

# *Maker with Rame Parish Council*



**Chairman: Cllr John Weale**  
**Vice Chairman: Cllr Jon Kidd**  
**Clerk/ RFO: Carolyn Y. May**

***Minutes of the Annual Parish Council meeting held at 7pm on 22<sup>nd</sup>  
MAY 2023  
at  
Maker with Rame Community Hall***

**Present:** Cllrs. Weale (Chairman), Kidd (Vice Chairman), Lingard, Murray, Hurlbatt, Bebe and Browning

**Apologies:** Cllr. Carne, also Cllr Ewert (Cornwall Council)

**Also Present:** Carolyn May (Clerk) and nine members of the public

**Declarations of Interest:** Cllr Hurlbatt declared a personal interest in the Kingsand Institute.  
Cllr. Lingard declared a personal interest in PA23/02520

## **AGENDA**

### **20.23 Election of Chairman**

The annual election of the Chairman was undertaken.

It was **proposed** by Cllr Murray, **seconded** by Cllr. Browning and **RESOLVED** that Cllr John Weale would be returned to the position of Chairman. Unanimous. **Carried.**

Cllr Weale duly signed the Declaration of Acceptance of Office.

### **21.23 Election of Vice Chairman**

The annual election of the Vice -Chairman was undertaken.

It was **proposed** by Cllr Murray, **seconded** by Cllr. Browning and **RESOLVED** that Cllr Jon Kidd would be returned to the position of Vice-Chairman. Unanimous. **Carried.**

Cllr Kidd duly signed the Declaration of Acceptance of Office.

### **22.23 Appointment to Committees**

Cllr Weale suggested that all Members should now participate in matters relating to Finance. Provided the Council is quorate, financial discussions may be undertaken.

It was **proposed** by Cllr Hurlbatt, **seconded** by Cllr Murray, and **RESOLVED** that all Members of the Parish Council should participate in financial discussions/ decision making. Unanimous. **Carried.**

The Clerk requested that a specific Member should be appointed to undertake the monthly inspection of accounts.

It was **proposed** by Cllr Weale, **seconded** by Cllr Hurlbatt, and **RESOLVED** that Cllr. Kidd should undertake the role of Internal Financial Controller Unanimous. **Carried.**

### **23.23 Public Open Forum**

#### **Sandway Beach**

A representative of the Sandway Camp Association requested permission to speak in respect of Planning Application 23/ 02520 – Sandway Beach Earls Drive, Kingsand.

Members were advised that the site had been used since the 1900's, originally by fishermen who visited and erected shelters, for an agreed period each year. Mt Edgecumbe had granted the area to the visitors , for the siting of tents. This practice continues on the same basis today.

The group has submitted a planning application to Cornwall Council, seeking permission to change the use of the land to a private campsite for twenty tents, for a period between 1<sup>st</sup> April and 30<sup>th</sup> September each year, and to permit the installation of emergency evacuation steps at the site.

The installation of the 'emergency steps. Is intended to mitigate potential danger to life, in the event of flooding at the site. The installation would ensure that the conditions at the site align with the recent flood risk assessment recommendations, thus lowering risk identified by the Environment Agency. It was, however, emphasised that, during the past eighty years, there has never been an instance of flooding at the site, nor has there been a need to evacuate the same.

It was stressed that the steps are intended to be used only6 in an emergency, and that these will not be visible from Minadhu.

Other Parishioners in attendance at the meeting indicated their support for the application, highlighting the view that the campsite is viewed as part of the village. It was also a matter of concern to Parishioners that the incidence of vandalism at the caves would likely rise, should the area be abandoned (as has been the case at Cremyll).

#### **Cawsand Fort**

One Parishioner raised the matter of the application to connect 18 properties, at the Fort, to the mains sewerage system. He alluded to the previous incidences of flooding, due to the inability of the system to cope with volume, and to the overflow entering the stream. The Parishioner inquired, if those authorities involved in the project had 'come together' in order to identify and understand the problem?

