</b> <b>First Responders</b>

#### 108.0 Next Meeting

**There will be no Parish Council Meeting in December. Next meeting 15<sup>th</sup> January 2024.**

The meeting closed at 20:37 hrs.