Cllr Kidd responded by stating that the authorities referred to were aware of the problem, and that the route for the sewerage was down past the War Memorial to Cawsand.

## **24.23 Planning Applications**

### **PA23/02520 – Sandway Beach, Earls Drive, Kingsand**

**Proposal:** Change the use of the land to a private campsite for 20 tents, for a period between April 1<sup>st</sup> and September 30<sup>th</sup> each year, and the installation of emergency steps.

Members considered the application , and the responses from Parishioners.

Four points had been raised in correspondence to the Parish Council and were alluded to during discussions. These included:

#### **1. Risk to life**

A prior application in 2021 (PA21/06748 ) was disallowed by the LPA on advice from the Environment Agency pointing out that climate change producing higher Spring tides and more ferocious storms could mean a threat to personal safety.

Members are of the understanding that a Flood Risk Assessment has been carried out, and that risk is deemed negligible, particularly during the period when the site would be occupied.

In order to address the matter of perceived risk, the applicants have requested, in the extant application, permission for the construction, and installation, of 'emergency evacuation steps' at the site. These would only be used in the case of an emergency and would not be visible from Minadhu. Therefore, their presence would have little impact on the SSSI/ ANOB

It is believed that there have been no emergencies/ fatalities during the 80-year period in which the site has been used.

Members were of the opinion that the risk to life from flooding/ mitigation was not a Parish Council issue, as the Parish Council is not qualified to assess the perceived risk.

#### **2. Location within the ANOB**

It was felt that the presence of the site, for the past 80 years, had not resulted in any concerns being raised in regard to the ANOB.

Members were of the firm opinion that there would be no discernible impact on the ANOB.

#### **3. SSSI and Natural England**

Members were of the opinion that the structures to be pitched were not to be sited on SSSI ground. Again, it was emphasised that the site had been operational for 80 years, without this matter being raised. Members felt that they had not been appraised of any recent changes to practice, which would lead them to alter their view on this point.

#### **4. Private versus Public access**

Again, it was emphasised that the site had been operational for 80 years, without this matter being raised.

Further consideration was given by Members to a recent incidence of vandalism at the site, which is believed to have occurred as a result of the delayed decision in respect of the extant proposals. . It was agreed that, should the cellars at the site be left empty/ unattended, the

incidence of vandalism to, and the risk of misuse of the site would likely result. One member of the public pointed out that the cellars at Cremyll had been vandalised, following their abandonment.

It was felt that the impact of such conduct could not be managed by the parish.

It was proposed by Cllr Weale, seconded by Cllr. Murray and RESOLVED that the Parish Council would support the application. Unanimous. **Carried.**

#### **PA23/03467/8 – 6 Little Lane, Kingsand**

**Proposal:** New double glazed sliding timber-sash windows to replace existing single glazed sliding timber sash windows.

It was **proposed** by Cllr Weale, **seconded** by Cllr. Kidd and RESOLVED that the Parish Council would support the application. Unanimous. **Carried.**

#### **25.23 Planning Decisions – None to note.**

#### **26.23 Approval of Draft Minutes for 25<sup>th</sup> April 2023**

Members considered the draft Minutes. No matters were raised in relation to the same.

It was **proposed** by Cllr. Lingard, **seconded** by Cllr Murray, and RESOLVED that the Minutes for the Parish Council meeting, held on 25<sup>th</sup> April 2023 would be accepted as a being an accurate reflection of the meeting. Unanimous. **Carried.**

The Minutes were duly signed by the Chairman.

#### **27.23 Internal Audit Report**

Members received the 2022/23 Internal Audit Report. It was noted that there were no advisory comments noted and that the Parish Council had been congratulated on its good performance throughout the year.

It was **proposed** by Cllr Weale, **seconded** by Cllr. Browning and RESOLVED that the Parish Council would accept the Internal Audit Report. Unanimous. **Carried.**

#### **28.23 Annual Governance Statement**

The Annual Governance Statement was received by the Parish Council.

It was **proposed** by Cllr Weale, **seconded** by Cllr .Browning and RESOLVED that the Parish Council would approve the same. Unanimous. **Carried.**

The Annual Governance Statement was duly signed by the Chairman.

#### **29.23 Annual Financial Statement**

The Annual Financial Statement was received by the Parish Council.

It was **proposed** by Cllr. Kidd, **seconded** by Cllr. Browning and RESOLVED that the Parish Council would approve the same. Unanimous. **Carried.**

The Annual Financial Statement was duly signed by both the Chairman and the Clerk.

### 30.23 Conflict of Interest Statement (AGAR)

The AGAR Conflict of Interest Statement was received by the Parish Council.

It was **proposed** by Cllr. Kidd, **seconded** by Cllr. Browning and RESOLVED that the Parish Council would approve the same. Unanimous. **Carried.**

The AGAR Conflict of Interest Statement was duly signed by the Chairman.

### 31.23 Finance and Economy

Having considered the schedule of payments provided, it was **proposed** by Cllr. Browning **seconded** by Cllr Hurlbatt and RESOLVED that the following schedule would be approved for payment. Unanimous. **Carried.**

#### Schedule of Payments

Date	Payee	Net	VAT	Gross
22/05/2023	EDF	423.05	20.89	443.94
22/05/2023	D Seymour	370.98	0.00	370.98
22/05/2023	J. Weale	376.30	0.00	376.30
22/05/2023	CEF	977.94	195.59	1173.53
22/05/2023	Clerk Salary (net)	1617.46	0.00	1617.46
22/05/2023	Expenses	118.42	0.00	118.42
22/05/2023	HMRC	774.22	0.00	774.22
22/05/2023	Community Hall (Rent)	50.00	0.00	50.00
22/05/2023	Community Hall Broadband	98.97	0.00	98.97
22/05/2023	Cornwall Council (Election Charges)	510.71	0.00	510.71
22/05/2023	Cornwall Council (Coombe Park Rent)	10.00	0.00	10.00
22/05/2023	Gary Tucker	775.00	0.00	775.00
22/05/2023	Rame Art Show	6.00	0.00	6.00
22/05/2023	Dean Leonard	340.00	0.00	340.00
22/05/2023	Rebecca Lingard (Coronation)	532.92	0.00	532.92
22/05/2023	Little Mops	253.42	50.70	304.12
22/05/2023	Maker with Rame PCC (Coronation)	109.49	0.00	109.49
22/05/2023	Viking Direct	86.39	17.28	103.67
22/05/2023	J. Kidd	382.02	0.00	382.02
<b>Total</b>		<b>7813.29</b>	<b>284.46</b>	<b>8097.75</b>

### 32.23 Communications— Cllr. Bebe

**Communications Survey** - I now have the preliminary results of the communications survey - a great response with over 33 so far. They are still ticking in, but the shape of the results is consistent. The proposal is that we get the final result early June and discuss a simple communications strategy at the June Parish Council meeting.

Key points to note:

- Facebook, noticeboards, and word of mouth are currently the key way people find out about things.
- Decisions, votes, future agendas, community events - and the chance to contribute to polls on key issues are what people want to see more of.
- Confusion around when the meetings are on, where and the agenda are the stated reasons why people aren't turning up.
- The key communications opportunity is an email newsletter and better-publicised meeting agendas.
- The final comments at the end, though harsh, are partly the product of the results outlined above.
- As with all things communication, it's about the presentation, as much as content - and so, as an example, if key simplified, non-standard, agenda points went out on Facebook and in a newsletter in advance, this would help. Minutes probably aren't digestible enough.

A draft Communications Strategy is to be presented at the June 2023 Meeting.

### 33.23 Correspondence

**Letter – Cornwall Council** re: Review of Public Spaces - on-going surveys. The letter is designated 'Controlled' and cannot, therefore, be shared publicly (Cornwall Council Information Classification Policy refers).

**Action** - It was **agreed** that the Clerk would correspond with the author of the letter, in order to obtain additional information, relating to Maker with Rame.

**Cornwall Council – Dark Skies** – There is a rolling programme being undertaken at present, in which 56,000 street lights are being reviewed. It is intended that a public consultation will be held in relation to the street lighting being switched off during stated hours of darkness – in support of the Dark Skies initiative. The 'switch off' is scheduled to commence during the second quarter of 2023.

Cllr Weale stated that he wished to have sight of the Risk Assessment for the Parish, due to the lack of footpaths in some areas and the number of workers who do not leave their place of employment until after midnight.

It was, however, accepted that the switching off of street lighting would happen.

**Action - Kingfisher Pre School** - it was **agreed** that a meeting would be arranged between the Parish Council and the Pre School-Trustees. The Clerk is to arrange this.

### **34.23 Open Day Update**

**Play Area** – matters raised included:

- Issues surrounding grass cutting and tree trimming.
- Provision of a multi-use games area (MUGA);
- Provision of Picnic Benches;
- Requests to obtain quotations from the original play equipment providers, for new equipment;
- Identification of funding routes for play area improvements.

### **Community Orchard**

It was noted that the Community Orchard is progressing well. No issues have been identified. More people are aware of the site and are visiting the same.

**Green Guide** – There is now a need to follow up on the Green Guide, particularly in the areas of Ecology, Loss of Species and Waste.

**Marine Park** – what does this mean for the Parish?

There is a proposal to provide additional ferries to the area. This raises questions about the infrastructure of the Parish and the ability to cope with greater numbers of visitors.

### **35.23 Defibrillators around the Parish**

**Action:** Cllr Murray is to report on this matter at the June 2023 meeting.

### **36.23 Community Hall**

**Action:** The Clerk is to arrange a meeting between the Chairman, Vice Chairman, Clerk and Community Hall Trustees.

**The meeting closed at 8.20 pm.**

**Next Meeting: 26<sup>th</sup> June 2023 at Maker with Rame Community Hall, commencing at 7 pm.**

ACTION LIST		
Action	Lead	Status
Finances to be reviewed by all Cllrs.	Clerk	Complete
Cttes to be replaced by Projects	Clerk	Complete
Draft Communications Strategy to be written	Cllr Bebe	June 23
Parish specifics of CC PSPO to be reviewed and information note to be written	Clerk	June 23
CC Dark Skies Risk Register to be reviewed	Clerk	Ongoing
Support discussion with Kingfisher Play Group	Clerk/Weale	June 23
Review of Parish Defibrillator requirements	Murray	June 23
Mtg with Community Hall	Weale/Kidd	June 23
Parish Flood Emergency Plan to be written with EA	Weale/Kidd	Ongoing
Support to Maker Church to be determined	Clerk	June 23
Rame Finger Post to be erected	Clerk	June 23
Receipt of CC Dog Restriction posters	Weale/Kind	June 23
Liaison with CC ref sea defences	Weale/Clerk	Ongoing
Coombe Play Park Rejuvenation: 1. Grass cutting 2. Tree trimming 3. Engagement with Touchwood (manufacturer) 4. Development of final costed plan 5. Community consultation	Hurlbatt/Browning	Ongoing
Inclusion of Permaculture link to MwR Website	Clerk/Bebe	June 23
Sustainability and progression of Green Guide: 1. Engagement with Millbrook PC: a. Repair Shop b. Shared Transport opportunities 2. Solar Panels in Conservation area 3. Consultation ref surface runoff 4. Liaison with Mt E ref green recycling 5. Napier Parking ref EV charging and lighting	Weale/Bebe/Clerk  Weale/Murray Weale/Murray	Ongoing
Highways EOI engagement	Weale/Clerk	Ongoing
Marine Park consultation: 1. PPMLC Representation (for pollution, RYA engagement, potential future ferry services, buoys etc) 2. Development of Community information Boards	Weale/Kidd  Bebe/Murray	Ongoing  Ongoing
CH Jubilee Window unveiling	Kidd	July 23